

# High Desert “Partnership in Academic Excellence” Foundation, Inc.

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

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## Agenda for Regular Joint Meeting of the High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors Academy for Academic Excellence School Board Committee and Norton Space and Aeronautics Academy School Board Committee

Meeting at Lewis Center for Educational Research, Mojave River Campus, Bldg. G  
17500 Mana Rd., Apple Valley, CA 92307

Additional Location:  
Norton Space and Aeronautics Academy, Room K5  
503 E. Central Ave., San Bernardino, CA 92408

June 9, 2014 - Public Meeting – 9:00 a.m.

- 1.0 **CALL TO ORDER:** Chairman Bud Biggs
- 2.0 **ROLL CALL:**
  - .01 Foundation Board: Chairman Bud Biggs
  - .02 AAE School Board Committee: Chairman Kevin Porter
  - .03 NSAA School Board Committee: Chairman Scott Johnson
- 3.0 **PUBLIC COMMENTS:** Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak must fill out a Request to Speak form and give it to the Recording Secretary. NOTE: Public comments pertaining to Action Items appearing on the Agenda will be taken as the item is considered.
- 4.0 **SPECIAL PRESENTATIONS/ ANNOUNCEMENTS** : None
- 5.0 **CORRESPONDENCE:**
  - .01 SBCSS NSAA Oversight Evaluation
- 6.0 **DISCUSSION ITEMS:**
  - .01 K-16 Bridge Update – Jim Southwick
- 7.0 **INFORMATION:**
  - .01 Staff Reports - Included in Packet
  - .02 Internal Financials – Included in Packet
  - .03 2014-15 Board Meeting Schedules – Included in Packet
  - .04 Foundation Board Attendance Log – Included in Packet
  - .05 President/CEO Report – Rick Piercy
  - .06 AAE Principal's Report – Gordon Soholt
  - .07 NSAA Principal's Report – Lupita Girard
- 8.0 **STANDING BOARD COMMITTEE REPORTS:**
  - .01 (a) Budget/Audit Committee – Russell Stringham
  - (b) Fundraising Committee – Donna Siegel
  - (c) Personnel Committee – Stacy Newman
- 9.0 **STAFF COMMENTS:**
- 10.0 **BOARD MEMBER COMMENTS:**
- 11.0 **FOUNDATION BOARD CONSENT AGENDA:**
  - .01 Approve Minutes of March 10, 2014 Regular Meeting and May 8, 2014 Special Meeting
  - .02 Approve July 1, 2013 through May 31, 2014 Financial Reports
  - .03 Approve Foundation Financial Reports for February, March and April 2014
  - .04 Approve 2014-15 Budget
  - .05 Approve BP 3330: Long Term Higher Education Use of Lewis Center Facilities

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## 12.0 FOUNDATION BOARD ACTION ITEM:

- .01 Ratify Tom Rosenbaum as a Member of the High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors and the Norton Space and Aeronautics Academy School Board Committee
- .02 Ratify Rick Piercy as President Emeritus, a non-paid position in which Mr. Piercy will act as advisor and consultant to the Board and Staff

## 13.0 AAE SCHOOL BOARD COMMITTEE CONSENT AGENDA:

- .01 Approve Minutes of May 8, 2014 Regular Meeting
- .02 Approve AAE Comparatives – May 2014
- .03 Approve CARS 2014-15 Application for Funding - AAE
- .04 Approve Resolution 2014-01 AAE Education Protection Account
- .05 Approve AAE Education Protection Account Computation of Spending 2014-15
- .06 Approve AFJROTC Cadet Officer Candidate Training School, July 18-19, 2014
- .07 Approve AFJROTC Cadet Advanced Leadership Training School, MRC Gym, August 8-9, 2014
- .08 Approve ASB – MS Camp, Big Bear, Pine Summit, September 5-7, 2014
- .09 Approve ASB – HS Camp, Big Bear, Pine Summit, September 12-14, 2014
- .10 Approve AFJROTC USS Midway, San Diego, CA, September 13-14, 2014
- .11 Approve AFJROTC Senior Cadet Trip to Hawaii, September 29-October 3, 2014
- .12 Approve AFJROTC Nellis AFB Air show, November 8-9, 2014
- .13 Approve AFJROTC Cadet Advanced Leadership Training School, MRC Gym, January 6-7, 2015
- .14 Approve AFJROTC Drill Team Competition, March 6-7, 2015
- .15 Approve Junior & Senior European Trip, March 21 – April 4, 2015
- .16 Approve AFJROTC 8<sup>th</sup> Annual Leadership Camp, March 23-27, 2015
- .17 Approve CAHPERD Dance Workshop, Palm Springs Convention Center, May 1-3, 2015
- .18 Approve Yearbook Camp, Palm Springs, July 21-23, 2014

## 14.0 AAE SCHOOL BOARD COMMITTEE ACTION ITEM:

- .01 Approve AAE LCAP

## 15.0 NSAA SCHOOL BOARD COMMITTEE CONSENT AGENDA:

- .01 Approve Minutes of April 23 and May 21, 2014 Regular Meetings
- .02 Approve NSAA Financial Report – May 2014
- .03 Approve CARS 2014-15 Application for Funding - NSAA
- .04 Approve Resolution 2014-02 NSAA Education Protection Account
- .05 Approve NSAA Education Protection Account Computation of Spending 2014-15
- .06 Approve NSAA UCR Student Teacher Agreement

## 16.0 NSAA SCHOOL BOARD COMMITTEE ACTION ITEM:

- .01 Approve NSAA LCAP

## 17.0 CLOSED SESSION:

- .01 Settlement of Existing Litigation: Lindsay Guillen vs. Lewis Center for Educational Research

## 18.0 ADJOURNMENT: Chairman Biggs

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201.

Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.



Gary S. Thomas, Ed.D., Superintendent

## San Bernardino County Superintendent of Schools

May 27, 2014

Ms. Guadalupe Girard, Principal  
Mr. Gordon Soholt, Chief Academic Officer  
Norton Space and Aeronautics Academy  
503 East Central Avenue  
San Bernardino, CA 92408

Dear Ms. Girard and Mr. Soholt,

San Bernardino County Superintendent of Schools (SBCSS) has an annual responsibility for completing a charter oversight evaluation of the Norton Space and Aeronautics Academy (NSAA) to assess the school's progress in governance and organizational management, educational performance, fiscal operations, and fulfillment of the terms of the charter's Memorandum of Understanding (MOU). This annual responsibility is realized by two visits; one in the spring and one in the fall. On April 24, 2014, SBCSS conducted its spring review of NSAA.

The SBCSS Charter Oversight Committee consists of Linda Fabr , Director of Risk Management Services; Dr. Beth Higbee, Assistant Superintendent of Education Support Services; Andrea Tennyson, Fiscal Analyst II of Business Services; Sylvia Morales, Accountant for Internal Business; and Caren Keele, *Williams* Specialist of Governance/Legislative Services.

In conducting the evaluation of NSAA's governance and organizational management, the Charter Oversight Committee verified the requirements of these areas are being met. Ms. Fabr  regularly attends NSAA board meetings that are held in accordance with the law. Additional observations include that administrative staff have been informative to the Board and community about potential changes. Additionally, administration surveyed the community to identify 18 potential Transitional Kindergarten students that may be interested for the 2014-15 school year. They will continue to explore whether this was a mandated program or voluntary by review through counsel and legislation.

Review of the school's educational performance indicated that NSAA is adapting well to having middle school students on campus. The school climate is highly positive and focused on learning which is sometimes a challenge at the middle school level. The middle school courses are strong on content and are influenced positively by the teachers' practice of using collaboratives. The science lab classroom contained interesting, hands-on projects. It will be important for the school to continue to increase its focus on performance-based tasks and to use formative assessments where possible, to guide instruction.

There was discussion with the administrative leadership regarding implementation of the Common Core State Standards. Teachers are extending the time that they work collaboratively and are sharing lessons and results of their instruction.

There was also extended discussion regarding possible high school course implementation. While this was originally proposed, and while a number of parents are interested in this occurring, there are many challenges to a small school providing a high school program, not the least of these having to do with the amount of space needed. This discussion will continue with parents. Leadership at the site is to be commended for its ongoing engagement and effort to work through this difficult issue.

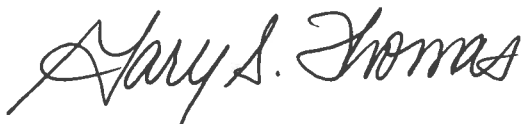
In regards to fiscal operations and the passage of the Local Control Funding Formula (LCFF), NSAA is meeting the requirements set forth for full implementation in FY14/15 by planning, budgeting, and using funds aligned to the eight state priorities. NSAA continues to be commended for their timely submission of financial reports to SBCSS.

While inspecting the facility, newly added shade structures for the outside lunch area were observed as well as screened fencing to further separate the preschool program and the NSAA campus. Administration is planning to add three portables and a restroom to their campus over the summer.

The purpose of this annual site review is for SBCSS to be reasonably assured that NSAA is being effectively led, meeting all regulatory requirements, students are receiving a sound education, and the charter is being implemented as approved in the MOU.

On behalf of the Charter Oversight Committee, I would like to thank you for your hospitality and the time that you have taken to allow us to conduct this visit. It is evident that NSAA is working diligently to promote student achievement.

Sincerely,

A handwritten signature in black ink that reads "Gary S. Thomas". The signature is written in a cursive, flowing style.

Gary S. Thomas, Ed.D.  
County Superintendent

Enclosures: Charter Oversight Evaluation Form  
Spring Review Facilities and Attendance Forms

cc: Dr. Jeff Lewis, Board President, Norton Space and Aeronautics Academy  
Mr. Richard Piercy, President and CEO, Lewis Center for Educational Research  
Ms. Linda Fabré, SBCSS Director, Risk Management Services  
Dr. Beth Higbee, SBCSS Assistant Superintendent, Education Support Services  
Mr. Chris Cox, SBCSS Director, Internal Business

# Charter Oversight Review

## ATTACHMENT D: Charter Oversight Evaluation Form

The purpose of the form is to be reasonably assured that the Charter School is in compliance with the following categories:

1. **Governance and Organizational Management** - being effectively led and managed
2. **Educational Performance** - providing a sound education for all of its students
3. **Fiscal Operations** - being operated prudently and meeting all regulatory requirements
4. **Fulfilling Charter** - implementing the provisions of the Charter as approved by SBCSS

Based upon a review of the charter petition, analysis of charter school related data, documents and records as well as observation and interviews at the site, please evaluate each of the areas, and provide findings, recommendations and comments, as needed.

### Quality Indicators

A four-point scale will be used to rate each category:

- |   |   |                |
|---|---|----------------|
| 4 | - | Good           |
| 3 | - | Satisfactory   |
| 2 | - | Unsatisfactory |
| 1 | - | Poor           |

It is important to bear in mind that **assessing levels will always be more of a professional judgment than a technical process**; however the following general guidelines should be consistently applied.

- An evaluation of **good** applies to provision characterized, overall, by strengths. There are very few weaknesses and any that do exist do not diminish the students' experience. Whilst an evaluation of *good* represents a high standard of provision, it is a standard that should be achievable in all schools. It implies that it is fully appropriate for a school to continue its provision

# Charter Oversight Review

without significant adjustment. However, the school would always be expected to continue to take advantage of opportunities to improve.

- An evaluation of **satisfactory** applies to provision characterized by a number of strengths. There are weaknesses but, singly or collectively, these do not have a significant adverse impact on the student experience. An evaluation of *satisfactory* may be arrived at in a number of circumstances. Provision may make for a productive student experience but it may not provide consistent challenge for students. Typically provision will be characterized by strengths, but one or more weaknesses reduce the overall quality of the student experience.
- An evaluation of **unsatisfactory** applies to provision characterized by weaknesses, which require remedial action by the school. Some, if not all, staff responsible for provision evaluated inadequate require support from senior managers in planning and carrying out the necessary actions to affect improvement. There may be some strengths but these are overshadowed by the impact of the weaknesses.
- An evaluation of **poor** applies when there are major weaknesses in provision, requiring immediate remedial action on the part of the school. The student experience is at risk in significant respects. In almost all cases, staff responsible for provision evaluated *poor* will require support from senior managers in planning and carrying out the necessary actions to affect improvement. This may involve working alongside effective peers in or beyond the school.

| CATEGORY 1: GOVERNANCE and ORGANIZATIONAL MANAGEMENT   | 1 | 2 | 3        | 4 |
|--|---|---|----------|---|
| <b>1.1 Organization:</b> The Charter School shall be duly constituted (e.g., as a non-profit corporation) in accordance with its Charter.  |   |   | <b>X</b> |   |
| Verify that the Charter School has been duly constituted (e.g., as a non-profit corporation) in accordance with its Charter.   |   |   | √        |   |
| <ul style="list-style-type: none"> <li>• list/roster of governing board members</li> <li>• charts/descriptions of board roles and responsibilities</li> </ul>  |   |   | √        |   |
| <b>1.2 Governing Board Establishment:</b> The Charter School's governing board shall be established and maintained in accordance with law and with the Charter (to the extent the Charter does not conflict with law). |   |   | <b>X</b> |   |
| Verify that the Charter School's governing board has been established in accordance with law and with the Charter (to the extent the Charter does not conflict with law).  |   |   | √        |   |
| <ul style="list-style-type: none"> <li>• corporate papers including articles of incorporation</li> <li>• board-approved bylaws</li> <li>• board norms</li> </ul>   |   |   | √        |   |
|  |   |   | √        |   |
|  |   |   | √        |   |



# Charter Oversight Review

| CATEGORY 1: GOVERNANCE and ORGANIZATIONAL MANAGEMENT   |  | 1 | 2 | 3 | 4 |
|--|--|---|---|---|---|
| ➤ Office of Civil Rights compliance  |  |   |   |   | + |
| ➤ Evidence that the school's operations are non-sectarian, the admissions requirements are non-discriminatory, and the school does not charge tuition or its equivalent.   |  |   |   |   | + |
| Review the activities of the governing board since the preceding site visit and verify that the governing board has maintained active and effective control of the Charter School.   |  |   |   |   | + |
| • are a diverse, committed, representative body whose members and actions enhance the credibility of the school  |  |   |   |   | + |
| • understand their role in determining the direction of the school and supporting the school's progress towards meeting its goals  |  |   |   |   | + |
| • assist annually in evaluating the professional performance of the school leader  |  |   |   |   | + |
| • hold themselves accountable for maintaining the health, vitality and sustainability of the school  |  |   |   |   | + |
| • provide a platform for the exchange of ideas by soliciting expression of candid opinions from all members of the school community  |  |   |   |   | + |
| • continuously help to refine and define the organization's mission, vision, and direction   |  |   |   |   | + |
| • review the school's finances on a regular basis and provide fiscal advice and guidance   |  |   |   |   | + |
| • hold the school accountable for fulfilling the terms of its charter  |  |   |   |   | + |
| <b>1.4 Family, Faculty and Staff Participation.</b> The Charter School shall have a process in place that ensures that families, faculty and staff may provide input regarding the Charter School's effectiveness in such areas as student discipline, parent (guardian) involvement, and motivating students to high academic achievement and good citizenship. |  |   |   | X |   |
| Verify evidence of participation and/or engage in informal conversation with faculty and staff, students (as appropriate), and parents (guardians) regarding the Charter School's effectiveness in such areas as student discipline, parent (guardian) involvement, and motivating students to high academic achievement and good citizenship.                   |  |   |   |   | + |
| Evaluate the extent to which:  |  |   |   |   |   |
| • parents/guardians are satisfied with what the school provides and achieves   |  |   |   |   | + |
| • parents/guardians are provided with quality information about the school   |  |   |   |   | + |
| • links with parents/guardians contribute effectively to students' learning at school and at home  |  |   |   |   | + |
| • parents/guardians are given accessible and relevant information about their child's progress   |  |   |   |   | + |
| • links with the community are developing and are used to benefit the students   |  |   |   |   | + |
| <b>1.5 Administration.</b> The Charter School's governing board shall employ necessary administrative staff and vest those staff with the authority necessary to operate the school(s) in accordance with the Charter.   |  |   |   |   | X |



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| CATEGORY 1: GOVERNANCE and ORGANIZATIONAL MANAGEMENT   | 1 | 2 | 3 | 4        |
|--|---|---|---|----------|
| Verify that the Charter School's governing board has employed necessary administrative staff and vested those staff with the authority necessary to operate the school(s) in accordance with the charter.  |   |   |   | ✓        |
| If a Charter School has entered into a contract for administrative/management services (e.g. an education management organization [(EMO), there is a clear understanding and agreement regarding respective roles and responsibilities of both parties.  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• verification of parent involvement, including verification that meeting frequency provides parents with meaningful opportunities for involvement</li> </ul>   |   |   |   | +        |
| <ul style="list-style-type: none"> <li>• verification of student/family recruitment outreach as identified in Charter Element 7 and as may be required if Public Charter School Grant funds have been received including student recruitment and marketing brochures and student application and selection process</li> </ul>  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• verification that student's attendance is being appropriately recorded, and that parents/guardians are being efficiently and effectively informed of absences</li> </ul>  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• as proscribed by law, publication of the School Accountability Report Card (SARC) utilizing, at a minimum, the Division's recommended template</li> </ul>   |   |   |   | +        |
| <ul style="list-style-type: none"> <li>• facility use agreement(s)</li> </ul>  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• evidence of Certificate(s) of Occupancy, Building Permit(s), and appropriate zoning (including Conditional Use Permit(s) where applicable)</li> </ul>   |   |   |   | +        |
| <ul style="list-style-type: none"> <li>• evidence that the school has secured adequate insurance coverage for liability and property risks and engages in prudent risk management practice; certificates of insurance (property, fire, theft, liability errors and omissions, workers compensation); documentation of payments to carriers (cancelled checks, payroll contributions, etc.).</li> </ul> |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• EMO and third-party management contracts</li> </ul>   |   |   |   | n/a      |
| <ul style="list-style-type: none"> <li>• CBEDS data</li> </ul>   |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• student files (verify location, contents, and confidentiality)</li> </ul>   |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• provide a list of students by: a) last name; b) first name; c) grade; d) gender; e) student racial and ethnic data; f) free or reduced meal; g) special education</li> </ul>  |   |   |   | ✓        |
| <b>1.6 Leadership and management.</b> The Charter School's governing board shall ensure that the academic, organizational and operational aspects of leadership and management at the school are met.  |   |   |   | <b>X</b> |
| Review and evaluate the leadership and management of the school to ensure that the following aspects are met:  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• the school has explicit aims and values which are reflected in all its work</li> </ul>  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• school leader has a strategic view of the direction for the work and development of the school in order to achieve the school's mission</li> </ul>  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• there is regular monitoring and evaluation of the impact of teaching on student learning</li> </ul>   |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• responsibilities are delegated effectively and reviewed regularly</li> </ul>  |   |   |   | ✓        |
| <ul style="list-style-type: none"> <li>• data is used effectively to provide informed planning and organization</li> </ul>   |   |   |   | ✓        |

# Charter Oversight Review

| CATEGORY 1: GOVERNANCE and ORGANIZATIONAL MANAGEMENT  | 1        | 2 | 3 | 4 |
|---|----------|---|---|---|
| <ul style="list-style-type: none"> <li>• high standards are promoted actively</li> <li>• the school has appropriate priorities and targets - these are regularly reviewed and monitored for impact on student learning and school development</li> <li>• the leadership inspires and supports a shared commitment to improvement and the capacity to succeed</li> <li>• educational priorities are supported by careful financial management and finances are used effectively</li> <li>• employee contracts</li> <li>• employee evaluation procedures</li> </ul> |          |   | + | + |
| <b>OVERALL JUDGMENT (4- good / 3- satisfactory / 2-unsatisfactory /1-poor):</b>   |          |   |   |   |
| <b>Areas of particular strength:</b> (see cover letter)   | <b>3</b> |   |   |   |
| <b>Areas recommended for improvement or in need of corrective action:</b> (see cover letter)  |          |   |   |   |
| <b>Other comments:</b> (see cover letter)   |          |   |   |   |

| CATEGORY 2: EDUCATIONAL PERFORMANCE  | 1 | 2 | 3        | 4 |
|--|---|---|----------|---|
| <p><b>2.1 Educational Performance.</b> The Charter School has clear measurable outcomes and data that supports how well students are doing in meeting outcomes.</p> <p>Verify the Charter School has clear measurable outcomes and data that supports how well students are doing in meeting outcomes.</p> <ul style="list-style-type: none"> <li>• the school's results in state and other tests and how these compare with the state or national averages</li> <li>• whether the school is showing improvement in standards attained</li> <li>• whether the school sets challenging goals and is on course to meet or exceed them</li> </ul> <p>Verify Charter School is meeting API growth targets (if applicable), AYP targets and CELDT scores. Evaluate:</p> <ul style="list-style-type: none"> <li>• how much progress the students have made during their time in school and during any given grade</li> </ul> |   |   | <b>X</b> |   |
|  |   |   | √        | √ |
|  |   |   | √        | √ |
|  |   |   | √        | √ |
|  |   |   | √        | √ |

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| CATEGORY 2: EDUCATIONAL PERFORMANCE  | 1 | 2 | 3        | 4 |
|--|---|---|----------|---|
| <ul style="list-style-type: none"> <li>• progress of students with special educational needs</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• progress of students who are potentially higher attaining</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• whether students whose home language is additional to English, are making progress</li> </ul>   |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• whether there are any significant differences in the standards achieved by students of different subgroups especially by: gender, ethnic background, or socially-economically disadvantaged students</li> </ul>   |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• verify that student achievement data is regularly reported to staff and parents</li> </ul>  |   |   |          | ✓ |
| <p><b>2.2 Instructional Materials and Tools and Professional Development.</b> The Charter School shall have sufficient instructional materials, other instructional tools, and professional development necessary for the faculty and staff to implement the curricular and instructional plan (set of plans or like documents)</p> <p>Verify that the Charter School has adopted (and is following) a curricular and instructional plan (set of plans or like documents) by visiting classrooms; observing instruction in progress; engaging in informal conversation with faculty and staff, students (as appropriate), and parents (guardians); and reviewing samples of student work. In particular verify that the school's curriculum:</p> |   |   | <b>X</b> |   |
| <ul style="list-style-type: none"> <li>• provides an appropriately broad range of learning opportunities which will enable students to have individual learning needs met</li> </ul>   |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• has effective strategies and programs for literacy and numeracy</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• provides enrichment through its extra-curricular provision, including support for learning outside the school</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• is designed to work towards achievement of the school's mission</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• has effective arrangements for assessing and recording student attainments and progress</li> </ul>  |   |   |          | ✓ |
| Evaluate the quality of teaching and its impact by the extent to which teachers:   |   |   |          |   |
| <ul style="list-style-type: none"> <li>• adapt teaching style appropriately to meet the needs of all students</li> </ul>   |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• are competent in teaching literacy, numeracy, and discipline-specific content in history and science</li> </ul>   |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• support students to apply learning across subjects</li> </ul>   |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• plan effectively</li> </ul>   |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• use a range of strategies for different learning styles</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• set clear objectives which can be seen in lessons</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• have high expectations for all students</li> </ul>  |   |   |          | ✓ |
| <ul style="list-style-type: none"> <li>• use time well</li> </ul>  |   |   |          | ✓ |

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| CATEGORY 2: EDUCATIONAL PERFORMANCE   |   |   |   |     |
|---|---|---|---|-----|
|   | 1 | 2 | 3 | 4   |
| • use support staff and other resources effectively   |   |   |   | +   |
| • use technology to support teaching and learning   |   |   |   | √   |
| • are consistent and effective in behavior management strategies  |   |   |   | +   |
| • assess students' work thoroughly and use assessments to develop student learning  |   |   |   | √   |
| • use homework effectively to reinforce and/or extend what is learned in school   |   |   |   | √   |
| Evaluate the positive impact on student learning by the extent to which students:   |   |   |   |     |
| • are enabled to learn independently  |   |   |   | √   |
| • can apply their knowledge, skills and understanding, including literacy and numeracy across the curriculum  |   |   |   | √   |
| • gain and apply with confidence learning skills: for example: <ul style="list-style-type: none"> <li>➢ asking questions, finding answers and solving problems</li> <li>➢ learning from their mistakes and successes</li> <li>➢ communicating information and ideas in various ways</li> <li>➢ applying what has been learned to unfamiliar situations</li> <li>➢ selecting and using a range of resources</li> <li>➢ reviewing and modifying their work</li> </ul> |   |   |   | √   |
| • maintain a sense of commitment to and enjoyment of their work   |   |   |   | +   |
| • persevere and complete task when difficulties arise   |   |   |   | √   |
| • concentrate and remain on task during lessons   |   |   |   | √   |
| • work well together and collaborate effectively when appropriate   |   |   |   | √   |
| • set high expectations for themselves and what they can achieve  |   |   |   | √   |
| If Charter School serves high school students, verify parents are informed about transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements.  |   |   |   | n/a |
| <b>2.3 Faculty and Staff.</b> The Charter School shall have sufficient faculty and staff to provide the educational program and support services and operate the facility in accordance with the Charter, any applicable requirements of law, and the policies and directions of the Charter School's governing board.  |   |   |   | X   |
| Verify that the Charter School has employed (maintains) sufficient faculty and staff to provide the educational program and support services and operate the facility in accordance with the Charter, any applicable requirements of law, and the policies and directives of the Charter School's governing board.  |   |   |   | √   |

# Charter Oversight Review

| CATEGORY 2: EDUCATIONAL PERFORMANCE |  | 1 | 2        | 3        | 4   |
|-------------------------------------|--|---|----------|----------|-----|
|                                     | Verify that the faculty and staff are credentialled or otherwise qualified for the positions for which they have been employed in accordance with the Charter, any applicable provisions of law, and the policies and directives of the Charter School's governing board.  |   |          | √        |     |
|                                     | Verify that the faculty and staff have received any clearances necessary for the positions for which they have been employed.  |   |          | √        |     |
|                                     | Verify that faculty and staff have received any specific training required by law or by the policies and directives of the Charter School's governing board and that they are provided opportunities for professional development necessary to carry out the instructional program.  |   |          | √        |     |
|                                     | <b>2.4 Special Education.</b> The Charter School shall actively identify students who may have exceptional needs, assess them promptly, and develop (or facilitate the development of) individualized education programs (IEPs), as necessary, in a timely manner. The Charter School shall provide special education programs and services for students with exceptional needs in accordance with their IEPs. The Charter School shall, as necessary, participate in a special education local plan area (SELPA) to ensure that special education programs and services are properly delivered. |   | <b>X</b> |          |     |
|                                     | Verify that the Charter School is:   |   |          |          |     |
|                                     | <ul style="list-style-type: none"> <li>• actively identifying students who may have exceptional needs, assessing them promptly, and developing (or facilitating the development of) IEPs, as necessary, in a timely manner – including "search and find" processes</li> <li>• providing special education programs and services in accordance with students' IEPs</li> <li>• participating, as necessary, in a SELPA</li> <li>• providing Special Education training for staff</li> </ul>  |   |          | √        |     |
|                                     | <b>2.5 Independent Study.</b> To the extent the Charter School provides instruction through independent study, the independent study shall be in accordance with applicable provisions of law.   |   |          |          | n/a |
|                                     | Verify that, to the extent the school provides instruction through Independent Study, the independent study meets the requirements of law, including frequency of contact, student/teacher ratios, contracts, and evaluation of student work for time value  |   |          |          | n/a |
|                                     | <b>OVERALL JUDGMENT (4- good / 3- satisfactory / 2-unsatisfactory /1-poor):</b>  |   |          | <b>3</b> |     |
|                                     | <b>Areas of particular strength:</b> (see cover letter)  |   |          |          |     |
|                                     | <b>Areas recommended for improvement or in need of corrective action:</b> (see cover letter)   |   |          |          |     |
|                                     | <b>Other comments:</b> (see cover letter)  |   |          |          |     |

# Charter Oversight Review

| CATEGORY 3: FISCAL OPERATIONS   | 1 | 2 | 3        | 4 |
|---|---|---|----------|---|
| <p><b>3.1 Budget.</b> The Charter School's governing board shall adopt a preliminary budget for the forthcoming year that is based upon reasonable revenue and expenditure projections, is consistent with the Charter, reflects any provisions of applicable law, and contains a prudent reserve. The governing board shall amend the budget as necessary during the year, endeavoring to maintain a prudent reserve.</p> <p>Verify that the governing board of the Charter School has adopted (updated) its budget for the current year, and that the budget is (continues to be) based upon reasonable revenue and expenditure projections, consistent with the Charter, and contains a prudent reserve.</p> <ul style="list-style-type: none"> <li>• there are effective financial systems and practices to manage revenues and expenses, including budgeting, accounting, and financial reporting processes</li> <li>• sound financial practices have ensured that no deficits occur in the current budget; <b>or</b> the school is able to show viable and responsible plans for addressing forecasted budget shortfalls</li> <li>• internal and external audits reveal that the school is in full and timely compliance with federal, state, local, private and Foundation standards for all grants, contracts, entitlements, programs and charter commitments</li> <li>• the school leader understands the need for financial controls and financial control issues are not cited as weaknesses in the current audit; <b>or</b> such issues were identified and have been successfully addressed</li> <li>• the school leader fully understands and closely supervises the responsibilities of those to whom financial processes are outsourced or from whom financial guidance is sought</li> <li>• regular financial reports released to the governing body are succinct, comprehensible, accurate, and designed to meet the board's stated requirements</li> <li>• the school's financial practices are codified in the form of policies and processes approved by the board</li> <li>• procedures exist for staff members to obtain petty cash with approval when necessary and to procure supplies and materials as needed</li> <li>• procurement of sufficient curriculum materials and school supplies supports the primary mission of the school</li> <li>• federal entitlement grants are dispersed according to the grant regulations and meticulous records kept of all expenditures</li> <li>• special education, gifted and talented, English learner, and any other special monies earmarked for exceptional children are carefully recorded and appropriately expended</li> <li>• realistic fund-raising targets have been set to support the expansion and a plan is in place to secure additional funding from federal, state, individual and corporate contributors as well as banks and other traditional sources of loans if necessary</li> </ul> |   |   | <b>X</b> |   |
| <p><b>3.2 Oversight Costs.</b> The Charter School shall include in the adopted budget and shall pay for the costs of oversight in accordance with applicable provisions of law.</p> <p>Verify that the Charter School's adopted budget includes oversight costs and that the Charter School is paying for the costs of oversight in accordance with applicable provisions of law.</p> <p><b>3.3 Audits.</b> The Charter School shall arrange for audits to be conducted in accordance with applicable provisions of law. The Charter School shall promptly address auditors' comments, as appropriate, and take action to resolve audit exceptions, as necessary.</p> <p>Verify that the Charter School has arranged for audits to be conducted in accordance with applicable provisions of law, review any auditors' comments received by the Charter School and the Charter School's response thereto, and verify that the Charter School has taken action to resolve audit exceptions, as necessary.</p>   |   |   | <b>X</b> | √ |

# Charter Oversight Review

| CATEGORY 3: FISCAL OPERATIONS   | 1 | 2 | 3        | 4        |
|---|---|---|----------|----------|
| <p><b>3.4 Interim Financial Reports.</b> The Charter School's governing board shall twice each year certify that the Charter School is able to meet its financial obligations for the remainder of the current fiscal year and for the subsequent two fiscal years, generally consistent with the guidelines for interim reporting applicable to school districts of similar size.</p> <p>Review each interim report approved by the Charter School's governing board and verify that the Charter School is able to meet its financial obligations for the remainder of the current fiscal year and for the subsequent two fiscal years based upon reasonable projections of revenues and expenditures.</p> |   |   | <b>X</b> |          |
| <p><b>3.5 Final Unaudited Financial Report.</b> The Charter School shall file an unaudited financial report of prior year expenditures by September 15 of each year.</p> <p>Verify that the Charter School has filed an unaudited financial report.</p>   |   |   |          | <b>X</b> |
| <p><b>OVERALL JUDGMENT (4- good / 3- satisfactory / 2-unsatisfactory /1-poor):</b></p>  |   |   |          | <b>3</b> |
| <p><b>Areas of particular strength:</b> (see cover letter)</p>  |   |   |          |          |
| <p><b>Areas recommended for improvement or in need of corrective action:</b> (see cover letter)</p>   |   |   |          |          |
| <p><b>Other comments:</b> (see cover letter)</p>  |   |   |          |          |

| CATEGORY 4: FULFILLING CHARTER TERMS   | 1   | 2 | 3 | 4 |
|--|-----|---|---|---|
| <p><b>4.1 Material Amendments.</b> The Charter School must ensure that any variances, except for those variances deemed to be immaterial, must be approved by charter amendment.</p> <p>Verify that any variances from charter terms as described in the charter elements, except for those variances deemed to be immaterial, have been approved by charter amendment in areas including, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>• educational program</li> <li>• mission and vision</li> <li>• school site location and/or new sites</li> <li>• admissions</li> </ul> | n/a |   |   |   |
|  | n/a |   |   |   |
|  | n/a |   |   |   |
|  | n/a |   |   |   |
|  | n/a |   |   |   |

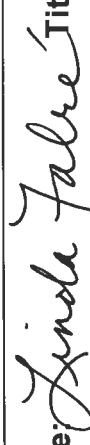
# Charter Oversight Review

| CATEGORY 4: FULFILLING CHARTER TERMS   | 1   | 2 | 3        | 4 |
|--|-----|---|----------|---|
| <ul style="list-style-type: none"> <li>governance</li> <li>grades and/or grade levels served</li> </ul>  | n/a |   |          |   |
| <b>4.2 Adherence to the Charter</b>  |     |   | <b>X</b> |   |
| Verify adherence to the charter elements as approved shall be verified by site visits and interviews with staff, students, parents, and community.   |     |   | √        |   |
| <b>4.3 Renewal</b>   | n/a |   |          |   |
| Apply for conventional renewal by submitting appropriate documents to the County no later than October 15 <sup>th</sup> of the fourth year.  | n/a |   |          |   |
| <ul style="list-style-type: none"> <li>application for <i>conventional renewal</i> may result in the granting of a full renewal term, the granting of a full renewal term with conditions, or (by waiver) the granting of a lesser renewal term</li> <li>application for <i>early renewal</i> shall be in accord with procedures outlined by the County</li> </ul> | n/a |   |          |   |
| <b>OVERALL JUDGMENT (4- good / 3- satisfactory / 2-unsatisfactory / 1-poor):</b>   |     |   | <b>3</b> |   |
| <b>Areas of particular strength:</b> (see cover letter)  |     |   |          |   |
| <b>Areas recommended for improvement or in need of corrective action:</b> (see cover letter)   |     |   |          |   |
| <b>Other comments:</b> (see cover letter)  |     |   |          |   |



# Charter Oversight Review

## Charter Oversight Evaluation Summary

|  |  |
|--|--|
| <b>Charter School:</b><br>Norton Space and Aeronautics Academy                                 | Annual review - $\checkmark$<br>Renewal<br>Other:  |
| <b>Evaluation Judgments</b>  | <b>Rating</b><br>(good / satisfactory / unsatisfactory / poor)   |
| <b>1. Governance and Organizational Management</b> – being effectively led and managed         | Satisfactory   |
| <b>2. Educational Performances</b> – providing a sound education for all of its students       | Satisfactory   |
| <b>3. Fiscal Operations</b> – being operated prudently and meeting all regulatory requirements | Satisfactory   |
| <b>4. Fulfilling Charter</b> – implementing the provisions of the Charter as approved by SBCSS | Satisfactory   |
| <b>Overall Judgment</b> – the quality of the provision provided                                | Satisfactory   |
| <b>Areas of particular strength:</b> (see cover letter)  |  |
| <b>Areas recommended for improvement or in need of corrective action:</b> (see cover letter)   |  |
| <b>Comments / recommendations:</b> (see cover letter)  |  |
| <b>Details of Person completing form:</b><br>Name: Linda Fabré                                 | Signature:  Title: Director, Risk Management Services Date: 5/23/14 |

## Norton Space and Aeronautic Academy SBCSS Spring Review 2014

| <b>General Considerations</b>  | <b>Comments</b>   |
|--|---|
| Facilities are sufficient to accommodate estimated student enrollment and to carry out the curricular and instruction program envisioned in the charter.   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Site has adequate space for the support services the school intends to provide to its students (i.e. nurse, counselors, tutors, after-school programs, etc.).  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Facilities include cafeteria or other suitable space for students to eat meals.  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Building placement is compatible (i.e. music room is not next to library).   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Facilities are generally conducive to a learning environment.  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Site is away from freeways, railways, flight patterns, excessive noise, obnoxious odors, toxic conditions, electromagnetic fields, earthquake faults, flood zones.   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Site has good access and dispersal roads.  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Site has separate bus loading, parking areas, and parent drop off areas.   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Facilities operation permits and certificates, including evidence of inspection by a structural engineer, fire marshal and occupancy certificates, zoning variances, building permits, etc. have been secured. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Site has good access and dispersal roads.  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

*\*Corrected during the review*

**General Considerations****Comments**

Facilities are sufficient to accommodate the administrative and business functions, including the storage of student and other records, reports, and documents.

Yes  No

Facilities meet requirements of the Americans with Disabilities Act, including (1) accessible routes from outside the school to the entry and from the school entry to all other buildings, and (2) stairs, ramps, toilets and signage that meet accessibility standards.

Yes  No

Site and facilities are situated to minimize student contact with adults who do not have appropriate clearances as required by *Education Code* Section 44237.

Yes  No

Relocatable facilities are single story and meet local seismic safety requirements.

Yes  No

Site has appropriate security (i.e. fencing, adequate lighting, alarms, etc.).

Yes  No

Facilities are clean, sanitary, and free from conditions that would create a fire, or other hazard.

Yes  No

**Building Exterior****Comments**

Facilities are generally free of chipped paint, cracked floors, uneven surfaces, mold and evidence of leaks.  Yes  No

Sidewalks, driveways, and outdoor play areas are relatively free of cracks and uneven surfaces, and are good repair.  Yes  No

Perimeter fences are installed as necessary and are in good repair.  Yes  No

Graffiti or other signs of vandalism to the building are absent.  Yes  No

School exterior needs minimal cosmetic repairs, painting, or additional lighting.  Yes  No

Windows and doors are intact and in good repair.  Yes  No

Exterior stairs or handrails are in good repair.  Yes  No

Exits to buildings are free of obstructions.  Yes  No

Signage is adequate for traffic flow and for directions to school offices.  Yes  No

Trees and vegetation provide a clear view of the school; places to hide or to gain authorized access to the building are minimized.  Yes  No

School site is substantially free of litter and clutter.  Yes  No

**Interior Entrances, Corridors,  
and Stairs**

**Comments**

Heating and ventilation systems are adequate for the size of the building and numbers of students.

Yes  No

Electrical system has no major code violations.

Yes  No

Fire alarm system meets applicable local life safety codes; appropriate fire extinguishers exist in the building(s) and inspections are up to date.

Yes  No

Restrooms are conveniently located and accessible to students; toilets are clean and operable.

Yes  No

General: Vents excessively dirty.  
C-Wing Boys RR: Two stall doors not functioning properly.  
D-Wing Boys RR: One stall latch not functional;\* one toilet not functioning properly.  
D-Wing Girls RR: Stall latch not functioning properly.\*  
E-Wing Girls RR: One stall latch not functional.\*

Bracing of overhead light fixtures, heating and air conditioning vents, etc. comply with local ordinances.

Yes  No

Lighting, including night time lighting, is sufficient for the educational activities being conducted at the site.

Yes  No

Floors, walls, and ceilings are clean; ceiling tiles are all intact.

Yes  No

*\*Corrected during the review*

**Interior Entrances, Corridors,  
and Stairs****Comments**

Halls and stairs are adequately lighted.  Yes  No

Exit doors, including emergency exits, are free of clutter and readily accessible; doors are secure to prevent intruders into the building.  Yes  No

Interior is free of other hazards that could endanger student safety.  Yes  No

C5: Classroom excessively cluttered; difficult to maneuver around the room.  
D3: A couple of ceiling tiles are bowing.

**Classrooms****Comments**

Classroom size and layout are related to functions that will be performed in them (i.e. science and computer laboratories, special education, locker rooms, gyms, etc.).  Yes  No

Desks, tables, and chairs are in good repair.  Yes  No

Space is provided to secure computers and other expensive electronic devices.  Yes  No

Bookcases, racks, fixtures, etc. are adequately anchored to adjacent structures.  Yes  No

Gas, electrical, and water outlets and appliances are in good repair.  Yes  No

Front Office:  
Drinking fountain not functional.

Classrooms have adequate lighting.  Yes  No

Classrooms are visible to teachers at all times; classroom layout is conducive to quick evacuation.  Yes  No

*\*Corrected during the review*

***Additional Comments***

*\*Corrected during the review*

## NSAA Attendance Review

April 24, 2014

1. What attendance accounting system is used?

a. Compliant

Currently using Aeries software for attendance reporting, but will be transitioning to a new software next year.

2. The charter school has obtained approval of its attendance forms and procedures from the CDE in accord with EC 44809 and 5 CCR, Section 401.

a. Not applicable

Charter is exempt from CDE approval.

3. The staff person primarily responsible for attendance reporting is adequately trained.

a. Compliant

Sofia Martinez (Attendance Clerk, 2 years) performs the day to day activities for attendance reporting and was able to answer all attendance related questions. Sofia stated that she received attendance training and had a great support for any attendance related issues. Veronica Calderon (Registrar/Attendance) responsible for ADA reports and will review reporting at fall visit.

4. There are approved policies that address student attendance, including short-term independent study.

a. Compliant – Not applicable for Independent study

A parent/student handbook provided outlines the expectation of student attendance for both parents and students.

5. There is an approved charter school calendar.

a. Compliant

School calendars are included in the parent/student handouts and the charter website.

6. There is an approved class (bell) schedule.

a. Compliant

The approved class (bell) schedule is included in the parent/student handouts and the charter website.

7. There is a process to monitor compliance with the minimum instructional minute requirements.

a. Compliant with modification

b. Who is responsible? – Jim Quinn, Financial Officer

A process was not in place at time of visit. A spreadsheet was developed and submitted the next day with the instructional minute calculations. Though the spreadsheet did not account for the correct minimum days and parent/teacher conference, the instructional minute calculations were compliant. Lupita Girard (Principal) will maintain instructional minute calculations in the future.



## NSAA Attendance Review

April 24, 2014

8. There are a minimum of 175 instructional days.

a. Compliant

School calendar in parent/teacher handouts and website exceed the minimum requirement. Charter does not have a collective bargaining group.

9. The charter school maintains a class list for all students.

a. Compliant

Aeries (attendance software) provides a list of students enrolled in each class for student attendance reporting. Weekly attendance signed and verified by teacher and monthly summary verified and signed by Principal.

10. Attendance is taken daily by an individual responsible for reporting attendance.

a. Compliant

Teacher takes daily attendance and verifies and signs weekly attendance reports. Sofia (attendance clerk) tracks the submission of daily attendance and weekly reports by teachers.

11. Absences are excluded from the apportionment days.

a. Compliant at entry level

Absences are reported daily in Aeries by teacher and the attendance clerk updates information in Aeries. Verification of attendance reporting at fall visit.

12. There is a process to compile school wide average daily attendance (ADA).

a. Compliant at entry level

Aeries (attendance software) has established reports for the calculation of ADA reporting verification at fall visit.

13. ADA has been claimed only for teachers who hold an appropriate certificate, permit or other document issued by the CTC. [EC 47605(I)]

Unable to verify at school site. Cheryl Dale at main office is responsible for certificate verification and will review at fall visit.

***Completed by Sylvia Morales, Accountant Internal Business***

## Lewis Center for Educational Research

### STAFF REPORT

Date: May 28, 2014  
To: Foundation Board  
From: Gordon Soholt  
Re: Academic Operations

How quickly the end of the year has come! Staff is incredibly busy wrapping things up and planning for the multitude of end-of-the-year activities. Each school has a number of ways to celebrate the achievements of students, staff and families planned. Please visit each school's website to see if there are any activities you wish to attend.

In addition to the 2014-2015 budget, the Local Control Accountability Plan (LCAP) is part of this meeting's agenda. The LCAP sets each school's goals and is part of the budget process. After approval by the Board, each LCAP will need approval from the chartering agency as well. It will be given to the San Bernardino County Office of Education before July 1, 2014 for their approval. From there, the LCAP will make its way to the state.

Please take some time to read the reports below. Thank you for your support this year to our schools, our students, staff and parents.

#### AAE

#### K-4 Elementary

- Spring Picture Day at Corwin was held on April 17<sup>th</sup>.
- The 2<sup>nd</sup> grades visited the Mojave River campus for their Solar System Field Trip. Students investigated the planets as well as tornados, rainbows and wind at Mojave River on April 17<sup>th</sup> and 24<sup>th</sup>. Ken Sockwell's band students also serenaded them. The students loved share time with the band and found that the tuba weighs @ 40 pounds! Afterward, the 6<sup>th</sup> grade students had Reading Buddy time with the 7 year olds. Thank you Ms. Valenzuela. A great experience for all!

- PTC held their monthly meeting on April 19<sup>th</sup> from 9:00-10:00 at the MRC Cafeteria. Box Tops have raised \$700 ! Frozen Food Fundraiser will be in on Tuesday. The Uniform Sale was held at Corwin Campus on April 17<sup>th</sup>. Donations that the parents brought in were exchanged for vouchers. A Del Taco night is being held to assist Sterling Solis. Teacher and Staff Appreciation Luncheon will be held at MRC on Wednesday, April 30<sup>th</sup>. Volunteers are needed to set up, serve, and clean up. Spring Book Fair will be held May 5<sup>th</sup>-9<sup>th</sup>.
- K/1 Spring Pictures on April 16<sup>th</sup> at Thunderbird.
- Grandparents Day was held April 18<sup>th</sup> at Thunderbird Campus. Kindergarten invited all Grandparents to share in spring stories and an egg hunt. A delightful day!
- We are holding the next two Parent Volunteer Workshops at TBC during the KIT program so that all the new Kinder parents will be signed up. Mrs. Briney will be going over school policies and volunteer guidelines. Parents will be registered as volunteers and Rebecca McCoy will advise parents on the fingerprinting process. The Thunderbird Parent Volunteer Workshops take place on May 6<sup>th</sup> and 7<sup>th</sup> at 3:30 p.m. We now have 920 parent volunteers assisting in classrooms and on field trips K-12.
- SBAC Testing, April 21<sup>st</sup>-May 3<sup>rd</sup>.
- First Grade put on a performance for the parents called "How Does Your Garden Grow!" Herb the gardener uses flowers to save the garden from pesky little weeds. Thank you Ms. Peeples, Ms. Weber, Ms. Kerr, and Ms. Biewend for the April 25<sup>th</sup> presentation.
- Discipline totals for AAE, grades K to 4, for the 2013-2014 school year

In-House Suspensions.....1

Suspensions.....11

Expulsions.....0

## Grades 5-8

- ASB
  - ASB Fieldtrip Disneyland 4/11/14
- Community
- PTC
  - General Meeting at MRC Campus- 4/10/14
- Love and Logic
  - Weekly Parenting Classes at 1:30 and 6:30 p.m. (MRC Campus)
- VPA
  - 2nd - 12th Grade Dance Recital-VVC - 4/8/14-4/9/14
  - Drama Rehearsals "Barefoot in the Park" Starting 4/7/14
  - Dance Team Popsicle Sales 4/8/2014, 4/23/2014
  - Drama Rehearsals - Dress Rehearsal "The Absurdist Super Hero Fairy Tale" C100 4/23/2014
  - Drama Performance - "The Absurdist Super Hero Fairy Tale" C100 4/24/2014
  - Field Trip - MS/HS Dance Classes - Bridges Auditorium - Pomona College 4/28/2014
- Interventions
  - Homework Center, Thursday's in the Cafeteria
  - Weekly Detention Hall- Monday-Thursday
- Other
  - 7th & 8th Grade Middle School Assembly 4/16/2014
- Discipline totals for grades 5-8, 2013-2014
  - Expulsions 5<sup>th</sup>-8<sup>th</sup> 0
  - In-House Suspensions 28
  - Suspensions 16

## Grades 9-12

- ASB
  - Junior & Senior Prom - Edward's Mansion 5/17
- Community
  - Chipotle Fundraiser - Proceeds Donated to the Solis Family 5/7
  - Lottery 5/15
- PTC
  - General Meeting at MRC Campus- 5/8, 5/15
- Love and Logic
  - Weekly Parenting Classes at 1:30 and 6:30 p.m. (MRC Campus)

- VPA
  - Dance Team Popsicle Sales- 4/30, 5/7, 5/14, 5/21
  - HS Dance Team Field Trip - Palm Springs Convention Center 5/2
  - Dance Team Auditions -5/12-5/16
  - MS/HS Strings and Guitar Spring Concert- 5/20
  - MS/HS Band Spring Concert- 5/22
  - Batman/ Superman Movie Night 9th - 12th Grades - Art Club Fundraiser 5/23
- Interventions
  - Homework Center, Thursday's in the Cafeteria
  - Weekly Detention Hall- Monday-Thursday
  - Parent Meeting Regarding GPA's - 9th thru 12th Grade
- Other
  - VVC Field Trip - Student Visit 4/28
  - Fundraiser Mrs. Gesson's Honors Geometry Class - T Shirt Sales
  - STAR Testing-Minimum Days- 4/29-5/2
  - Make-A-Wish: Morning with Mom - Bldg. B- 5/3
  - Teacher and Staff Appreciation Luncheon- 4/30
  - Senior STAR Week Field Trip - Magic Mountain- 5/1
  - Junior Night (11th Grade)- 5/9
  - AAE AFJROTC Fundraiser - Krispy Kreme Donut Sale- 5/12-5/31
  - HOSA Field Trip - City of Hope -5/16
  - 9th Grade Field Trip to Magic Mountain Math and Science Day- 5/17
  - Victorville Courthouse Field Trip Government Class- 5/22
  - Reason to Believe- 5/23
- Discipline totals for grades 9-12, 2013-2014
  - Expulsions 9<sup>th</sup>-12<sup>th</sup>           5
  - In-House Suspensions    12
  - Suspensions                   25

### **Special Needs - AAE**

The springtime is a very busy time when it comes to Individualized Educational Plans (IEPs). Both Federal and state laws direct that a student who is currently receiving special education services require that they have an IEP. Each and every IEP needs to be reviewed each year to ensure that the student is making adequate progress toward established goals. During these meetings team members, including parents, have an opportunity to discuss every aspect and educational need. Based on the assessment results and teacher reports, new goals are established. These

revised plans then guide the special needs team for the new school year. In many ways, it is a roadmap and an accountability tool to ensure that all required services, supports and interventions are in place.

Every three years, a student undergoes a reassessment (triennial) to determine whether or not they continue to be eligible for special education and if there are any other additional educational needs. This reassessment affords the IEP team to determine progress towards IEP goals. Overall, the assessment provides a comprehensive view of the student's, past, present and future. Most parents report that the information obtained during the assessment process is very valuable and informative.

In the month of May, I will be meeting with Corine Foley, Program Manager from the Desert Mountain SELPA, to discuss what our professional development needs will be for the 2014/2015 school year. This will be an opportunity to determine the specific skills that each staff member will need to further their ability to address student needs. These areas might include Autism, Behavior Management, Reading, Math and Written Language skills.

**AAE Special Needs Numbers (December – Pupil Count):**

AAE total Sp. Ed. count as of today: 99

Speech ONLY count: 29

Pending Referrals: 5

**Love and Logic:**

Since being hired as the new Love and Logic Coordinator, Desiree has been very active. The number of ideas she has been able to implement has been very helpful. She is working directly with teachers and parents and she is reaching out to community members to determine their possible involvement. Desiree brings a wealth of life experience, and graduate work and training in the field of Marriage and Family therapy.

## Registrar

|             |           |
|-------------|-----------|
| Kinder      | 96        |
| 1st         | 96        |
| 2nd         | 96        |
| 3rd         | 111       |
| 4th         | 112       |
| 5th         | 112       |
| 6th         | 114       |
| 7th         | 114       |
| 8th         | 113       |
| 9th         | 110       |
| 10th        | 99        |
| 11th        | 107       |
| <u>12th</u> | <u>89</u> |
|             | 1369      |

## ASB

Since our winter break, we have been actively working on a number of events and fundraisers for the remainder of the school year. So far, the second semester has gone very well and we hope to continue strong all the way into May for the Prom season. Here are just a few of the highlights from the past few weeks:

- Mr. Ruiz and I will be attending a conference at the end of this week to learn more about the financial and legal aspects of running an ASB. This will be a great opportunity for us to move towards greater compliance with the Ed Code as well as our independent auditors.
- Homecoming week went very well for the entire school. The spirit week before the game and dance involved a record number of participants in days such as Lazy Day, Heroes vs. Villains day, and the final spirit day on Friday. The pep rally on the Friday before the game was one of the most energetic environments we have ever seen at our school, and we hope this will set a new bar on school spirit at AAE.
- The Homecoming dance went very well involving approximately 130 students and was our first ever dance held in the new gym. All went very smoothly and the reviews we heard after the fact were very positive. It was definitely a great benchmark that the school set in dances on campus. Additionally, the students were very budget conscience and made over \$1,000 in profit from the event while still keeping the cost at under \$30 a person.

- After seeing the success of the Homecoming Dance, the middle school students have been hard at work planning their annual Evening of Elegance on the 1<sup>st</sup> of March. Using their older colleague's model and amending it to their liking, they have a great plan in place to have a very successful event in the near future. Additionally, it is awesome to see the high school students take a role in helping out the middle school students, which is so rare to see in my experience.
- Lastly, ASB will be coordinating a Goodwill Drive Fundraiser for the remainder of the 3<sup>rd</sup> quarter. This is a great opportunity to offer a service to the community by helping out Goodwill while also raising money for the student body. This will be a physically demanding and time consuming event, but at the end it will be well worth it, both for the school and for the community as well.

### Ambassadors Student Report

May:

- 2nd-4th: HS Dance Palm Springs Field Trip
- 5th-9th: Spring Book Fair
- 17th: Junior/Senior Prom @ Edwards Mansion
- 23rd: Movie Night hosted by Art Club
- 27th: Annual Athletic Awards Night
- 28th: Senior Grad Night @ Disneyland
- 30th: Sophomore LACMA Field Trip
- 31st: Perfect Attendance Vehicle Giveaway

June

- 6th: Senior Coffee House
- 7th: AFJROTC End of the Year Picnic
- 8th: Baccalaureate in the Gym
- 11th: Memoir Book Signing
- 13th: Class of 2014 Graduation @ HDC

### Athletic Department

- *Spring Sports:*
  - **Varsity Boys Baseball-** The boys finished with a 13-3 overall record (11-1 Cross Valley League) ranked #6 in Division 7 and captured their 6<sup>th</sup> consecutive league championship. This team has won 9 games in a row and will tie a school record when they appear in the CIF-SS playoffs for the 8<sup>th</sup> straight time. The true test will come in the playoffs, as they will try to advance past the 2<sup>nd</sup> round for the first time. They host Baker Valley in the first round on Wednesday, May 21<sup>st</sup>.



- **Varsity Girls Softball-** This young girls team, led by only one senior, finished with an overall record of 12-7 (8-6 Cross Valley League) which was good enough for a fourth place Cross Valley League finish. They also tied a school record for consecutive CIF-SS playoff appearances with 8. The girls traveled to Concordia/Sylmar on Tuesday, May 20<sup>th</sup> and won their first round playoff game. They will host Archer HS on Thursday, May 22<sup>nd</sup> in the second round.
- **Varsity Track & Field-** The boy's and girl's Track and Field teams both finished in second place (behind Riverside Prep). Both our teams had a limited number of athletes, compared to most schools, but still managed to compete at an extremely high level. Sophomore Hannah Hanson finished with the highest mark in the high jump in the High Desert this year (5, 4"). The league finals, which also doubled as the CIF-SS qualifier meet, had an AAE record 11 athletes advancing to the CIF prelims on Saturday, May 17 in Carpentaria. The following AAE Athletes also took home league MVP Awards:
  - Hannah Hanson - Jumps
  - Hannah Hutzley - Throws
  - Nicole Carr/Ally Samp (tie) - Multi
  - Michael Coulter - Jumps
  - Michael Coulter - Overall
- **Varsity Golf-** The golf team, led by junior Robert Penalber and senior Connor McClellan, ended up finishing in a disappointing second place, 1 point behind League Champion Riverside Prep. Robert qualified for the CIF prelims for the second time in as many years.
- **Middle School Boys Basketball-** The boys, led by Varsity Boys' Coach Darryl Stoudemire, had an extremely successful year finishing with a 6-2 record putting them in second place behind Hesperia Christian. They returned to the playoffs for the 7<sup>th</sup> time in 8 years. The team traveled down to Loma Linda Academy and, unfortunately, lost their quarterfinal game on Thursday, May 1<sup>st</sup>.
- **Middle School Girls Basketball-** Varsity Girls' Coach Brandon Henderson guided his middle school team to their 7<sup>th</sup> straight playoff appearance with a 6-2 record finishing in second place. Over the past three regular seasons their record is 34-4. They traveled to Bloomington Christian and, unfortunately, lost their quarterfinal playoff game on Thursday, May 1<sup>st</sup>.
- **Middle School Co-ed Soccer-** The Middle School Soccer team, led by first year coach Arely Flores, had an unbelievable year

finishing with a perfect 8-0 record and winning their division championship. They hosted and beat Calvary Chapel Murrieta 5-4 in the conference semifinals on Tuesday, April 29<sup>th</sup>. They then traveled down to San Jacinto and played San Jacinto Valley Academy in the championship game on Monday, May 5<sup>th</sup> and came home with the AAE's first ever Middle School Mountain Valley Conference Championship (equivalent of a CIF championship at the Middle School level)

- *Items of Interest:*
  - The Athletic Department named its nominees for the annual "Rick Gabrielson Memorial Fund High Desert Athlete of the Year Awards" This year the two seniors nominated will be three sport letterman Sasha Valencia and All League Athlete Jed Phillips. These two athletes will be recognized at a luncheon on Sunday, June 8<sup>th</sup>
  - Athletic Director Scott Gormley attended the Annual California State Athletic Directors Association Conference in San Diego from April 17-20.
  - The Athletic Department will be hosting the 3<sup>rd</sup> Annual Knights Athletic Awards on Tuesday, May 27<sup>th</sup> in the gym. Athletes will be recognized in a variety of categories including All-League, All CIF, Scholar Athletes, and League Championship Teams.
  - The AAE Athletic Department learned that we would be receiving the 32<sup>nd</sup> Annual Kenny Fagan's CIF-SS- Toyota Shake for Sportsmanship Award for the third time in eight years! This award goes to the school in their respective league that demonstrates the best sportsmanship throughout the school year. The award will be handed out to an AAE athlete in a pre-game ceremony prior to a Los Angeles Dodgers game on Wednesday, May 28<sup>th</sup>.

## NSAA

|                   |                   |
|-------------------|-------------------|
| <b>ENROLLMENT</b> | Total- 634 at 99% |
| K                 | 113               |
| 1st               | 109               |
| 2nd               | 100               |
| 3rd               | 96                |
| 4th               | 88                |
| 5th               | 74                |
| 6th               | 30                |
| <u>7th</u>        | <u>24</u>         |
| <b>Total</b>      | <b>634</b>        |

### **STUDENT ACTIVITIES**

- 1<sup>st</sup> grade students participated in a fieldtrip to the California Science Center last May 22<sup>nd</sup>.
- 6<sup>th</sup> grade students will be participating in an over-night trip to the Ocean Institute in Dana Point May 27<sup>th</sup> and 28<sup>th</sup>. Mr. Jones, Ms. Orozco, Mr. Dade, Mr. Garcia, and Principal Girard will be going as staff chaperones.
- 4<sup>th</sup> grade students from Ms. Ramírez and Mr. Rodríguez classes will participate in a Gold Rush fieldtrip May 28<sup>th</sup>, while Ms. Sepúlveda's class fieldtrip will be on the 30<sup>th</sup>.
- 7<sup>th</sup> grade students will be participating in an over-night trip to the Ocean Institute in Dana Point June 9<sup>th</sup> and 10<sup>th</sup>. Mr. Jones, Mr. Dade, Ms. Vázquez, Ms. Preciado, and Mr. García will be their staff chaperones.
- June 6<sup>th</sup> will be the NSAA's End of the Year Carnival, which is organized by the PTO as the biggest fundraiser for the school. Parents and teachers have been working hard getting organized for their game booths.
- June 9<sup>th</sup> - June 12<sup>th</sup> NSAA will have NSAA Spirit Week in which students are encouraged to wear crazy hats, crazy sunglasses, crazy socks!
- June 12<sup>th</sup> will be the last day of school and the Kinder Promotion ceremonies as follows:
  - 8:30-9:15 Ms. Mesinas & Ms. Ramos classes
  - 9:45-10:30 Ms. Quintero, Ms. Torres, and Ms. Moreno's classes

Students have been practicing songs, and how to walk to receive their "diploma." What a great way to envision themselves graduating from college!

- Our last Rockets in Training event was last June 3<sup>rd</sup>. We held the first one May 5<sup>th</sup>. These events are a great way to provide orientation to our incoming kinder students and parents. Also,

teachers have an opportunity to meet their students, and to carry out some informal assessments in regards to the students' "school skills," social skills, and some academic skills.

### **PARENT INVOLVEMENT**

- Our first ELAC Health Fair held May 22<sup>nd</sup>, was an amazing success! Community representatives, such as Loma Linda doctors, the Mexican Consulate, El Sol, Molina Healthcare and other vendors donated their time and prizes for our students as they participated in stations. Students from the Ballet Folklorico Club showcased their talents at the event. It was a great event and we hope to continue it in following years!
- NSAA's end of the year Carnival will be June 6<sup>th</sup>. This is the biggest fundraiser of the year earning about \$10,000! The event is only made possible because of the collaboration between teachers, staff, and the many parent volunteers. The carnival is planned for June 6<sup>th</sup> from 3:00-6:30 pm.

### **PROFESSIONAL DEVELOPMENT**

- SBCSS Common Core consultants provided support at NSAA for the Teacher planning day, May 23<sup>rd</sup>
- Other dates have been formalized for next school year to ensure the future support from SBCSS Common Core State Standards consultants.

### **STAFFING**

Efforts are under way to fill the following positions at NSAA:

- 3 Full time Dual Immersion Teachers (1 for 4<sup>th</sup> 1 for 5<sup>th</sup>, and 1 for our Middle Grades Spanish Language Arts/Social Studies in Spanish classes)- Ms. Ramirez reported she will not be coming back next year.
- 1 Half time Dual Immersion Teacher (to share a contract with Ms. Peterson)
- Bilingual Speech and Language Pathologist
- Bilingual Counselor
- School Office Assistant (Ms. Tonae Gray will now be substituting in our classrooms!)
- 1 Full time registrar (this is a new position as full time for NSAA, we have been sharing with AAE).
- 1 Instructional Aide

### **FACILITIES**

Next school year we will need three new portables in order to accommodate our growing student body next school year.

**UPCOMING EVENTS—please join us at any events you are interested in!**

- 6/3—SBAC Ice cream party for students with perfect attendance
- 6/3—Rockets in Training-3:00-5:00 p.m.
- 6/4—Volunteer Appreciation Day
- 6/5—4<sup>th</sup> Grade Fieldtrip Olvera St.
- 6/5—8:30—Prospective Parent Tour
- **6/6—CARNIVAL!!! Please sign up to volunteer!!!**
- 6/9-6/10—7<sup>th</sup> Grade Fieldtrip to the Ocean Institute
- 6/9—LCER Board Meeting 8:00 @ SELPA
- 6/9-6/12—School Spirit Week

**6/10-6/12-School Spirit Week**

- 6/9 CRAZY SOCKS DAY
- 6/10 CRAZY HAT DAY
- 6/11 CRAZY SUNGLASSES
- 6/12—FREE DRESS DAY (no short-shorts, no spaghetti straps we encourage “graduation dress”-**LAST DAY OF SCHOOL!**)

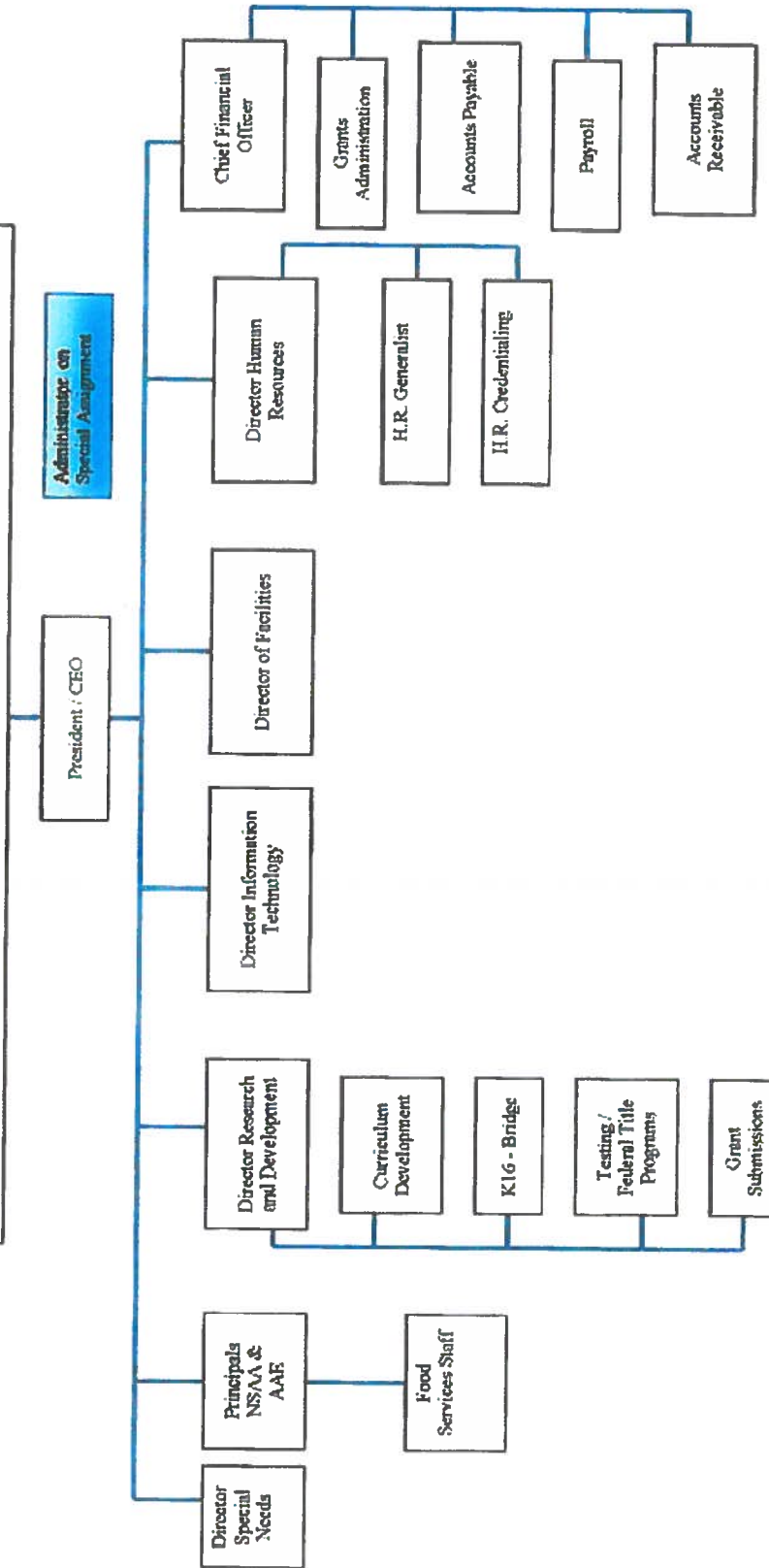
**AWARDS ASSEMBLIES**

- **Monday 6/9**  
8:30-9:15— 1<sup>st</sup> Grade  
9:45-10:30—2<sup>nd</sup> Grade
- **Tuesday 6/10**  
8:30-9:15—3<sup>rd</sup> Grade  
9:45-10:30—4<sup>th</sup> Grade
- **Wednesday 6/11**  
8:30-9:15—Middle Grades 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>
- **KINDERGARTEN PROMOTION JUEVES 6/12**  
8:30-9:15-- Ms. Mesinas and Ms. Ramos’ classes  
9:45-10:30--Ms. Quintero, Ms. Torres, and Ms. Moreno’s classes

The full NSAA calendar is posted on our website at:

<http://www.lewiscenter.org/nsaa/>

High Desert "Partnership in Academic Excellence" Foundation, Inc.  
 Board of Directors  
 July 1, 2014 / June 30, 2015



## **General Administration**

Per my report last month, since the position of Director, General Administration is being eliminated next year, I have been preparing to hand off duties for next year. I have distributed information to all parties and plan to begin cross training for next year. The following employees will be taking over these duties:

**Facilities:** Darren Dowd. Darren has been made Director of Facilities and is taking over all aspects of this department.

**Compliance and State Reporting:** Since most of these are tied into funding, Jim Quinn will take over these reports

**Food Services:** The NSAA Principal is taking over the supervision of the food service employees. Ronda Parker, Food Worker Lead is changing to a Food Worker, Supervisor and will take over the supervision of the Food Workers for AAE. Veronica Calderon has been re-designated as a GA Generalist II and will be taking over the compliance of the Food program for both schools. This will be a huge learning curve and I will spend a large amount of my time in training her throughout the year.

**Credentialing:** Rebecca McCoy, GA Generalist and Stacy Newman, HR Director will be taking over credentials. This is another very huge undertaking and I will spend a large amount of my time training them in the details of credentials world. I will remain available to them even upon my retirement as this is not an easy subject to learn.

**Categoricals (Title I and Title III compliance):** **Jim Southwick** has worked alongside me this last year, attending Categorical director meetings and working with Mrs. Girard in the process of being a Program Improvement school. Jim has a clear understanding of the compliance requirements and this is in good hands.

**Human Resources:** I have served as the supervisor for the HR and GA departments. Stacy Newman will take over supervision of the HR Generalist and one GA Generalist. Jim Quinn will be taking over supervision of two GA Generalists, who will deal with more financial duties.

**District Liaison:** Stacy Newman will take over the duties of the District Liaison, working with the Program manager of RIMS BTSA.

The GA Department is in the midst of a move from the Spirit River Center offices, back to MRC. This move should be complete by the end of May.

I am taking over the duties of the HR Director in her absence through August.

## **Conferences/Training**

- Attended RIMS/BTSA District Liaison quarterly meeting
- Attended quarterly Credential Analyst Workshop
- Attended Monthly ACPA (Association of Consolidated Program Administration)

## **Compliance/Categorical Programs:**

- On -going credentialing compliance.
- Assist with credential checks for all new hires
- Continued compliance monitoring of the Title I, II and III Federal funds for NSAA
- Continued research of compliance issues for Categorical Programs. Working closely with NSAA Principal, Vice Principal and Testing coordinator to develop a plan of on-going development

## **Food Services**

- Participated in our first State Administrative Review of our Food Service Program. This was an intense review. Preparation took approximately two months. The CDE rep spent four days going through records requested. We should be receiving a report of findings in a few weeks. I will submit these findings to the board at the next meeting.

To: Board of Directors

From: James M. Quinn, Director of Finance

Subject: Quarterly Report 2nd Quarter 2014

A. I have prepared the 2nd Interim Reports for our chartering agencies and the state, which were presented to the Board for approval at the last full board meeting.

B. I filed Federal Cash Management Reports for all categorical funding in April. These reports are the basis for receiving categorical funds from the state. In fact if we don't show that we have a negative balance in the categorical funds we don't receive any new money even though we have an entitlement.

C. P-2 attendance reports were filed in May with the state. These were prepared on new software, have a new format and help the state to implement the LCFF funding model.

D. The third quarter (March 31,) Internal Financial Statements have been presented to Union Bank. I continue to carefully monitor our ongoing bond covenants.

E. IRS filing of Form 990, was filed electronically on May 15, 2014.

F. I will be leaving the CASBO committee I was a member of to join one that meets at a more convenient location.

G. Cash balance remains over \$3 million.

H. The upgrade our bookkeeping software in Human Resources, Payroll, and General Ledger systems has on hold due to conflicting time engagements. It will resume in July or August.

I. I will be attending an extended training on the bookkeeping software in the second week of June. Unfortunately it is conducted in Atlanta, Ga. I will miss being at the June Full Board meeting but will be listening in by a tech link.

J. I have taken on the construction of the budget workbook this year. It has been a time consuming project but I believe the new format will be helpful to the staff in working with live numbers throughout the 2014-15 fiscal year.



**Human Resources Department  
Stacy Newman  
February 22, 2014 – May 21, 2014**

**AAE**

**New Hires:**

| <b>Last Name</b> | <b>First Name</b> | <b>Hire Date</b> | <b>Job Title</b>      |
|------------------|-------------------|------------------|-----------------------|
| Broome           | Penny             | 3/10/2014        | Custodian ~ 5.5       |
| Clinkenbeard     | Jonathan          | 4/2/2014         | Certificated Sub      |
| Ghafari          | Lana              | 4/10/2014        | Classified Sub        |
| Schueman         | Sue               | 5/15/2014        | Classified Sub        |
| Solis            | Sterling          | 5/19/2014        | Classified Substitute |
| Tarin            | David             | 5/1/2014         | V Golf Coach          |
| Taylor           | Justin            | 4/10/2014        | Classified Substitute |

**Reclassifications:**

| <b>LAST</b> | <b>FIRST</b> | <b>From</b>           | <b>To</b>                  | <b>Date</b> |
|-------------|--------------|-----------------------|----------------------------|-------------|
| Atwater     | Desiree      | Classified Sub        | Love and Logic Coordinator | 2/24/2014   |
| Bonacio     | Debbie       | Classified Sub        | 4 hour CDO                 | 5/19/2014   |
| Dowd        | Darren       | Facilities Manager    | Director of Facilities     | 4/1/2014    |
| Martindale  | Christine    | 4 hr CDO              | 7 hour Receptionist        | 5/19/2014   |
| Dorcey      | Ryan         | Manager of Global Ops | Director of IT             | 5/3/2014    |

**Terminations:**

| <b>Last Name</b> | <b>First Name</b> | <b>Termination Date</b> | <b>Job Title</b>   |
|------------------|-------------------|-------------------------|--------------------|
| Duran            | Cristina          | 4/29/2014               | Classified Sub     |
| Kenneally        | David             | 5/2/2014                | Director of IT     |
| Myers            | Karen             | 5/12/2014               | Bridge Writer      |
| Pesch            | Deborah           | 4/18/2014               | Classified Sub     |
| Quezada          | Ashley            | 4/15/2014               | Classified Sub     |
| Ruiz             | Emily             | 3/21/2014               | Drama Teacher - PT |

**NSAA**

**New Hires:**

| <b>Last Name</b> | <b>First Name</b> | <b>Hire Date</b> | <b>Job Title</b>                 |
|------------------|-------------------|------------------|----------------------------------|
| Chi Canul        | Cesar             | 3/10/2014        | Classified Substitute            |
| Godines          | Reyna             | 3/11/2014        | Classified Substitute            |
| Munoz            | Claudia           | 4/25/2014        | Certificated Substitute          |
| Torresluna       | Montserrat        | 2/27/2014        | Certificated Substitute          |
| Vasquez-Banerjee | Anna              | 4/23/2014        | Certificated Substitute (rehire) |

**Reclassifications:**

| Last Name  | First Name | From                   | To          | Date      |
|------------|------------|------------------------|-------------|-----------|
| Torresluna | Montserrat | Certificated Sub, NSAA | ELA Teacher | 3/17/2014 |

**Terminations:**

| Last Name | First Name | Termination Date | Job Title               |
|-----------|------------|------------------|-------------------------|
| Huerta    | Evelyn     | 5/12/2014        | Classified Sub          |
| Kirwan    | Paul       | 5/15/2014        | Custodian               |
| Sanchez   | Aurea      | 4/17/2014        | Rotation Art Instructor |

**Positions Currently Posted / In the Interview Process / or Recently Hired****AAE:****Certificated:**

Guest Teacher – Ongoing Posting  
 Drama Teacher (Part Time) - Recently Posted  
 Elementary Teacher (3) - Recently Interviewed (offers made to 2 candidates [replacing McGrath and D. Metcalfe], reference checks on a third [replacing Hainley])  
 Math Teacher - Recently Interviewed (offer made)  
 Language Arts Teacher - Recently Posted  
 School Psychologist Intern - Recently Posted  
 Social Science Teacher - Recently Posted  
 Reading Specialist – Recently posted  
 Elementary Vice Principal – Recently Posted

**Classified:**

Classified Substitute - Ongoing Posting  
 Computer Helpdesk Technician - Recently Posted  
 Receptionist – Recently Hired  
 Computer Helpdesk Tech Supervisor – Offer Made

**NSAA:****Certificated:**

Education Specialist – Recently Posted  
 Guest Teacher - Ongoing Posting  
 Dual Immersion Elementary Teacher (Half Time) – Recently Posted  
 Dual Immersion Elementary Teacher (Full Time) (2) – Recently Posted  
 Spanish/Language Arts/Social Science Teacher – Recently Posted  
 School Counselor - Recently Posted  
 Speech and Language Pathologist - Recently Posted  
 Intervention Teacher (Part Time) – Posted Internally

**Classified:**

Classified Substitute - Ongoing Posting  
 Art Instructor - Recently Posted  
 Instructional Assistant (2) - Recently Posted  
 School Office Assistant - Recently Posted  
 School Registrar - Recently Posted

## **HR Activities including both AAE & NSAA:**

- Created job postings / descriptions for above positions
- Advertised new positions: internally, Edjoin, Daily Press, Desert Dispatch, LCER Website, Monster.com, Local Universities
- Collected and screened job applicants. Recruited and interviewed employees for NSAA and AAE as well as following up with thank you letters and emails for those applicants/candidates who were not selected
- Conducted new hire orientations for new employees, job-reclassifications, and completed exit interviews
- Processed new hire paperwork for recent new hires, including DOJ, background checks, benefits paperwork, etc
- Processed paperwork for employee terminations.
- Prepared packet for volunteers to include: DOJ fingerprint procedures, LCER Agreements: Proprietary, Child Abuse, Internet Use, etc
- Maintained volunteer fingerprint information and DOJ database as well as provided training at the Parent/Volunteer workshops at the AAE
- Prepared for this quarter's Employee of the Quarter: nominations, meetings, selections, awards, presentations, etc
- Prepared & monitored seasonal coaching contracts.
- Follow up to employee notices for: CPR/First Aid, Mandated Sexual Harassment Training for Supervisors, TB tests, etc.
- Maintained employer pull notices through the DMV.
- Sent letters to employees for expirations of TB tests, Food handler's cards, CPR/First Aid cards, etc.
- Personnel issues: benefits, compensation, FMLA, terminations, EDD claims, UI, DOJ fingerprint issues, Workers' Comp claims, etc.
- Maintain program for sending and receiving Employer Pull Notice Information to/from the DMV in a further effort to go paperless.
- Balance health insurance statements.
- Processed Workers' Comp & Unemployment Claims.
- Set up training meetings for automated sub system for office staff, CDO's, etc. at NSAA
- Attended Exec Team, Five Dysfunctions of a Team, UITS, HDEAC, EDD, SISC, Health Care Reform, BTSA & SBCSS UI meetings workshops & trainings.
- Attended board meetings for High Desert Employer Advisory Council.
- Calculated pay reconciliations for finance department for employees' terminations, leaves, etc.
- Updated HR forms to include EDD, retirement, etc for 2014 changes.
- Updated workers' comp and student accident forms.
- Updated property/vehicle loss forms, packets, and SOP's
- Distributed Notices of Assignment, Offers of employment, 2014-2015 salary calculations, and reasonable assurance letters to all applicable staff
- Began working on preparing HR information to import into new HR software.
- 2014-2015 changes to the Employee Handbook.
- Move department over to Building M on MRC
- Go through changes in the labor law handbook for 2014 and make sure the LCER is in compliance.

## **Facilities**

### **MRC**

- Facilities offices moved into construction trailer
- Curbing redone in front of C building
- Mineral City was moved to new location to make room for new portables
- Preparing for new parking lot and construction over the summer
- Moved Spirit River staff to Mojave River Campus
- Preparing to overlay remainder of fields

### **TBC and CORWIN**

- Going smoothly

### **NSAA**

- Installed shade structures
- Received bids to redo ball field
- Multiple air conditioners repaired or replaced due to theft
- Additional security in place nights and weekends

The Lewis Center for Educational Research



*Built by teachers, tested by kids*

**Board Report June 1, 2014**

**Dear Board member,**

June 1<sup>st</sup> will mark the end of the third phase of the Bridge matriculation process with VVC. Students should be fully matriculated at this point and ready to enroll for the fall semester. We are looking at beating our number of completed preliminary education plans that we submitted last year to VVC (1757) by nearly 150. If we reach that goal it will mean that approximately 50% of High Desert seniors completed the Bridge process. The fourth phase will be on July 21<sup>st</sup> when those seniors that completed the process are able to register for the fall with priority registration. The fifth phase will be our tracking of those students that choose to attend VVC's progress as they go through their first year.

Jim Southwick and myself have been asked by VVC board members to do a workshop on K16 Bridge this summer. We are still waiting for the formal invitation but we are looking forward to conducting a hands on workshop with the VVC board members so that they can gain a greater understanding of the K16 Bridge Program and how it is helping VVC meet its new Student Success requirements. With many colleges throughout the state scrambling to avoid the fines associated with failure to meet all seven requirements of SB 1456, VVC finds itself in a good position to meet all compliance regulations.

K16 Bridge will be hosting a number of innovative companies at AAE at the end of June to see if there are areas that we can work together to create a better program to help students. The June 30<sup>th</sup>/July 1<sup>st</sup> conference will bring together a number of representatives from companies and non-profits that have developed some very creative products designed to meet certain Common Core and Student Success requirements. Our goal for these two days is to start a dialog with these groups and to see if we can find areas that could be mutually beneficial.

San Bernardino City Schools training is moving ahead at full force. Katie Piercy has directed the training of staffs from all seven SBCUSD schools. On May 27 a group of trainers worked with over 125 Cajon teachers on learning the Bridge system. We have also have been working with the IT departments at SBVC and Crafton Hills on building the Digital Data Pipeline that will allow us to verify matriculation of SBCUSD seniors electronically. Next year our goal is to have all seniors in San Bernardino on the system and working through the lessons.

The Lewis Center and its K16 Bridge Program are part of two state career pathway grants that have made it to the final round. On May 27<sup>th</sup>, Jim Southwick joined with other educational leaders from the High Desert to present the VVC package to the review committee. Earlier in the day Hartnell College presented their grant, of which K16 Bridge will be a major component, to the review committee. The success of either of these grants will bring additional funds to the program along with many new colleges.

Finally, as part of our new partnership with CSUSB a number of their administrators will be visiting the Lewis Center on August 5<sup>th</sup> to take a tour and to learn

more about our plans for the expansion of the Digital Data Pipeline to a CSU. This project will allow us to track students through their four year degree. We will also be discussing with CSUSB the awarding of guaranteed enrollment for High Desert Bridge schools as they had just done under our MOU with the college and SBCUSD.

Thank you,  
Chris Piercy  
Director, The K16 Bridge Program.

## IT Board Report – June 2014

### Information Technology

- Supported AAE and NSAA laptop program (grades 5-11 at AAE, and grades 4-6 at NSAA)
- NSAA Cafeteria sound system upgraded to allow Bluetooth audio communication
- Began work with AAE and NSAA staff on CalPads EOY reporting. On track for June certification.
- Supported K16 Bridge program in creation of 8 new high schools and associated staff accounts.
- Completed 4<sup>th</sup> Grade Rollout at Corwin Campus
- Supported SBAC Assessment at both AAE and NSAA
- Moved SRC employees back to MRC and relocated all technology hardware.

### GAVRT/Global Operations

- GAVRT conducted training for 17 teachers at Compton High School in Compton. This was the first single day training GAVRT has embarked upon and will serve as a template for further training with Los Angeles area schools.
- GAVRT has been approached by the Air Force to participate in a program labeled NIMORA. Compensation would for GAVRT support would be in the neighborhood of one fully-burdened FTE operator.
- Plans are proceeding for the GAVRT Summer Institute to be held at Monrovia High School on June 23<sup>rd</sup>-25<sup>th</sup>. We currently have 19 participants signed up.

## Lewis Center for Educational Research

6/2/2014

### Assessment

April and May are very busy months with STAR assessments at both schools in grades 5, 8 and 10 Science, Common Core Assessments (SBAC) in grades 3-8 in Math and ELA, CAHSEE and AP testing at AAE, preparing materials, distribution and collection of materials each day and trying to find space to accommodate all our needs! This year is the Field Test for SBAC so it really was a “test of the test” and the technology involved. Overall, things went very well for SBAC and I believe our technology department has the support systems in place for next year when SBAC is for real. As a “Field Test” this year, there will not be any student results reported or released to our schools.





The High Desert "Partnership in Academic Excellence" Foundation, Inc.  
Statement of Financial Position  
As Of March 31, 2014

March 31, 2014

ASSETS

|                           |                  |
|---------------------------|------------------|
| Current Assets            |                  |
| Cash and Cash Equivalents | \$ 2,882,538     |
| Cash held in Trust        | 830,984          |
| Accounts Receivable       | 2,628,282        |
| Laptop Lease Receivable   | 184,851          |
| Laptop Inventory          | -                |
| Prepaid Expenses          | 41,837           |
| Total Current Assets      | <u>6,568,491</u> |

|                                      |                |
|--------------------------------------|----------------|
| Non-Current Asset                    |                |
| Lease Payment Receivable - Long Term | 222,629        |
| Unamortized Debt Issuance Costs      | 453,109        |
| Total Non-Current Assets             | <u>675,738</u> |

|                          |                   |
|--------------------------|-------------------|
| Capital Assets           |                   |
| Cost                     | 19,429,686        |
| Accumulated Depreciation | (5,933,722)       |
| Total Capital Assets     | <u>13,495,964</u> |

TOTAL ASSETS 20,740,193

LIABILITIES AND NET ASSETS

LIABILITIES

|  |                  |
|--|------------------|
| Current Liabilities                      |                  |
| Current Portion of Long Term Liabilities | 400,239          |
| Accrued Payroll and Payroll Expenses     | 272,239          |
| Accounts Payable                         | 349,485          |
| Deferred Revenue                         | 41,568           |
| Due to Student Groups                    | 19,656           |
| Total Current Liabilities                | <u>1,083,186</u> |

Long Term Liabilities

|  |                  |
|--|------------------|
| Laptop Capital Lease Payments Less Current Portion | \$ 200,254       |
| Bonds Payable, Less Current Portion                | 5,530,000        |
| Loans Payable, Less Current Portion                | -                |
| Total Long-Term Liabilities                        | <u>5,730,254</u> |

TOTAL LIABILITIES 6,813,439

NET ASSETS

|                        |                   |
|------------------------|-------------------|
| Unrestricted           | 13,782,375        |
| Temporarily Restricted | 67,501            |
| Permanently Restricted | 76,877            |
| TOTAL NET ASSETS       | <u>13,926,754</u> |

TOTAL LIABILITIES AND NET ASSETS 20,740,193



The High Desert "Partnership in Academic Excellence" Foundation, Inc.  
 Statement of Activities  
 For the Nine Months Ended March 31, 2014

|   | Unrestricted      | Temporarily Restricted | Permanently Restricted | Total             |
|---|-------------------|------------------------|------------------------|-------------------|
| <b>REVENUES, GAINS, AND OTHER SUPPORT</b>             |                   |                        |                        |                   |
| Federal Special Education                             |                   | \$ -                   |                        | \$ -              |
| National School Lunch                                 |                   | \$ 186,186             |                        | 186,186           |
| Other Federal Revenues                                |                   | 61,843                 |                        | 61,843            |
| State General Purpose Apportionment                   | 7,846,978         |                        |                        | 7,846,978         |
| District In-Lieu Property Tax                         | 536,090           |                        |                        | 536,090           |
| State Categorical Funding                             | 1,062,518         |                        |                        | 1,062,518         |
| Lottery   | 172,450           | 85,223                 |                        | 257,673           |
| State Special Education                               |                   | 833,999                |                        | 833,999           |
| Class Size Reduction                                  |                   |                        |                        | -                 |
| Other State Revenues                                  | 803,610           |                        |                        | 803,610           |
| Donations   | 66,871            | 142,129                |                        | 209,000           |
| Donations - In-Kind                                   |                   | 343,325                |                        | 343,325           |
| Student Activities                                    | 91,422            |                        |                        | 91,422            |
| Class Fees  | 55,111            |                        |                        | 55,111            |
| Food Services   | 39,011            | 15,253                 |                        | 54,265            |
| Gain on Sale of Assets                                | -                 |                        |                        | -                 |
| Other Local Revenues                                  | 275,211           |                        |                        | 275,211           |
| Interest Earned                                       | 16,760            | 75                     | 38                     | 16,872            |
| Net Assets Released From Restrictions:                |                   |                        |                        |                   |
| Other Federal Restricted Funds                        | 61,843            | (61,843)               |                        | -                 |
| Lottery   | 85,223            | (85,223)               |                        | -                 |
| Special Education                                     | 833,999           | (833,999)              |                        | -                 |
| Food Services   | 201,439           | (201,439)              |                        | -                 |
| Restricted Donations                                  | 485,567           | (485,529)              | (38)                   | -                 |
| <b>REVENUES, GAINS, AND OTHER SUPPORT</b>             | <b>12,634,103</b> | <b>-</b>               | <b>0</b>               | <b>12,634,103</b> |
| <b>EXPENSES</b>                                       |                   |                        |                        |                   |
| Certificated Salaries                                 | 5,268,578         |                        |                        | 5,268,578         |
| Classified Salaries                                   | 2,195,286         |                        |                        | 2,195,286         |
| Benefits  | 2,014,131         |                        |                        | 2,014,131         |
| <b>Total Salaries and Benefits</b>                    | <b>9,477,995</b>  |                        |                        | <b>9,477,995</b>  |
| Books and Supplies                                    | 957,516           |                        |                        | 957,516           |
| Services, Other Operating Expenses                    | 1,360,292         |                        |                        | 1,360,292         |
| Free Use of Facilities - Apple Valley School District | 343,325           |                        |                        | 343,325           |
| Capital Outlay  | -                 |                        |                        | -                 |
| Debt Service  | 168,447           |                        |                        | 168,447           |
| Amortization of Bond Cost                             | 11,820            |                        |                        | 11,820            |
| Depreciation  | 302,635           |                        |                        | 302,635           |
| <b>Total Expenditures</b>                             | <b>12,622,030</b> | <b>-</b>               | <b>-</b>               | <b>12,622,030</b> |
| <b>Net Change in Assets</b>                           | <b>12,073</b>     | <b>-</b>               | <b>0</b>               | <b>12,073</b>     |
| Net Assets Beginning of Year as originally stated     | 13,770,302        | 67,501                 | 76,877                 | 13,914,681        |
| Adjustment for restatement (Note )                    | -                 | -                      | -                      | -                 |
| Net Assets Beginning of Year, as restated             | 13,770,302        | 67,501                 | 76,877                 | 13,914,681        |
| Net Assets End of Year                                | <u>13,782,375</u> | <u>67,501</u>          | <u>76,877</u>          | <u>13,926,754</u> |



The High Desert "Partnership in Academic Excellence" Foundation, Inc.  
Statement of Cash Flows  
For the Nine Months Ended March 31, 2014

CASH FLOWS FROM OPERATING ACTIVITIES

|  |           |
|--|-----------|
| Increase in Net Assets   | \$ 12,073 |
| Adjustments to reconcile increase (decrease) in net assets to net cash provided (used) by operating activities |           |
| Depreciation and Amortization  | 314,455   |
| (Increase) Decrease in operating assets:   |           |
| Accounts Receivable  | 3,085,722 |
| Stores Inventory   | 75,890    |
| Prepaid Expense  | 9,875     |
| Increase (Decrease) in operating liabilities:  |           |
| Current portion of loans payable   |           |
| Accrued Payroll and Payroll Expenses   | (515,541) |
| Accounts Payable   | (397,536) |
| Deferred Revenue   | (379,938) |
| Due to Student Groups  | 796       |
| Net Cash Provided by Operating Activities  | 2,205,797 |

CASH FLOWS FROM INVESTING ACTIVITIES

|  |             |
|--|-------------|
| Purchase of Equipment, Furniture and Building Improvements | (2,135,863) |
| Net Cash Used by Investing Activities                      | (2,135,863) |

CASH FLOWS FROM FINANCING ACTIVITIES

|                                       |           |
|---------------------------------------|-----------|
| Additional Laptop Lease               | 66,171    |
| Payments on Outstanding Loans         | (320,186) |
| Net Cash Used by Financing Activities | (254,015) |
| Net Increase in Cash                  | (184,081) |
| BEGINNING CASH                        | 3,897,602 |
| ENDING CASH                           | 3,713,521 |

Supplemental Required Disclosures:  
Total Interest Paid

168,447



The High Desert "Partnership in Academic Excellence" Foundation, Inc.  
 Notes to Financial Statements  
 As Of March 31, 2014

NOTE 2 - Cash and Cash Equivalents

The organization maintains accounts at several banks as follows, Union Bank being the primary depository.

As described below the organization entered into an agreement with Union whereby its existing note payable secured by a deed of trust on real estate in Apple Valley, Ca., along with a Line of Credit and a line of credit were retired. New obligations were issued. As part of the refinancing, the organization entered into a building contract to construct a gymnasium on its Apple Valley Campus. During the construction and the first years under the debt obligation, Union Bank is acting as trustee of funds set aside for the construction and payment of obligation debt and interest. The accounts involved are listed below as Cash and Equivalents Held by Trustee Bank. All of the funds in the accounts are invested in Blackrock Liquidity Fund T Fund Dollar MMKT Shares. Each share is valued at \$1 and there is no gain or loss on the transactions.

|                                       | Balance at March 31, 2014 |
|---------------------------------------|---------------------------|
| Union Bank                            | \$ 2,430,365              |
| Union Banc Investment (short term CD) | 250,007                   |
| Union Bank Corporate Trust Department | 830,984                   |
| Desert Community Bank                 | 152,665                   |
| Bank of American Fork                 | 49,500                    |
|                                       | <u>\$ 3,713,522</u>       |

NOTE 3 - Accounts Receivable

Accounts receivable as of March 31, 2014 consist of the following:

|                                    |                     |
|------------------------------------|---------------------|
| Federal Government:                |                     |
| Title I                            | \$ -                |
| Title II                           | \$ -                |
| Title III                          | \$ -                |
| Other                              | \$ -                |
| Special Education                  |                     |
| School Lunch and Breakfast Program | \$ -                |
| State Government                   |                     |
| Apportionment                      | \$ 1,917,884        |
| Categorical Block Grant            | \$ -                |
| Class Size Reduction               |                     |
| Special Education                  | \$ 502,604          |
| Lottery                            | \$ 157,306          |
| Common Core                        | \$ -                |
| Other State                        |                     |
| Local                              |                     |
| Laptop Lease                       | \$ 407,480          |
| Property Tax                       | \$ 50,488           |
| Other Local                        |                     |
|                                    | <u>\$ 3,035,761</u> |

Pledges receivable as of March 31, 2014 consist of the following:

|                    |             |
|--------------------|-------------|
| Pledges Receivable | <u>\$ -</u> |
|--------------------|-------------|

NOTE 4 - Capital Assets

A schedule of changes in capital assets for the period ended March 31, 2014 is shown below:

|  | Balance, July 1,<br>2013 | Additions    | Retirements | Balance, March<br>31, 2014 |
|--|--------------------------|--------------|-------------|----------------------------|
| <b>Capital assets not being depreciated:</b> |                          |              |             |                            |
| Land   | \$ 798,729               |              |             | \$ 798,729                 |
| Work in Progress                             | 2,111,881                | (1,439,436)  |             | 672,445                    |
| Total capital assets not being depreciated   | 2,910,610                | (1,439,436)  | -           | 1,471,174                  |
| <b>Capital assets being depreciated:</b>     |                          |              |             |                            |
| Buildings and improvements                   | 10,320,665               | 2,882,752    |             | 13,203,417                 |
| Furniture, and equipment                     | 1,774,336                |              | -           | 1,774,336                  |
| Leasehold improvements                       | 2,098,889                | 688,597      |             | 2,787,486                  |
| Cassini documentary                          | 193,273                  |              | -           | 193,273                    |
| Total capital assets being depreciated       | 14,387,162               | 3,571,350    | -           | 17,958,512                 |
| <b>Accumulated depreciation for:</b>         |                          |              |             |                            |
| Buildings and improvements                   | (3,119,093)              | (230,932)    |             | (3,350,026)                |
| Furniture, and equipment                     | (1,560,258)              | (17,154)     |             | (1,577,412)                |
| Leasehold improvements                       | (758,463)                | (54,548)     |             | (813,011)                  |
| Cassini documentary                          | (193,273)                | -            |             | (193,273)                  |
| Total accumulated depreciation               | (5,631,087)              | (302,635)    |             | (5,933,722)                |
| Total capital assets being depreciated, net  | 8,756,075                | 3,268,715    |             | 12,024,790                 |
| Total capital assets, net                    | \$ 11,666,685            | \$ 1,829,278 | \$ -        | \$ 13,495,964              |

NOTE 5 - Long Term Debt

|                               | Balance, July 1,<br>2013 | Additions    | Deductions | Balance, March<br>31, 2014 | Due within<br>1 Yr |
|-------------------------------|--------------------------|--------------|------------|----------------------------|--------------------|
| <b>Long-Term Liabilities</b>  |                          |              |            |                            |                    |
| DCB Trust Deed Payable        | \$ -                     | \$ -         | \$ -       | \$ -                       | \$ -               |
| Bonds Payable                 |                          | 5,640,000    |            | 5,640,000                  | (110,000)          |
| Charter School Revolving Loan | 50,000                   | -            | 32,000     | 18,000                     | (18,000)           |
| Line of Credit                | -                        | -            | -          | -                          | -                  |
| Capital Lease                 | 694,508                  | 66,171       | 288,186    | 472,493                    | (272,239)          |
| Totals                        | \$ 744,508               | \$ 5,706,171 | \$ 320,186 | \$ 6,130,493               | \$ (400,239)       |

A-Bank Loan

B-Bonds

Following is a schedule of principal payments due under the agreement:

Fiscal Year Ending June 30,

|           |           |
|-----------|-----------|
| 2014      | 110,000   |
| 2015      | 110,000   |
| 2016      | 115,000   |
| 2017      | 125,000   |
| 2018-2022 | 700,000   |
| 2023-2027 | 840,000   |
| 2027-2031 | 1,005,000 |
| 2032-2036 | 1,205,000 |
| 2037-2041 | 1,430,000 |
| Total     | 5,640,000 |

C-Revolving Loan

Following is a schedule of principal payments due under the agreement:

Fiscal Year Ending June 30,

|       | Amount    |
|-------|-----------|
| 2014  | \$ 18,000 |
| Total | 18,000    |

D-Capital Leases

Following is a schedule of payments under Capital Lease agreements:

| Fiscal Year Ending June 30, | Phase 1<br>Amount | Phase 2<br>Amount | Phase 3<br>Amount | Phase 4<br>Amount | Phase 5<br>Amount |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 2014                        | \$ -              | \$ -              | \$ 11,173         | \$ 70,188         | \$ 12,690         |
| 2015                        | -                 | -                 | \$ -              | \$ 5,847          | \$ 17,978         |
| 2016                        | -                 | -                 | -                 | -                 | \$ -              |
| Total                       | -                 | -                 | 11,173            | 76,035            | 30,669            |

Continued

| Fiscal Year Ending June 30, | Phase 6<br>Amount | Phase 7<br>Amount | Phase 8<br>Amount | Total      |
|-----------------------------|-------------------|-------------------|-------------------|------------|
| 2014                        | \$ 45,072         | \$ 111,060        | \$ 22,056         | \$ 272,239 |
| 2015                        | \$ 45,072         | \$ 111,060        | \$ 22,056         | \$ 202,013 |
| 2016                        | \$ (15,049)       | \$ 18,612         | \$ 7,368          | \$ 10,931  |
| Total                       | 75,095            | 240,732           | 51,480            | 485,183    |

NOTE 6 - Net Asset Classifications

Temporarily Restricted Net Assets consist of the following at March 31, 2014

|   |    |               |
|---|----|---------------|
| Restricted Capital Campaign Donations   | \$ | 42,842        |
| Restricted Scholarship Donations        | \$ | 24,659        |
| Total Temporarily Restricted Net Assets | \$ | <u>67,501</u> |

Permanently restricted assets are those net assets not available for expenditures, but the Organization may spend the interest thereon. Permanently restricted net assets as of March 31, 2014 are as follows:

|   |    |               |
|---|----|---------------|
| HIDAS Endowment                         | \$ | 63,973        |
| Davis Aeronautics                       |    | 12,903        |
| Total Permanently Restricted Net Assets | \$ | <u>76,877</u> |

NOTE 7 - Contributions

Donations consist of cash and non-cash donations. The following were recorded as public supported donations during the fiscal year:

|                                |    |                  |
|--------------------------------|----|------------------|
| Cash Contributions             | \$ | 209,000          |
| FMV of Donated Facilities      |    | <u>343,325</u>   |
| Total Public Support Donations |    | <u>\$552,325</u> |

High Desert "Partnership in Academic Excellence" Foundation, Inc. Board  
Joint Meeting Schedule  
2014-2015 School Year

| <b>Day</b> | <b>Date</b>       | <b>Time</b> | <b>Location</b>                                       |
|------------|-------------------|-------------|---|
| Monday     | September 8, 2014 | 9:00 a.m.   | San Bernardino County Sup. of Schools, San Bernardino |
| Monday     | December 8, 2014  | 9:00 a.m.   | Lewis Center, Apple Valley, Bldg G                    |
| Monday     | March 9, 2015     | 9:00 a.m.   | San Bernardino County Sup. of Schools, San Bernardino |
| Monday     | June 8, 2015      | 9:00 a.m.   | Lewis Center, Apple Valley, Bldg G                    |

Lewis Center  
17500 Mana Rd.  
Apple Valley, CA 92307

San Bernardino County Superintendent of Schools  
601 North E Street  
San Bernardino, CA 92415

Contact: 760-946-5414 ext. 201



AAE School Board Committee  
Meeting Schedule  
2014-2015 School Year

| <b>Day</b> | <b>Date</b>       | <b>Time</b> | <b>Location</b>                                       |
|------------|-------------------|-------------|---|
| Thursday   | August 14, 2014   | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Monday     | September 8, 2014 | 9:00 a.m.   | San Bernardino County Sup. of Schools, San Bernardino |
| Thursday   | October 16, 2014  | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Thursday   | November 13, 2014 | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Monday     | December 8, 2014  | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Thursday   | January 15, 2015  | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Thursday   | February 12, 2015 | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Monday     | March 9, 2015     | 9:00 a.m.   | San Bernardino County Sup. of Schools, San Bernardino |
| Thursday   | April 9, 2015     | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Thursday   | May 14, 2015      | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |
| Monday     | June 8, 2015      | 9:00 a.m.   | AAE Mojave River Campus - Bldg. G                     |

AAE Mojave River Campus  
17500 Mana Rd.  
Apple Valley, CA 92307

San Bernardino County Superintendent of Schools  
601 North E Street  
San Bernardino, CA 92415

Contact: 760-946-5414 ext. 352

NSAA School Board Committee  
Meeting Schedule  
2014-2015 School Year

| <b>Day</b> | <b>Date</b>       | <b>Time</b> | <b>Location</b>                                       |
|------------|-------------------|-------------|---|
| Wednesday  | August 20, 2014   | 9:00 a.m.   | Norton Space & Aeronautics Academy, San Bernardino    |
| Monday     | September 8, 2014 | 9:00 a.m.   | San Bernardino County Sup. of Schools, San Bernardino |
| Wednesday  | October 15, 2014  | 9:00 a.m.   | Norton Space & Aeronautics Academy, San Bernardino    |
| Wednesday  | November 19, 2014 | 9:00 a.m.   | Norton Space & Aeronautics Academy, San Bernardino    |
| Monday     | December 8, 2014  | 9:00 a.m.   | Lewis Center, Apple Valley, Bldg G                    |
| Wednesday  | January 21, 2015  | 9:00 a.m.   | Norton Space & Aeronautics Academy, San Bernardino    |
| Wednesday  | February 18, 2015 | 9:00 a.m.   | Norton Space & Aeronautics Academy, San Bernardino    |
| Monday     | March 9, 2015     | 9:00 a.m.   | San Bernardino County Sup. of Schools, San Bernardino |
| Wednesday  | April 15, 2015    | 9:00 a.m.   | Norton Space & Aeronautics Academy, San Bernardino    |
| Wednesday  | May 20, 2015      | 9:00 a.m.   | Norton Space & Aeronautics Academy, San Bernardino    |
| Monday     | June 8, 2015      | 9:00 a.m.   | Lewis Center, Apple Valley, Bldg G                    |

Norton Space and Aeronautics Academy  
503 E. Central Ave.  
San Bernardino, CA 92408

San Bernardino County Superintendent of Schools  
601 North E Street  
San Bernardino, CA 92415

Lewis Center  
17500 Mana Rd.  
Apple Valley, CA 92307

Contact: 909-386-2300 ext. 703

**Foundation Board, AAE School Board Committee and NSAA School Board Committee  
Joint Attendance Log  
2014**

|                   | January | February | March<br>Combined | April   | May     | Special<br>May<br>Meeting | June<br>Combined | August | September<br>Combined | October | November | December<br>Combined | % of<br>Attendance<br>To Date |
|-------------------|---------|----------|-------------------|---------|---------|---------------------------|------------------|--------|-----------------------|---------|----------|----------------------|-------------------------------|
| Bud Biggs         |         |          | Present           |         |         | Present                   |                  |        |                       |         |          |                      | 100%                          |
| Duberly Beck      | Present | Present  | Present           | Present | Present | Present                   |                  |        |                       |         |          |                      | 100%                          |
| Buck Goodspeed    |         |          | Present           |         |         | Present                   |                  |        |                       |         |          |                      | 100%                          |
| Regina Bell       |         |          | Present           |         |         | Present                   |                  |        |                       |         |          |                      | 100%                          |
| Andrew Jaramillo  | Present | Present  | Present           | Present | Present | Present                   |                  |        |                       |         |          |                      | 100%                          |
| Kirtland Malhum   |         |          | Present           |         |         | Present                   |                  |        |                       |         |          |                      | 100%                          |
| Scott Johnson     | Present | Present  | Present           | Present | Present | Absent                    |                  |        |                       |         |          |                      | 83%                           |
| Kevin Porter      | Present | Absent   | Present           | Present | Present | Present                   |                  |        |                       |         |          |                      | 83%                           |
| Marcia Vargas     | Present | Present  | Present           | Present | Present | Absent                    |                  |        |                       |         |          |                      | 83%                           |
| Rick Wolf         | Absent  | Present  | Present           | Present | Present | Present                   |                  |        |                       |         |          |                      | 83%                           |
| David Bains       | Present | Present  | Absent            | Absent  | Present | Present                   |                  |        |                       |         |          |                      | 67%                           |
| Jose Palavox      | Present | Present  | Present           | Absent  | Absent  | Present                   |                  |        |                       |         |          |                      | 67%                           |
| Russell Stringham | Present | Present  | Present           | Absent  | Present | Absent                    |                  |        |                       |         |          |                      | 67%                           |
| Jack Hamilton     |         |          | Present           |         |         | Absent                    |                  |        |                       |         |          |                      | 50%                           |
| Donna Siegel      |         |          | Present           |         |         | Absent                    |                  |        |                       |         |          |                      | 50%                           |
| Robert Lovingood  | Present | Absent   | Absent            | Present | Absent  | Absent                    |                  |        |                       |         |          |                      | 33%                           |

**Regular Joint Meeting of the  
High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors  
Academy for Academic Excellence School Board Committee and  
Norton Space and Aeronautics Academy School Board Committee**

**Minutes  
March 10, 2014**

**1.0 Call to Order**

Chairman Bud Biggs called the meeting to order at 8:13 a.m.

**2.0 Roll Call**

Foundation Board Members Duberly Beck, Bud Biggs, Regina Bell, Buck Goodspeed, Jack Hamilton, Andrew Jaramillo, Scott Johnson, Kirt Mahlum, Jose Palafox, Kevin Porter, Donna Siegel, Russell Stringham, Marcia Vargas and Rick Wolf were present. *Regina Bell, Andrew Jaramillo and Rick Wolf left before the voting on consent and action items.*

Foundation Board Members David Bains and Robert Lovingood were absent.

AAE School Board Committee Members Jose Palafox, Kevin Porter, Russell Stringham and Rick Wolf were present. *Rick Wolf left before the voting on consent and action items.*

AAE School Board Committee Members David Bains and Robert Lovingood were absent.

NSAA School Board Committee Members Duberly Beck, Andrew Jaramillo, Scott Johnson, and Marcia Vargas were present. *Andrew Jaramillo left before the voting on consent and action items.*

Staff members Cheryl Dale, Teresa Dowd, Guadalupe Girard, David Kenneally, Lisa Lamb Stacy Newman, Rick Piercy, Toni Preciado, Paul Rosell, Jim Quinn, Gordon Soholt and Jim Southwick were also present.

Linda Fabre represented the San Bernardino County Superintendent of Schools.

**3.0 Public Comments**

Several parents filled out request to speak cards and presented their comments on NSAA stopping at K-8. Cards were filled out by Saralyn Tossetti, Mikaela Popescu, Dawn Middleton, Clara Wilshire, Wade Forde, John Lu, Mia Zamora-Johnson, Kaakon Brown, and Ana Villalpando. Duberly Beck read a statement by Stacy Davis and Scott Johnson read a statement by Dane DeWeese.

**4.0 Board Workshop on NSAA K-8**

Scott Johnson presented the background on the process, and Gordon Soholt presented the reasons for going K-8. It is a facility, financial and political issue. A long term land lease will be needed to get financing. Various ideas were discussed and parents would like to get more involved and help with fundraising and grants. A committee will be formed to work on this issue.

**5.0 Special Presentations/Announcements**

Gordon Soholt presented information on Common Core. It is a set of standards in Language Arts and Math that is being adopted by most states. State assessments will change and teaching methods will change as well. There will be more project based learning. AAE and NSAA are working together to implement Common Core.

**6.0 Correspondence**

Nigro & Nigro will be doing the audit for the year ending June 30, 2014 and will meet with the Board if they would like.

**7.0 Discussion Items**

Gordon Soholt presented information on teacher retention over the last 4 years as requested at a previous meeting. Teachers leave for a variety of reasons including relocation, to take an administrative position, maternity reasons, going from part time to full time, and salary.

**8.0 Information**

.01 Staff reports were included in the packet.

.02 The Foundation Board Attendance Log was included in the packet.

.03 Rick Piercy reported that we are moving forward with the consolidation of campuses at AAE. We don't expect to start with all the grades at MRC in August, but sometime during the year. We are working on the light at Tuscola and Apple Valley Rd., putting power lines underground, and VVWRA is relocating sewer lines.

We are pleased to announce we are able to restore step and class increases for staff as well as provide a % raise to the salary schedule for the 2014-15 school year.

.04 AAE Principal's Report was included in the packet.

.05 NSAA Principal's Report was included in the packet.

**9.0 Staff Comments:** None

**10.0 Board Member Comments:** None

**11.0 Standing Board Committee Reports**

.01 (a) Budget/Audit Committee – Russell Stringham reported the committee met and discussed the Golden Handshake program.

(b) Fundraising Committee – Donna Siegel reported the committee has raised funds to be able to give out Educational Activity Grants and Opportunity Grants. Board members are needed for the selection of recipients. Please let Teresa know if you are interested.

(c) Personnel Committee – Kirt Mahlum reported the committee met regarding the President/CEO transition and the committee recommends approving the plan as presented. The committee is in need of additional members. They meet quarterly or as

the need arises. Duberly Beck volunteered for the committee. A chair is needed as well. Regina Bell was nominated as chair.

## **12.0 Foundation Board Consent Agenda**

On a motion by Kevin Porter, seconded by Kirt Mahlum, vote 11-0, the Foundation Board of Directors approved Consent Agenda Items 12.01 – 12.05.

- .01 Approve Minutes of December 9, 2013 Regular Meeting
- .02 Approve July 1, 2013 through February 28, 2014 Financial Reports
- .03 Approve Foundation Financial Reports for November 2013, December 2013 and January 2014
- .04 Approve Resolution No. 2014-01: Voluntary Retirement Program
- .05 Approve June 30, 2013 Audit Report

## **13.0 Foundation Board Action Items**

- .01 On a motion by Kirt Mahlum, seconded by Kevin Porter, vote 11 – 0, the Foundation Board of Directors approved modification of the NSAA Charter to freeze NSAA at 8<sup>th</sup> grade until resources to expand are available, with approval of the County Board, and will consider 9-12 alternatives.
- .02 On a motion by Buck Goodspeed, seconded by Scott Johnson, vote 11-0, the Foundation Board of Directors approved the Lewis Center for Educational Research Transition Plan.

## **14.0 AAE School Board Committee Consent Agenda**

On a motion by Jose Palafox, seconded by Russ Stringham, vote 3-0, the AAE School Board Committee approved Consent Agenda Items 14.01 – 14.04.

- .01 Approve Minutes of February 13, 2014 Regular Meeting
- .02 Approve AAE Comparatives – February 2014
- .03 Approve AAE 2<sup>nd</sup> Interim Financial Report
- .04 Approve AAE Calendar for 2014-2015 and 2015-2016 School Years

## **15.0 AAE School Board Committee Action Item**

- .01 On a motion by Jose Palafox, seconded by Russ Stringham, vote 3-0, the AAE School Board Committee approved the addition of Integrated Math I to AAE Graduation Requirements for 2014-2015 school year.

## **16.0 NSAA School Board Committee Consent Agenda**

On a motion by Marcia Vargas, seconded by Duberly Beck, vote 3-0, the NSAA School Board Committee approved Consent Agenda Items 16.01 – 16.04.

- .01 Approve Minutes of February 19, 2014 Regular Meeting
- .02 Approve NSAA Finance Report – February 2014
- .03 Approve NSAA 2<sup>nd</sup> Interim Financial Report
- .04 Approve NSAA Calendar for 2014-2015 School Year

**17.0 NSAA School Board Committee Action Item**

.01 On a motion by Duberly Beck, seconded by Marcia Vargas, vote 3-0, the NSAA School Board Committee approved the NSAA LEA Plan Addendum.

**18.0 Closed Session**

The Foundation Board of Directors convened into closed session at 8:14 am and reconvened into open session at 9:35 am to discuss items 18.01 – 18.04. Bud Biggs reported the following action was taken.

.01 On a motion by Kevin Porter, seconded by Russ Stringham, vote 3-1 with Rick Wolf as the Nay vote, the AAE School Board Committee approved the Pupil Personnel Administrative Hearing Panel Recommendation on AAE Expulsion Case 031014-1 to expel for the remainder of second semester 2013-14 and the first semester of 2014-15 effective immediately.

.02 On a motion by Kevin Porter, seconded by Jose Palafox, vote 4-0, the AAE School Board Committee approved the Pupil Personnel Administrative Hearing Panel Recommendation on AAE Expulsion Case 031014-2 to expel for the remainder of second semester 2013-14 and the first semester of 2014-15 effective immediately.

.03 On a motion by Jose Palafox, seconded by Russ Stringham, vote 4-0, the AAE School Board Committee approved to amend the Pupil Personnel Administrative Hearing Panel Recommendation on AAE Expulsion Case 031014-3 and expel for the remainder of second semester 2013-14 and the first semester of 2014-15 effective immediately.

.04 On a motion by Andrew Jaramillo, seconded by Duberly Beck, vote 4-0, the NSAA School Board Committee approved the Pupil Personnel Administrative Hearing Panel Recommendation on NSAA Expulsion Case 021914-1 to expel for the remainder of second semester 2013-14 effective immediately.

The Foundation Board of Directors convened into closed session again at 11:58 am and reconvened into open session at 12:26 pm to discuss item 18.05. Bud Biggs reported the following action was taken.

.05 On a motion by Jack Hamilton, seconded by Kevin Porter, vote 10-1 with Russ Stringham as the Nay vote, the Foundation Board of Directors approved the Personnel Committee recommendation to appoint Gordon Soholt as President/CEO when Rick Piercy retires.

**19.0 Adjournment**

On a motion by Scott Johnson, seconded by Kevin Porter, vote 11-0, Chairman Biggs adjourned the meeting at 12:28 p.m.

**Lewis Center for Educational Research**

Balance Sheet

As of 6/1/2014

|   | <u>Current Year</u>         |
|---|-----------------------------|
| <b>Assets</b>                           |                             |
| Union-Checking                          | 1,956,242.51                |
| Union-Savings                           | 250,309.97                  |
| Other-Checking                          | 113,177.84                  |
| Other-Savings                           | 151,827.10                  |
| DCB-NASA                                | 6,433.06                    |
| DCB-CD                                  | 0.00                        |
| Petty Cash                              | 19,859.00                   |
| Accounts Receivable                     | 96,798.96                   |
| Prepaid Expenses                        | 34,984.33                   |
| Fixed Assets                            | <u>9,818,534.81</u>         |
| <b>Total Assets</b>                     | <u><u>12,448,167.58</u></u> |
| <b>Liabilities and Net Assets</b>       |                             |
| Accounts Payable Vendor                 | 179,839.97                  |
| Accounts Payable - CDE                  | 0.00                        |
| Other Liability                         | 602,682.91                  |
| Long Term Debt                          | 1,920,258.62                |
| Fund Balance                            | 10,564,939.78               |
| Excess Revenues over Expenditures       | <u>(793,861.98)</u>         |
| <b>Total Liabilities and Net Assets</b> | <u><u>12,473,859.30</u></u> |



**Lewis Center for Educational Research**  
 Check/Voucher Register - Board Report - 10K  
 From 3/4/2014 Through 6/1/2014

| Effective Date | Check Number | Vendor Name                 | Check Amount               | Transaction Description                                  |
|----------------|--------------|-----------------------------|----------------------------|--|
| 3/6/2014       | 32308        | Conco Construction          | 243,222.86                 | Progress billing for gym                                 |
| 3/12/2014      | 32309        | SISC                        | 148,809.00                 | Health coverage for March 2014                           |
| 3/19/2014      | 32395        | Disneyland Resort           | 12,180.00                  | Student and chaperone tickets - trip date - 05/21        |
| 3/19/2014      | 32420        | YMCA - Metropolitan L...    | 16,750.00                  | Final pymt for ROTC Leadership Camp - 3/24-2             |
| 3/24/2014      | 32431        | NP Solutions                | 18,079.72                  | Implementation, software-HR,EWS,SACS                     |
| 3/31/2014      | 211          |                             | 174,276.68                 | Group: CLASS; Pay Date: 3/31/2014                        |
| 4/1/2014       | 212          |                             | 420,229.32                 | Group: CERT; Pay Date: 4/1/2014                          |
| 4/2/2014       | 32443        | Employment Developme...     | 16,677.14                  | PIT #815-1243-6  |
| 4/2/2014       | 32453        | SBCSS                       | 21,086.80                  | NSAA STRS contributions for March                        |
| 4/2/2014       |              | SBCSS                       | 66,464.26                  | LCER/AAE - STRS contributions for March                  |
| 4/2/2014       | 32460        | SBCSS                       | 10,853.22                  | NSAA PERS contributions for March                        |
| 4/2/2014       |              | SBCSS                       | 36,213.19                  | LCER/AAE - PERS contributions for March                  |
| 4/4/2014       | 25561        | Lewis Center for Ed Rese... | 80,000.00                  | DCB transfer to Union                                    |
| 4/10/2014      | 32498        | Conco Construction          | 44,802.80                  | Costs to relocate Mineral City                           |
| 4/14/2014      | 32535        | SISC                        | 148,562.50                 | Health coverage for April 2014                           |
| 4/17/2014      | 32546        | EvenFlo Raingutters and ... | 13,000.00                  | Final payment for roof canopies at Norton                |
| 4/24/2014      | 32584        | LCC 3 Construction Serv...  | 11,115.00                  | Construction services for Norton expansion               |
| 4/24/2014      | 32593        | Tetra Financial Group       | 28,110.00                  | Lease pymt of capital improvements for AAE ca            |
| 4/30/2014      | 214          |                             | 174,072.82                 | Group: CLASS; Pay Date: 4/30/2014                        |
| 4/30/2014      | 32615        | Apple Computer, Inc.        | 41,877.47                  | iPads for student use - Common Core                      |
| 5/1/2014       | 213          |                             | 402,894.45                 | Group: CERT; Pay Date: 5/1/2014                          |
| 5/2/2014       | 32654        | CharterSAFE                 | 17,788.18                  | Insurance products for April                             |
| 5/2/2014       | 32666        | SBCSS                       | 20,885.33                  | NSAA STRS contributions for April                        |
| 5/2/2014       |              | SBCSS                       | 65,212.61                  | LCER/AAE - STRS contributions for April                  |
| 5/2/2014       | 32671        | Employment Developme...     | 16,646.62                  | PIT #815-1243-6 for April                                |
| 5/2/2014       | 32672        | SBCSS                       | 10,715.86                  | NSAA PERS contributions for April                        |
| 5/2/2014       |              | SBCSS                       | 37,301.28                  | LCER/AAE - PERS contributions for April                  |
| 5/6/2014       | 32701        | JM & J                      | 15,740.00                  | Furnish and Install 3 A/C's - vandalized units           |
| 5/12/2014      | 32717        | Pontious and Associates     | 10,755.00                  | Progress payment on MRC parking lot expansio             |
| 5/13/2014      | 25562        | Lewis Center for Ed Rese... | 80,000.00                  | Transfer DCB funds to Union                              |
| 5/14/2014      | 32733        | SISC                        | 150,274.90                 | Health coverage for May 2014                             |
| 5/16/2014      | 32740        | JM & J                      | 25,816.00                  | Labor & parts for A/C units at Norton - vandalis repairs |
| 5/19/2014      | 32741        | Pine Summit                 | 11,132.60                  | Balance due for Pine Summit 6th grade Science            |
| 5/30/2014      | 215          |                             | 179,776.38                 | Group: CLASS; Pay Date: 5/31/2014                        |
| 6/1/2014       | 216          |                             | <u>415,691.35</u>          | Group: CERT; Pay Date: 6/1/2014                          |
| Report Total   |              |                             | <u><u>3,187,013.34</u></u> |  |

**Lewis Center for Educational Research**  
**Statement of Revenues and Expenditures**  
From 7/2/2013 Through 6/1/2014

|   | Bridge            | AAE                  | Global Ops        | NSAA                | Operating           | IT                | Foundation    | Total               |
|---|-------------------|----------------------|-------------------|---------------------|---------------------|-------------------|---------------|---------------------|
| <b>Revenue</b>                                  |                   |                      |                   |                     |                     |                   |               |                     |
| <b>Revenue</b>                                  |                   |                      |                   |                     |                     |                   |               |                     |
| Revenue   | 122,500.00        | 11,806,323.32        | 60,184.12         | 5,233,521.99        | 8,408.20            | 1,258.26          | 108.64        | 7,232,304.53        |
| <b>Total Revenue</b>                            | <b>122,500.00</b> | <b>11,806,323.32</b> | <b>60,184.12</b>  | <b>5,233,521.99</b> | <b>8,408.20</b>     | <b>1,258.26</b>   | <b>108.64</b> | <b>7,232,304.53</b> |
| <b>Interest</b>                                 |                   |                      |                   |                     |                     |                   |               |                     |
| Revenue - Interest                              | 0.00              | 0.00                 | 0.00              | 0.00                | 783.16              | 0.00              | 0.00          | 783.16              |
| <b>Total Interest</b>                           | <b>0.00</b>       | <b>0.00</b>          | <b>0.00</b>       | <b>0.00</b>         | <b>783.16</b>       | <b>0.00</b>       | <b>0.00</b>   | <b>783.16</b>       |
| <b>Total Revenue</b>                            | <b>122,500.00</b> | <b>11,806,323.32</b> | <b>60,184.12</b>  | <b>5,233,521.99</b> | <b>9,191.36</b>     | <b>1,258.26</b>   | <b>108.64</b> | <b>7,233,087.69</b> |
| <b>Expense</b>                                  |                   |                      |                   |                     |                     |                   |               |                     |
| <b>Salaries</b>                                 |                   |                      |                   |                     |                     |                   |               |                     |
| Certificated                                    | 55,333.26         | 4,319,230.88         | 2,500.00          | 1,770,086.12        | 301,468.83          | 0.00              | 0.00          | 6,448,619.09        |
| Classified                                      | 0.00              | 1,011,125.14         | 147,054.77        | 468,249.87          | 788,871.14          | 294,005.94        | 0.00          | 2,709,306.86        |
| <b>Total Salaries</b>                           | <b>55,333.26</b>  | <b>5,330,356.02</b>  | <b>149,554.77</b> | <b>2,238,335.99</b> | <b>1,090,339.97</b> | <b>294,005.94</b> | <b>0.00</b>   | <b>9,157,925.95</b> |
| <b>Benefits</b>                                 |                   |                      |                   |                     |                     |                   |               |                     |
| Total Benefits                                  | 2,218.15          | 1,381,263.86         | 56,559.45         | 597,081.95          | 324,097.60          | 97,326.64         | 0.00          | 2,458,547.65        |
| <b>Total Benefits</b>                           | <b>2,218.15</b>   | <b>1,381,263.86</b>  | <b>56,559.45</b>  | <b>597,081.95</b>   | <b>324,097.60</b>   | <b>97,326.64</b>  | <b>0.00</b>   | <b>2,458,547.65</b> |
| <b>Books and Supplies</b>                       |                   |                      |                   |                     |                     |                   |               |                     |
| Laptop Program                                  | 0.00              | 0.00                 | 0.00              | 0.00                | 0.00                | 1,872.66          | 0.00          | 1,872.66            |
| Other   | 1,201.37          | 605,022.59           | 18,185.89         | 411,430.62          | 161,627.88          | 116,280.96        | 0.00          | 1,313,749.31        |
| <b>Total Books and Supplies</b>                 | <b>1,201.37</b>   | <b>605,022.59</b>    | <b>18,185.89</b>  | <b>411,430.62</b>   | <b>161,627.88</b>   | <b>118,153.62</b> | <b>0.00</b>   | <b>1,315,621.97</b> |
| <b>Services, Other Operating Expenses</b>       |                   |                      |                   |                     |                     |                   |               |                     |
| Total Services, Other Operating Expenses        | 15,971.70         | 219,155.11           | 8,819.63          | 288,638.86          | 524,118.96          | 162,380.92        | 0.00          | 1,219,085.18        |
| <b>Total Services, Other Operating Expenses</b> | <b>15,971.70</b>  | <b>219,155.11</b>    | <b>8,819.63</b>   | <b>288,638.86</b>   | <b>524,118.96</b>   | <b>162,380.92</b> | <b>0.00</b>   | <b>1,219,085.18</b> |
| <b>Capital Outlay</b>                           |                   |                      |                   |                     |                     |                   |               |                     |
| Total Capital Outlay                            | 12,420.00         | 242,184.43           | 0.00              | 813,656.81          | 1,023,253.42        | 50,386.82         | 0.00          | 2,141,901.48        |
| <b>Total Capital Outlay</b>                     | <b>12,420.00</b>  | <b>242,184.43</b>    | <b>0.00</b>       | <b>813,656.81</b>   | <b>1,023,253.42</b> | <b>50,386.82</b>  | <b>0.00</b>   | <b>2,141,901.48</b> |
| <b>Other Outgo - Debt Service</b>               |                   |                      |                   |                     |                     |                   |               |                     |
| Total Expense                                   | 0.00              | 0.00                 | 0.00              | 50,635.00           | 257,942.39          | 0.00              | 0.00          | 308,577.39          |
| <b>Total Expense</b>                            | <b>0.00</b>       | <b>0.00</b>          | <b>0.00</b>       | <b>50,635.00</b>    | <b>257,942.39</b>   | <b>0.00</b>       | <b>0.00</b>   | <b>308,577.39</b>   |
| <b>Total Expense</b>                            | <b>87,144.48</b>  | <b>7,777,982.01</b>  | <b>233,119.74</b> | <b>4,399,779.23</b> | <b>3,381,380.22</b> | <b>722,253.94</b> | <b>0.00</b>   | <b>6,601,659.62</b> |

**Lewis Center for Educational Research  
Academy for Academic Excellence  
Norton Space and Aeronautics Academy**  
Statement of Revenues and Expenditures by Period  
Comparative of 2011/12 and 2012/13

|                                    | <b>07/01/2012 - 6/1/2013</b> |                      |                     | <b>07/01/2013 - 6/1/2014</b> |                      |                       |
|------------------------------------|------------------------------|----------------------|---------------------|------------------------------|----------------------|-----------------------|
|                                    | Actuals year-to-date         | Total Budget         | Budget Variance     | Actuals year-to-date         | Total Budget         | Budget Variance       |
| Revenue                            |                              |                      |                     |                              |                      |                       |
| Revenue                            |                              |                      |                     |                              |                      |                       |
| Revenue                            | <u>13,392,778.43</u>         | <u>14,189,381.00</u> | <u>(796,602.57)</u> | <u>17,232,304.53</u>         | <u>15,681,554.00</u> | <u>1,550,750.53</u>   |
| Budget Carryover                   | <u>782,650.00</u>            | <u>853,800.00</u>    | <u>(71,150.00)</u>  | <u>373,495.83</u>            | <u>407,450.00</u>    | <u>(33,954.17)</u>    |
| Capital Improvements               |                              |                      |                     | <u>803,000.00</u>            | <u>876,000.00</u>    | <u>(73,000.00)</u>    |
| Total Revenue                      | 14,175,428.43                | 15,043,181.00        | (796,602.57)        | 18,408,800.36                | 16,965,004.00        | 1,550,750.53          |
| Interest                           |                              |                      |                     |                              |                      |                       |
| Revenue - Interest                 | <u>8,988.35</u>              | <u>25,000.00</u>     | <u>(16,011.65)</u>  | 783.16                       | 5,000.00             | <u>(4,216.84)</u>     |
| Total Interest                     | <u>8,988.35</u>              | <u>25,000.00</u>     | <u>(16,011.65)</u>  | <u>783.16</u>                | <u>5,000.00</u>      | <u>(4,216.84)</u>     |
| Total Revenue                      | <u>14,184,416.78</u>         | <u>15,068,181.00</u> | <u>(812,614.22)</u> | <u>18,409,583.52</u>         | <u>16,970,004.00</u> | <u>1,546,533.69</u>   |
| Expense                            |                              |                      |                     |                              |                      |                       |
| Salaries                           |                              |                      |                     |                              |                      |                       |
| Certificated                       | 5,524,912.94                 | 6,158,416.00         | 633,503.06          | 6,448,619.09                 | 6,974,642.00         | 526,022.91            |
| Classified                         | <u>2,431,460.23</u>          | <u>2,717,594.00</u>  | <u>286,133.77</u>   | <u>2,709,306.86</u>          | <u>3,009,082.00</u>  | <u>299,775.14</u>     |
| Total Salaries                     | 7,956,373.17                 | 8,876,010.00         | 919,636.83          | 9,157,925.95                 | 9,983,724.00         | 825,798.05            |
| Benefits                           | 2,250,568.17                 | 2,585,375.00         | 334,806.83          | 2,458,547.65                 | 2,781,255.00         | <u>322,707.35</u>     |
| Books and Supplies                 | 1,349,292.33                 | 1,275,998.00         | <u>(73,294.33)</u>  | 1,315,621.97                 | 1,444,467.00         | <u>128,845.03</u>     |
| Services, Other Operating Expenses | 1,056,821.57                 | 1,438,998.00         | 382,176.43          | 1,219,085.19                 | 1,589,664.00         | <u>370,578.81</u>     |
| Capital Outlay                     | 508,519.87                   | 342,000.00           | <u>(166,519.87)</u> | 2,141,901.48                 | 991,883.00           | <u>(1,150,018.48)</u> |
| Other Outgo                        | <u>141,118.04</u>            | <u>292,750.00</u>    | <u>151,631.96</u>   | <u>308,577.39</u>            | <u>161,000.00</u>    | <u>(147,577.39)</u>   |
| Total Expense                      | <u>13,262,693.15</u>         | <u>14,811,131.00</u> | <u>1,548,437.85</u> | <u>16,601,659.63</u>         | <u>16,951,993.00</u> | <u>350,333.37</u>     |

Lewis Center for Educational Research  
Statement of Revenues and Expenditures  
From 7/2/2013 Through 6/1/2014

|  | Actuals - This<br>Month     | Actuals -<br>Year-to-Date   | Budget -<br>Year-to-Date    | Total Budget for<br>13/14   | Percent Total<br>Budget Remaining |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------------|
| Revenue                                  |                             |                             |                             |                             |                                   |
| Revenue                                  |                             |                             |                             |                             |                                   |
| Revenue                                  | 17,232,304.53               | 17,232,304.53               | 14,374,757.85               | 15,681,554.00               | 9.88%                             |
| Budget Carryover                         | 0.00                        | 0.00                        | 373,495.84                  | 407,450.00                  | (100.00)%                         |
| Capital Improvements                     | 0.00                        | 0.00                        | 802,999.99                  | 876,000.00                  | (100.00)%                         |
| Total Revenue                            | <u>17,232,304.53</u>        | <u>17,232,304.53</u>        | <u>15,551,253.68</u>        | <u>16,965,004.00</u>        | <u>1.58%</u>                      |
| Interest                                 |                             |                             |                             |                             |                                   |
| Revenue - Interest                       | <u>783.16</u>               | <u>783.16</u>               | <u>4,583.33</u>             | <u>5,000.00</u>             | <u>(84.33)%</u>                   |
| Total Interest                           | <u>783.16</u>               | <u>783.16</u>               | <u>4,583.33</u>             | <u>5,000.00</u>             | <u>(84.34)%</u>                   |
| Total Revenue                            | <u><u>17,233,087.69</u></u> | <u><u>17,233,087.69</u></u> | <u><u>15,555,837.01</u></u> | <u><u>16,970,004.00</u></u> | <u><u>1.55%</u></u>               |
| Expense                                  |                             |                             |                             |                             |                                   |
| Salaries                                 |                             |                             |                             |                             |                                   |
| Certificated                             | 6,448,619.09                | 6,448,619.09                | 6,433,846.86                | 7,018,742.00                | 8.12%                             |
| Classified                               | <u>2,709,306.86</u>         | <u>2,709,306.86</u>         | <u>2,750,533.51</u>         | <u>3,000,582.00</u>         | <u>9.70%</u>                      |
| Total Salaries                           | 9,157,925.95                | 9,157,925.95                | 9,184,380.37                | 10,019,324.00               | 8.60%                             |
| Benefits                                 |                             |                             |                             |                             |                                   |
| Total Benefits                           | <u>2,458,547.65</u>         | <u>2,458,547.65</u>         | <u>2,549,483.78</u>         | <u>2,781,255.00</u>         | <u>11.60%</u>                     |
| Total Benefits                           | 2,458,547.65                | 2,458,547.65                | 2,549,483.78                | 2,781,255.00                | 11.60%                            |
| Books and Supplies                       |                             |                             |                             |                             |                                   |
| Laptop Program                           | 1,872.66                    | 1,872.66                    | 0.00                        | 0.00                        | 0.00%                             |
| Other                                    | <u>1,313,749.31</u>         | <u>1,313,749.31</u>         | <u>1,326,430.38</u>         | <u>1,447,015.00</u>         | <u>9.20%</u>                      |
| Total Books and Supplies                 | 1,315,621.97                | 1,315,621.97                | 1,326,430.38                | 1,447,015.00                | 9.08%                             |
| Services, Other Operating Expenses       |                             |                             |                             |                             |                                   |
| Total Services, Other Operating Expenses | <u>1,219,085.18</u>         | <u>1,219,085.18</u>         | <u>1,463,608.69</u>         | <u>1,596,664.00</u>         | <u>23.64%</u>                     |
| Total Services, Other Operating Expenses | 1,219,085.18                | 1,219,085.18                | 1,463,608.69                | 1,596,664.00                | 23.65%                            |
| Capital Outlay                           |                             |                             |                             |                             |                                   |
| Total Capital Outlay                     | <u>2,141,901.48</u>         | <u>2,141,901.48</u>         | <u>909,226.07</u>           | <u>991,883.00</u>           | <u>(115.94)%</u>                  |
| Total Capital Outlay                     | 2,141,901.48                | 2,141,901.48                | 909,226.07                  | 991,883.00                  | (115.94)%                         |
| Other Outgo - Debt Service               |                             |                             |                             |                             |                                   |
| Total Expense                            | <u>308,577.39</u>           | <u>308,577.39</u>           | <u>147,583.33</u>           | <u>161,000.00</u>           | <u>(91.66)%</u>                   |
| Total Expense                            | <u><u>16,601,659.62</u></u> | <u><u>16,601,659.62</u></u> | <u><u>15,580,712.62</u></u> | <u><u>16,997,141.00</u></u> | <u><u>2.33%</u></u>               |

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE  
COMBINED BALANCE SHEET AND INCOME STATEMENT  
February 1 - February 31, 2014**

**CHECKING (HIGH DESERT PARTNERSHIP)**

|                             |              |              |            |
|-----------------------------|--------------|--------------|------------|
| <b>Beginning Balance</b>    |              |              | \$1,223.44 |
| <b>Revenue</b>              |              |              |            |
| Transfer from Savings - SLT | \$2,592.00   |              |            |
|                             | <i>Total</i> | \$2,592.00   |            |
| <b>Expenditures</b>         |              |              |            |
| Art Show Expenses           | \$47.50      |              |            |
| SLT Expenses                | \$2,592.00   |              |            |
|                             | <i>Total</i> | \$2,639.50   |            |
| <b>Ending Balance</b>       |              | <i>Total</i> | \$1,175.94 |

**SAVINGS (HIGH DESERT PARTNERSHIP)**

|   |              |              |                     |
|---|--------------|--------------|---------------------|
| <b>Beginning Balance</b>                                  |              |              |                     |
| Unrestricted Funds  |              |              | \$58,482.93         |
| Restricted Funds - HiDAS Endowment                        |              |              | \$64,016.81         |
| Restricted Funds - Davis Endowment                        |              |              | \$12,410.00         |
| Restricted Funds - Board Scholarship                      |              |              | \$986.29            |
| Restricted Funds - AAE Staff Scholarship                  |              |              | \$489.33            |
| Restricted Funds - Mike Klein Teacher Scholarship         |              |              | \$7,473.47          |
| Restricted Funds - Rick Piercy Scholarship                |              |              | \$2,421.94          |
| Restricted Funds - IT Scholarship                         |              |              | \$629.29            |
| Restricted Funds - Damiani Scholarship                    |              |              | \$181.75            |
| Restricted Funds - Senior Leadership Team                 |              |              | \$8,443.49          |
| Restricted Funds - Bodhi Award Scholarship                |              |              | \$0.00              |
| Restricted Funds - Daniel Kobold Scholarship              |              |              | \$18.00             |
| Restricted Funds - Schools First Scholarship              |              |              | \$0.00              |
| Restricted Funds - AAE PTC Scholarship                    |              |              | \$4,016.80          |
| Restricted Funds - Capital Campaign AAE                   |              |              | \$145,485.97        |
| Restricted Funds - Capital Campaign NSAA                  |              |              | \$96.62             |
| Restricted Funds - California Writer's Club               |              |              | \$100.00            |
| Restricted Funds - Apple Valley Legacy Trail Organization |              |              | \$2,280.04          |
|   |              |              | \$305,317.70        |
| <b>Revenue</b>  |              |              |                     |
| SLT   | \$2,377.50   |              |                     |
| Foundation Board Scholarship                              | \$100.00     |              |                     |
| Interest  | \$23.53      |              |                     |
|   | <i>Total</i> | \$2,501.03   |                     |
| <b>Expenditures</b>                                       |              |              |                     |
| Transfer to Checking - SLT                                | \$2,592.00   |              |                     |
|   | <i>Total</i> | \$2,592.00   |                     |
| <b>Ending Balance</b>                                     |              |              |                     |
| Unrestricted Funds  |              |              | \$58,487.64         |
| Restricted Funds - HiDAS Endowment                        |              |              | \$64,022.70         |
| Restricted Funds - Davis Endowment                        |              |              | \$12,411.18         |
| Restricted Funds - Foundation Board Scholarship           |              |              | \$1,086.29          |
| Restricted Funds - AAE Staff Scholarship                  |              |              | \$489.33            |
| Restricted Funds - Mike Klein Teacher Scholarship         |              |              | \$7,473.47          |
| Restricted Funds - Rick Piercy Scholarship                |              |              | \$2,421.94          |
| Restricted Funds - IT Scholarship                         |              |              | \$629.29            |
| Restricted Funds - Damiani Scholarship                    |              |              | \$181.75            |
| Restricted Funds - Senior Leadership Team                 |              |              | \$8,228.99          |
| Restricted Funds - VPA Scholarship (Bodhi Award)          |              |              | \$0.00              |
| Restricted Funds - Daniel Kobold Scholarship              |              |              | \$18.00             |
| Restricted Funds - Schools First Scholarship              |              |              | \$0.00              |
| Restricted Funds - AAE PTC Scholarship                    |              |              | \$4,016.80          |
| Restricted Funds - AAE Capital Campaign                   |              |              | \$145,497.74        |
| Restricted Funds - NSAA Capital Campaign                  |              |              | \$96.62             |
| Restricted Funds - California Writer's Club               |              |              | \$100.00            |
| Restricted Funds - Apple Valley Legacy Trail Organization |              |              | \$2,280.04          |
|   |              |              | \$307,441.76        |
|   |              | <i>Total</i> | \$308,617.70        |
| <b>Total Checking and Savings</b>                         |              |              | <b>\$308,617.70</b> |

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE  
COMBINED BALANCE SHEET AND INCOME STATEMENT  
March 1 - March 31, 2014**

**CHECKING (HIGH DESERT PARTNERSHIP)**

|                               |          |            |            |
|-------------------------------|----------|------------|------------|
| <b>Beginning Balance</b>      |          | \$1,175.94 |            |
| <b>Revenue</b>                |          |            |            |
| Transfer from Savings - AVLTO | \$118.64 |            |            |
| <i>Total</i>                  | \$118.64 |            |            |
| <b>Expenditures</b>           |          |            |            |
| Faust Media Services - AVLTO  | \$118.64 |            |            |
| <i>Total</i>                  | \$118.64 |            |            |
| <b>Ending Balance</b>         |          |            | \$1,175.94 |

**SAVINGS (HIGH DESERT PARTNERSHIP)**

|   |              |              |              |
|---|--------------|--------------|--------------|
| <b>Beginning Balance</b>                                  |              |              |              |
| Unrestricted Funds  |              | \$58,487.64  |              |
| Restricted Funds - HiDAS Endowment                        |              | \$64,022.70  |              |
| Restricted Funds - Davis Endowment                        |              | \$12,411.18  |              |
| Restricted Funds - Board Scholarship                      |              | \$1,086.29   |              |
| Restricted Funds - AAE Staff Scholarship                  |              | \$489.33     |              |
| Restricted Funds - Mike Klein Teacher Scholarship         |              | \$7,473.47   |              |
| Restricted Funds - Rick Piercy Scholarship                |              | \$2,421.94   |              |
| Restricted Funds - IT Scholarship                         |              | \$629.29     |              |
| Restricted Funds - Damiani Scholarship                    |              | \$181.75     |              |
| Restricted Funds - Senior Leadership Team                 |              | \$8,228.99   |              |
| Restricted Funds - Bodhi Award Scholarship                |              | \$0.00       |              |
| Restricted Funds - Daniel Kobold Scholarship              |              | \$18.00      |              |
| Restricted Funds - Schools First Scholarship              |              | \$0.00       |              |
| Restricted Funds - AAE PTC Scholarship                    |              | \$4,016.80   |              |
| Restricted Funds - Capital Campaign AAE                   |              | \$145,497.74 |              |
| Restricted Funds - Capital Campaign NSAA                  |              | \$96.62      |              |
| Restricted Funds - California Writer's Club               |              | \$100.00     |              |
| Restricted Funds - Apple Valley Legacy Trail Organization |              | \$2,280.04   |              |
|   |              | \$307,441.76 |              |
| <b>Revenue</b>  |              |              |              |
| SLT   | \$2,771.50   |              |              |
| Foundation Board Scholarship                              | \$300.00     |              |              |
| IT Scholarship  | \$25.00      |              |              |
| Piercy Scholarship  | \$50.00      |              |              |
| Capital Campaign AAE - Brick Sales                        | \$300.00     |              |              |
| AVLTO   | \$118.64     |              |              |
| Interest  | \$26.26      |              |              |
| <i>Total</i>  | \$3,591.40   |              |              |
| <b>Expenditures</b>                                       |              |              |              |
| Transfer to Checking - AVLTO                              | \$237.28     |              |              |
| <i>Total</i>  | \$237.28     |              |              |
| <b>Ending Balance</b>                                     |              |              |              |
| Unrestricted Funds  |              | \$58,492.89  |              |
| Restricted Funds - HiDAS Endowment                        |              | \$64,029.26  |              |
| Restricted Funds - Davis Endowment                        |              | \$12,412.49  |              |
| Restricted Funds - Foundation Board Scholarship           |              | \$1,386.29   |              |
| Restricted Funds - AAE Staff Scholarship                  |              | \$489.33     |              |
| Restricted Funds - Mike Klein Teacher Scholarship         |              | \$7,473.47   |              |
| Restricted Funds - Rick Piercy Scholarship                |              | \$2,471.94   |              |
| Restricted Funds - IT Scholarship                         |              | \$654.29     |              |
| Restricted Funds - Damiani Scholarship                    |              | \$181.75     |              |
| Restricted Funds - Senior Leadership Team                 |              | \$11,000.49  |              |
| Restricted Funds - VPA Scholarship (Bodhi Award)          |              | \$0.00       |              |
| Restricted Funds - Daniel Kobold Scholarship              |              | \$18.00      |              |
| Restricted Funds - Schools First Scholarship              |              | \$0.00       |              |
| Restricted Funds - AAE PTC Scholarship                    |              | \$4,016.80   |              |
| Restricted Funds - AAE Capital Campaign                   |              | \$145,810.87 |              |
| Restricted Funds - NSAA Capital Campaign                  |              | \$96.62      |              |
| Restricted Funds - California Writer's Club               |              | \$100.00     |              |
| Restricted Funds - Apple Valley Legacy Trail Organization |              | \$2,161.40   |              |
|   |              | \$310,795.88 |              |
|   | <i>Total</i> |              | \$311,971.82 |

**Total Checking and Savings**

**\$311,971.82**

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE  
COMBINED BALANCE SHEET AND INCOME STATEMENT  
April 1 - April 30, 2014**

**CHECKING (HIGH DESERT PARTNERSHIP)**

|  |                   |                          |
|--|-------------------|--------------------------|
| <b>Beginning Balance</b>                             |                   | \$1,175.94               |
| <b>Revenue</b>                                       |                   |                          |
| Transfer from Savings - AVLTO                        | \$2,161.40        |                          |
| Transfer from Savings - Opportunity Grants           | <u>\$4,869.25</u> |                          |
| <i>Total</i>   | \$7,030.65        |                          |
| <b>Expenditures</b>                                  |                   |                          |
| HDCF - Close out AVLTO Fund                          | \$2,161.40        |                          |
| Out of This World BBQ - Deposit for Retirement Party | \$1,000.00        |                          |
| Nancy Mendoza - Opportunity Grant                    | <u>\$2,500.00</u> |                          |
| <i>Total</i>   | \$5,661.40        |                          |
| <b>Ending Balance</b>                                | <i>Total</i>      | <u><u>\$2,545.19</u></u> |

**SAVINGS (HIGH DESERT PARTNERSHIP)**

|   |                   |                                   |
|---|-------------------|-----------------------------------|
| <b>Beginning Balance</b>                                  |                   |                                   |
| Unrestricted Funds  |                   | \$58,492.89                       |
| Restricted Funds - HiDAS Endowment                        |                   | \$64,029.26                       |
| Restricted Funds - Davis Endowment                        |                   | \$12,412.49                       |
| Restricted Funds - Board Scholarship                      |                   | \$1,386.29                        |
| Restricted Funds - AAE Staff Scholarship                  |                   | \$489.33                          |
| Restricted Funds - Mike Klein Teacher Scholarship         |                   | \$7,473.47                        |
| Restricted Funds - Rick Piercy Scholarship                |                   | \$2,471.94                        |
| Restricted Funds - IT Scholarship                         |                   | \$654.29                          |
| Restricted Funds - Damiani Scholarship                    |                   | \$181.75                          |
| Restricted Funds - Senior Leadership Team                 |                   | \$11,000.49                       |
| Restricted Funds - Bodhi Award Scholarship                |                   | \$0.00                            |
| Restricted Funds - Daniel Kobold Scholarship              |                   | \$18.00                           |
| Restricted Funds - Schools First Scholarship              |                   | \$0.00                            |
| Restricted Funds - AAE PTC Scholarship                    |                   | \$4,016.80                        |
| Restricted Funds - Capital Campaign AAE                   |                   | \$145,810.87                      |
| Restricted Funds - Capital Campaign NSAA                  |                   | \$96.62                           |
| Restricted Funds - California Writer's Club               |                   | \$100.00                          |
| Restricted Funds - Apple Valley Legacy Trail Organization |                   | <u>\$2,161.40</u>                 |
|   |                   | <u>\$310,795.88</u>               |
| <b>Revenue</b>  |                   |                                   |
| SLT   | \$94.00           |                                   |
| AAE Staff Scholarship                                     | \$210.00          |                                   |
| IT Scholarship  | \$50.00           |                                   |
| Capital Campaign AAE - Brick Sales                        | \$375.00          |                                   |
| Donation  | \$60.00           |                                   |
| Interest  | <u>\$25.36</u>    |                                   |
| <i>Total</i>  | \$814.36          |                                   |
| <b>Expenditures</b>                                       |                   |                                   |
| Transfer to Checking - AVLTO                              | \$2,161.40        |                                   |
| Transfer to Checking - Opportunity Grants                 | <u>\$4,869.25</u> |                                   |
| <i>Total</i>  | \$7,030.65        |                                   |
| <b>Ending Balance</b>                                     |                   |                                   |
| Unrestricted Funds  |                   | \$53,688.71                       |
| Restricted Funds - HiDAS Endowment                        |                   | \$64,035.60                       |
| Restricted Funds - Davis Endowment                        |                   | \$12,413.76                       |
| Restricted Funds - Foundation Board Scholarship           |                   | \$1,386.29                        |
| Restricted Funds - AAE Staff Scholarship                  |                   | \$699.33                          |
| Restricted Funds - Mike Klein Teacher Scholarship         |                   | \$7,473.47                        |
| Restricted Funds - Rick Piercy Scholarship                |                   | \$2,471.94                        |
| Restricted Funds - IT Scholarship                         |                   | \$704.29                          |
| Restricted Funds - Damiani Scholarship                    |                   | \$181.75                          |
| Restricted Funds - Senior Leadership Team                 |                   | \$11,094.49                       |
| Restricted Funds - VPA Scholarship (Bodhi Award)          |                   | \$0.00                            |
| Restricted Funds - Daniel Kobold Scholarship              |                   | \$18.00                           |
| Restricted Funds - Schools First Scholarship              |                   | \$0.00                            |
| Restricted Funds - AAE PTC Scholarship                    |                   | \$4,016.80                        |
| Restricted Funds - AAE Capital Campaign                   |                   | \$146,198.55                      |
| Restricted Funds - NSAA Capital Campaign                  |                   | \$96.62                           |
| Restricted Funds - California Writer's Club               |                   | \$100.00                          |
| Restricted Funds - Apple Valley Legacy Trail Organization |                   | <u>\$0.00</u>                     |
|   | <i>Total</i>      | <u><u>\$304,579.59</u></u>        |
| <b>Total Checking and Savings</b>                         |                   | <u><u><b>\$307,124.78</b></u></u> |

This budget was prepared with many assumptions, some of the most significant are as follows:

- 1 Expected attendance for AAE is to be increased by 18 for 2014-15 over the current year. This will be facilitated by increasing enrollment in 9th, and 10th grade. Also seniors will naturally increase from this year's 91 since there are 105 11th graders expected to return.
- 2 In addition, a significant increase in revenue is expected under the new California school funding model known as LCFF. The increase from 2013-14 to next year for the two schools is expected to be \$1,098,492.
- 3 Enrollment at Norton is expected to increase by 91, as is the historical outcome.
- 4 All regularly paid staff salaries will increase by 2.5% similarly to the current year and all past freezes will be restored.
- 5 Eight of our certificated staff have accepted the Voluntary Retirement Program. On of those will not be replaced and all other are expected to be replaced at lower pay. The employees will be receiving a benefit of 70% of their 2013-14 salary over a period of time of their choosing. We are required to fund the benefit over 5 years according to the following schedule:
- 6 Year 1 = 15%, year 2 = 15%, year 3 = 20%, year 4 = 25% and year 5 = 25%
- 7 Capital expenditures are expected to be AAE \$2,150,034 and Norton \$505,000. As in the past these will be financed by the Foundation out of current assets or through borrowing over 5 years. Neither school will make repayments during the current year but beginning in 2015-16 repayments of \$450,000 are expected.
- 8 The large expenditures for Approved Text Books, Classroom Supplies, Under \$5K Equipment and Training were primarily for the implementation of Common Core Standards. These expenditures are expected to be significantly less in subsequent years.



| G/L     | NSAA Total                         |                    | AAE Total           |                      | Support Total       |                     | Budget Total        |                     | 2013-14 | Budget Total |         |
|---------|------------------------------------|--------------------|---------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------|--------------|---------|
|         | Budget 14-15                       |                    | Budget 14-15        |                      | Budget 14-15        |                     | 2014-15             |                     |         | 2015-16      | 2016-17 |
|         |                                    |                    |                     |                      |                     |                     |                     |                     |         |              |         |
| 5100    | Certificated Salaries              | \$2,180,508        | \$4,741,910         | \$256,049            | \$7,178,488         | \$6,568,100         | \$7,357,930         | \$7,541,878         |         |              |         |
| 5105    | Certificated Stipend               | \$52,995           | \$89,101            | \$71,400             | \$213,498           | \$189,711           | \$218,833           | \$224,304           |         |              |         |
|         | Cert. Pt. Time/Sub                 | \$75,744           | \$107,902           | \$1,025              | \$184,871           | \$216,830           | \$189,288           | \$184,020           |         |              |         |
|         | <b>Total Certificated</b>          | <b>\$2,309,247</b> | <b>\$4,938,913</b>  | <b>\$328,474</b>     | <b>\$7,576,856</b>  | <b>\$6,974,641</b>  | <b>\$7,786,051</b>  | <b>\$7,950,202</b>  |         |              |         |
| 5110    | Classified - Salaried              | \$529,573          | \$991,584           | \$1,290,808          | \$2,811,945         | \$2,728,529         | \$2,882,244         | \$2,954,300         |         |              |         |
| 5115    | Class Stipend                      | \$0                | \$23,950            | \$0                  | \$23,950            | \$23,950            | \$24,549            | \$25,162            |         |              |         |
|         | Class. PT/Sup/OT                   | \$62,695           | \$131,455           | \$54,091             | \$248,241           | \$245,603           | \$254,447           | \$280,808           |         |              |         |
|         | <b>Total Classified</b>            | <b>\$592,268</b>   | <b>\$1,146,969</b>  | <b>\$1,344,899</b>   | <b>\$3,084,136</b>  | <b>\$2,998,082</b>  | <b>\$3,161,238</b>  | <b>\$3,240,270</b>  |         |              |         |
| 5200    | Employee Benefits                  | \$408,661          | \$940,629           | \$259,454            | \$1,608,745         | \$1,383,972         | \$1,648,983         | \$1,690,187         |         |              |         |
|         | Post Employment Benefit            | \$0                | \$58,286            | \$15,435             | \$73,721            | \$0                 | \$75,564            | \$77,453            |         |              |         |
| 5201    | STRS                               | \$168,212          | \$392,155           | \$18,759             | \$579,128           | \$538,082           | \$593,604           | \$608,444           |         |              |         |
| 5202    | PERS                               | \$98,697           | \$152,484           | \$153,883            | \$405,043           | \$391,774           | \$415,170           | \$425,549           |         |              |         |
| 5204    | Social Security                    | \$53,480           | \$82,614            | \$83,384             | \$219,478           | \$212,288           | \$224,965           | \$230,589           |         |              |         |
| 5205    | Medicare                           | \$42,072           | \$88,245            | \$19,142             | \$149,459           | \$144,604           | \$153,196           | \$157,026           |         |              |         |
| 5208    | State Unemployment                 | \$1,451            | \$3,043             | \$837                | \$5,330             | \$4,980             | \$5,484             | \$5,600             |         |              |         |
| 5209    | Wrks Comp (1.08%)                  | \$31,336           | \$65,728            | \$18,072             | \$115,136           | \$107,578           | \$118,015           | \$120,985           |         |              |         |
|         | <b>Total Benefits</b>              | <b>\$893,998</b>   | <b>\$1,783,164</b>  | <b>\$568,967</b>     | <b>\$3,156,040</b>  | <b>\$2,781,258</b>  | <b>\$3,234,941</b>  | <b>\$3,315,814</b>  |         |              |         |
|         | <b>Subtotal Personnel Exp</b>      | <b>\$3,705,424</b> | <b>\$7,869,048</b>  | <b>\$2,242,340</b>   | <b>\$13,816,811</b> | <b>\$12,753,952</b> | <b>\$14,162,231</b> | <b>\$14,516,247</b> |         |              |         |
| 5300    | Approved Text Books                | \$103,100          | \$117,000           | \$0                  | \$220,100           | \$200,518           | \$50,000            | \$50,000            |         |              |         |
| 5301    | Books                              | \$4,000            | \$5,900             | \$850                | \$10,750            | \$11,600            | \$11,288            | \$11,852            |         |              |         |
| 5320    | Class Supplies                     | \$122,915          | \$252,725           | \$4,750              | \$380,390           | \$226,202           | \$50,000            | \$50,000            |         |              |         |
| 5325    | Equipment (under 5K)               | \$15,000           | \$73,025            | \$11,000             | \$99,025            | \$33,200            | \$50,000            | \$50,000            |         |              |         |
| 5360    | Food                               | \$190,000          | \$110,000           | \$0                  | \$300,000           | \$344,000           | \$315,000           | \$330,750           |         |              |         |
| 5530    | Office Supplies                    | \$16,500           | \$12,500            | \$12,500             | \$41,500            | \$38,000            | \$43,575            | \$45,754            |         |              |         |
| 5540    | Postage                            | \$3,000            | \$250               | \$12,250             | \$15,500            | \$14,500            | \$16,275            | \$17,089            |         |              |         |
| 6210    | Computers                          | \$12,200           | \$4,000             | \$102,500            | \$118,700           | \$284,600           | \$124,635           | \$130,887           |         |              |         |
| 6212    | Equip for Resale                   | \$0                | \$0                 | \$0                  | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
| 6220    | Software                           | \$18,000           | \$21,000            | \$75,500             | \$114,500           | \$60,000            | \$120,225           | \$126,236           |         |              |         |
| 6230    | Furniture                          | \$0                | \$10,000            | \$5,000              | \$15,000            | \$55,883            | \$15,750            | \$16,538            |         |              |         |
| 6240    | Books, Media, Library              | \$10,000           | \$15,000            | \$0                  | \$25,000            | \$22,000            | \$26,250            | \$27,583            |         |              |         |
|         | <b>Total Supplies</b>              | <b>\$494,715</b>   | <b>\$821,400</b>    | <b>\$224,350</b>     | <b>\$1,340,485</b>  | <b>\$1,288,503</b>  | <b>\$822,968</b>    | <b>\$856,647</b>    |         |              |         |
| 5220/52 | Employee Admin                     | \$1,100            | \$1,600             | \$100                | \$2,800             | \$2,800             | \$2,940             | \$3,087             |         |              |         |
| 5330    | Class Fees                         | \$0                | \$0                 | \$0                  | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
| 5331    | Testing                            | \$13,000           | \$12,000            | \$0                  | \$25,000            | \$20,200            | \$26,250            | \$27,583            |         |              |         |
| 5340    | Referees                           | \$0                | \$12,500            | \$0                  | \$12,500            | \$12,500            | \$13,125            | \$13,781            |         |              |         |
| 5350    | Field Trip                         | \$0                | \$2,000             | \$0                  | \$2,000             | \$2,000             | \$2,100             | \$2,205             |         |              |         |
| 5400    | Travel                             | \$17,200           | \$12,000            | \$42,500             | \$71,700            | \$55,200            | \$75,285            | \$79,049            |         |              |         |
| 5410    | Training & Conferences             | \$56,200           | \$34,275            | \$23,087             | \$113,562           | \$100,175           | \$50,000            | \$50,000            |         |              |         |
| 5415    | Provided Training                  | \$5,000            | \$0                 | \$3,000              | \$8,000             | \$3,000             | \$6,400             | \$8,820             |         |              |         |
| 5420    | Dues & Memberships                 | \$5,150            | \$10,500            | \$4,200              | \$19,850            | \$17,850            | \$20,843            | \$21,885            |         |              |         |
| 5421    | District Oversight Fees            | \$0                | \$7,800             | \$0                  | \$7,800             | \$7,800             | \$8,190             | \$8,600             |         |              |         |
| 5422    | SB Co Fees                         | \$53,613           | \$0                 | \$6,000              | \$59,613            | \$48,813            | \$62,593            | \$65,723            |         |              |         |
| 5425    | Bank fees                          | \$0                | \$0                 | \$3,500              | \$3,500             | \$3,500             | \$3,675             | \$3,859             |         |              |         |
| 5430    | Insurance                          | \$0                | \$0                 | \$160,000            | \$160,000           | \$160,000           | \$168,000           | \$176,400           |         |              |         |
|         | Insurance deductible               | \$0                | \$0                 | \$50,000             | \$50,000            | \$50,000            | \$52,500            | \$55,125            |         |              |         |
| 5440    | Legal Fees                         | \$750              | \$900               | \$50,000             | \$51,650            | \$38,350            | \$54,233            | \$56,944            |         |              |         |
| 5441    | Consulting                         | \$43,600           | \$0                 | \$129,500            | \$173,100           | \$133,600           | \$181,755           | \$190,843           |         |              |         |
| 54411   | SELPA services                     | \$0                | \$79,250            | \$0                  | \$79,250            | \$82,250            | \$83,213            | \$87,373            |         |              |         |
| 5480    | Trash-Sewer                        | \$0                | \$0                 | \$38,000             | \$38,000            | \$46,500            | \$39,900            | \$41,895            |         |              |         |
| 5470    | Gardening                          | \$6,000            | \$0                 | \$2,000              | \$8,000             | \$8,300             | \$6,400             | \$8,820             |         |              |         |
| 5480    | Janitorial                         | \$12,000           | \$0                 | \$31,000             | \$43,000            | \$40,000            | \$45,150            | \$47,408            |         |              |         |
| 5500    | Security                           | \$25,000           | \$0                 | \$3,800              | \$28,800            | \$18,800            | \$30,240            | \$31,752            |         |              |         |
| 5510    | Telephone                          | \$10,428           | \$32,820            | \$22,500             | \$65,748            | \$65,888            | \$69,035            | \$72,487            |         |              |         |
| 5520    | Utilities                          | \$55,000           | \$0                 | \$300,000            | \$355,000           | \$355,000           | \$372,750           | \$391,388           |         |              |         |
| 5531    | Copier                             | \$20,000           | \$0                 | \$75,000             | \$95,000            | \$95,000            | \$99,750            | \$104,738           |         |              |         |
| 5532    | Emergency-First Aid                | \$500              | \$1,500             | \$3,500              | \$5,500             | \$5,347             | \$5,775             | \$6,064             |         |              |         |
| 5550    | Rental - Leases                    | \$147,600          | \$133,524           | \$0                  | \$281,124           | \$300,308           | \$75,000            | \$75,000            |         |              |         |
| 5581    | Advertising - Marketing            | \$1,500            | \$0                 | \$850                | \$2,350             | \$2,600             | \$2,488             | \$2,591             |         |              |         |
| 5582    | Public Relations                   | \$5,280            | \$0                 | \$6,200              | \$11,480            | \$3,980             | \$12,054            | \$12,657            |         |              |         |
| 5583    | Special Events                     | \$6,000            | \$10,100            | \$350                | \$16,450            | \$14,000            | \$17,273            | \$18,136            |         |              |         |
| 6010    | Facilities - Maintenance           | \$15,000           | \$0                 | \$72,000             | \$87,000            | \$70,000            | \$91,350            | \$95,918            |         |              |         |
| 6110    | Auto (Bus, Van, Truck, ATV)        | \$0                | \$0                 | \$9,500              | \$9,500             | \$3,000             | \$9,975             | \$10,474            |         |              |         |
| 6115    | Bus                                | \$0                | \$40,000            | \$0                  | \$40,000            | \$32,000            | \$42,000            | \$44,100            |         |              |         |
| 6205    | Equipment Repairs                  | \$0                | \$0                 | \$72,500             | \$72,500            | \$63,500            | \$76,125            | \$79,931            |         |              |         |
|         | <b>Total Services</b>              | <b>\$499,921</b>   | <b>\$390,769</b>    | <b>\$1,109,087</b>   | <b>\$1,999,777</b>  | <b>\$1,880,241</b>  | <b>\$1,810,345</b>  | <b>\$1,894,612</b>  |         |              |         |
| 6000    | Sites Improvements                 | \$505,000          | \$28,000            | \$0                  | \$533,000           | \$528,000           | \$50,000            | \$50,000            |         |              |         |
| 6100    | Bldg-Imprv to Bldgs                | \$5,000            | \$2,150,034         | \$0                  | \$2,155,034         | \$350,000           | \$50,000            | \$50,000            |         |              |         |
| 6200    | Capital Equip (over 5 K)           | \$0                | \$0                 | \$0                  | \$0                 | \$0                 | \$50,000            | \$50,000            |         |              |         |
|         | <b>Total Capital</b>               | <b>\$510,000</b>   | <b>\$2,178,034</b>  | <b>\$0</b>           | <b>\$2,686,034</b>  | <b>\$876,000</b>    | <b>\$150,000</b>    | <b>\$150,000</b>    |         |              |         |
| 5571    | Bond - interest                    | \$0                | \$260,000           | \$0                  | \$260,000           | \$229,584           | \$250,000           | \$240,000           |         |              |         |
| 55711   | Bond - principal                   | \$800,000          | \$115,000           | -\$800,000           | \$115,000           | \$50,000            | \$575,000           | \$575,000           |         |              |         |
|         | <b>Total Debt Service</b>          | <b>\$800,000</b>   | <b>\$375,000</b>    | <b>-\$800,000</b>    | <b>\$375,000</b>    | <b>\$279,584</b>    | <b>\$825,000</b>    | <b>\$815,000</b>    |         |              |         |
|         | <b>Subtotal Non Personnel Exp</b>  | <b>\$2,304,835</b> | <b>\$3,583,203</b>  | <b>\$533,437</b>     | <b>\$6,401,275</b>  | <b>\$4,304,308</b>  | <b>\$3,808,343</b>  | <b>\$3,718,290</b>  |         |              |         |
|         | <b>Total Expenditures</b>          | <b>\$6,010,259</b> | <b>\$11,452,251</b> | <b>\$2,775,777</b>   | <b>\$20,218,086</b> | <b>\$17,058,260</b> | <b>\$17,770,574</b> | <b>\$18,234,546</b> |         |              |         |
|         | IT General                         | \$297,693          | \$606,883           | (\$804,576)          | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
|         | IT Specific                        | \$0                | \$0                 | \$0                  | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
|         | Ops                                | \$578,406          | \$984,853           | (\$1,563,258)        | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
|         | Intra-school                       | \$0                | \$0                 | \$0                  | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
|         | Bridge                             | (\$4,462)          | (\$8,905)           | \$13,357             | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
|         | Contingency Reserve                | \$0                | \$0                 | \$0                  | \$0                 | \$0                 | \$0                 | \$0                 |         |              |         |
|         | <b>Total Allocated Expense</b>     | <b>\$871,646</b>   | <b>\$1,482,831</b>  | <b>(\$2,354,477)</b> | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>          |         |              |         |
|         | <b>Total Expenses and Overhead</b> | <b>\$6,881,706</b> | <b>\$12,935,082</b> | <b>\$421,300</b>     | <b>\$20,218,086</b> | <b>\$16,998,263</b> | <b>\$17,770,574</b> | <b>\$18,234,546</b> |         |              |         |
|         | Proj Revenue 14-15                 | \$6,887,748        | \$12,847,002        | \$421,300            | \$20,136,050        | \$16,998,263        | 17,948,786          | 18,523,368          |         |              |         |
|         | <b>Net Surplus (Deficit)</b>       | <b>(\$13,958)</b>  | <b>(\$68,078)</b>   | <b>\$0</b>           | <b>(\$82,036)</b>   | <b>(\$60,026)</b>   | <b>\$178,213</b>    | <b>\$290,822</b>    |         |              |         |

## SALARIES

| Job Title To                    | 14 - 15<br>Annual Salary |
|---------------------------------|--------------------------|
| Job Title To                    |                          |
|                                 |                          |
| Principal                       | \$90,863                 |
| Director of Research & Develop. | \$37,490                 |
| Vice Principal                  | \$84,706                 |
|                                 | \$0                      |
| Teacher                         | \$54,588                 |
| Teacher                         | \$64,911                 |
| Job Title                       | \$30,000                 |
| School Counselor                | \$64,356                 |
| PE Teacher                      | \$40,308                 |
| Teacher                         | \$45,900                 |
| Teacher                         | \$64,911                 |
| Elementary Teacher              | \$43,956                 |
| Job Title                       | \$70,000                 |
| Job Title                       | \$50,000                 |
| Teacher                         | \$54,588                 |
| Teacher                         | \$64,911                 |
| Teacher                         | \$45,900                 |
| Teacher                         | \$43,956                 |
| Teacher                         | \$62,164                 |
| Teacher                         | \$31,922                 |
| Teacher                         | \$47,935                 |
| Teacher                         | \$45,900                 |
| Teacher                         | \$67,788                 |
| Teacher                         | \$45,900                 |
| Teacher                         | \$45,900                 |
| Teacher                         | \$42,093                 |
| Teacher                         | \$52,270                 |
| Math Teacher                    | \$59,529                 |
| Teacher                         | \$62,164                 |
| Teacher                         | \$47,935                 |
| Elementary Teacher              | \$40,308                 |
| Teacher                         | \$45,900                 |
| Elementary Teacher              | \$40,308                 |
| Teacher                         | \$64,911                 |
| Job Title                       | \$30,000                 |
| Elementary Teacher              | \$50,054                 |
| Teacher                         | \$59,529                 |
|                                 |                          |
|                                 |                          |
|                                 |                          |
|                                 |                          |
| PE Teacher                      |                          |
| Teacher                         |                          |
| Teacher                         |                          |



## SALARIES

5/27/2014

|                                    |           |
|------------------------------------|-----------|
| GA Generalist II                   | \$15,673  |
| Character Development Officer      | \$15,204  |
| Custodian                          | \$15,551  |
| Character Development Officer      | \$17,105  |
| LVN                                | \$11,948  |
| Facilities Technician              | \$31,629  |
| Character Development Officer      | \$13,894  |
| Character Development Officer      | \$13,290  |
| School Office Assistant            | \$20,021  |
| Custodian                          | \$19,793  |
| Character Development Officer      | \$13,894  |
| Instructional Materials Specialist | \$9,227   |
| Character Development Officer      | \$9,202   |
| Character Development Officer      | \$14,498  |
| Character Development Officer      | \$14,644  |
| Director of General Administration | \$22,083  |
| Instructional Assistant            | \$17,637  |
| Instructional Assistant            | \$18,516  |
| Instructional Assistant            | \$15,400  |
| Food Service Worker                | \$9,959   |
| Food Service Worker                | \$9,486   |
| Food Service Worker Lead           | \$19,697  |
| Food Service Worker                | \$17,851  |
| Principal                          | \$101,371 |
| Job Title                          | \$78,500  |
| Director of Research & Develop.    | \$56,235  |
| Vice Principal 7-12                | \$92,455  |
| Teacher                            | \$57,004  |
| Teacher                            | \$70,783  |
| Teacher - ROTC                     | \$84,869  |
| Teacher                            | \$80,614  |
| Teacher                            | \$57,004  |
| Elementary Teacher                 | \$57,004  |
| Elementary Teacher                 | \$54,588  |
| Teacher                            | \$54,588  |
| Teacher - ROTC                     | \$64,288  |
| Dance/PE Teacher                   | \$43,956  |
| Teacher                            | \$70,783  |
| Teacher                            | \$47,935  |
| Teacher                            | \$62,164  |
| School Counselor                   | \$73,284  |
| Teacher                            | \$77,199  |
| Teacher                            | \$52,270  |
| Teacher                            | \$43,956  |
| Teacher                            | \$43,956  |
| Teacher                            | \$70,783  |
| Teacher                            | \$42,093  |
| Teacher                            | \$67,788  |
| Teacher                            | \$80,614  |
| Teacher                            | \$45,900  |
| Science Teacher                    | \$62,164  |
| Teacher                            | \$59,529  |
| Teacher                            | \$70,783  |

4/18/07

**SALARIES**

5/27/2014

|                                     |          |
|-------------------------------------|----------|
| Job Title                           | \$50,000 |
| Teacher                             | \$52,270 |
| Teacher                             | \$23,891 |
| Teacher                             | \$43,956 |
| Teacher                             | \$50,054 |
| Teacher                             | \$57,004 |
| Teacher                             | \$47,935 |
| Job Title                           | \$50,000 |
| Teacher                             | \$80,614 |
| Job Title                           | \$50,000 |
| Teacher                             | \$77,199 |
| Teacher on Special Assignment       | \$79,285 |
| Teacher                             | \$45,900 |
| Teacher                             | \$59,529 |
| Teacher                             | \$53,088 |
| Job Title                           | \$70,000 |
| Teacher                             | \$45,900 |
| Job Title                           | \$50,000 |
| Teacher                             | \$77,199 |
| Job Title                           | \$50,000 |
| Teacher                             | \$70,783 |
| Teacher                             | \$62,164 |
| Teacher                             | \$59,576 |
| Teacher                             | \$77,199 |
| Job Title                           | \$50,000 |
| Teacher                             | \$70,783 |
| Teacher                             | \$73,924 |
| Teacher                             | \$80,614 |
| Teacher                             | \$47,935 |
| Teacher                             | \$62,164 |
| Teacher                             | \$77,199 |
| Teacher                             | \$77,199 |
| Elementary Teacher                  | \$40,308 |
| Teacher                             | \$77,199 |
| Teacher                             | \$80,614 |
| Teacher                             | \$59,529 |
| Teacher                             | \$70,783 |
| Facilities Assistant                | \$17,811 |
| Character Development Officer       | \$3,801  |
| Character Development Officer       | \$3,801  |
| Receptionist                        | \$19,542 |
| Admin Assistant - Athletic Director | \$26,819 |
| Custodian                           | \$14,799 |
| Character Development Officer       | \$18,876 |
| Character Development Officer       | \$11,885 |
| GA Generalist II                    | \$6,717  |
| Data Clerk                          | \$27,575 |
| Character Development Officer       | \$7,602  |
| Instructional Assistant             | \$17,637 |
| Athletic Director                   | \$56,784 |
| Instructional Assistant             | \$9,331  |
| Learning Leader                     | \$9,331  |
| Attendance Clerk                    | \$31,354 |

## SALARIES

5/27/2014

|  |           |
|--|-----------|
| Job Title                                | \$9,202   |
| Character Development Officer            | \$9,665   |
| Purchasing Clerk                         | \$21,601  |
| Character Development Officer            | \$11,186  |
| Receptionist                             | \$19,542  |
| Character Development Officer            | \$15,380  |
| Character Development Officer            | \$12,584  |
| Character Development Officer            | \$13,290  |
| Job Title                                | \$16,058  |
| Admin Assistant to Principal             | \$41,481  |
| Administrative Assistant to VP           | \$36,954  |
| Receptionist                             | \$26,015  |
| Character Development Officer            | \$13,982  |
| Kinder Care Learning Lead                | \$13,887  |
| Administrative Assistant to Vice Princip | \$23,680  |
| Character Development Officer            | \$9,665   |
| Registrar                                | \$37,999  |
| Instructional Materials Specialist       | \$21,531  |
| Library Assistant                        | \$7,382   |
| Character Development Officer            | \$12,584  |
| Food Service Worker                      | \$18,277  |
| Food Service Cashier                     | \$15,465  |
| Food Services                            | \$3,269   |
| Food Service Worker                      | \$10,461  |
| Food Service Supervisor                  | \$19,896  |
| Food Service Cashier/Cook                | \$17,402  |
| Director, Spec Ed                        | \$73,798  |
| Speech Pathologist                       | \$59,529  |
| Teacher                                  | \$77,199  |
| Education Specialist                     | \$50,054  |
| Teacher                                  | \$73,924  |
| Education Specialist                     | \$43,956  |
| Teacher                                  | \$77,199  |
| Job Title                                | \$60,000  |
| Job Title                                | \$50,000  |
| Instructional Assistant                  | \$21,602  |
| Instructional Assistant                  | \$21,602  |
| Administrative Assistant                 | \$29,037  |
| Instructional Assistant                  | \$21,602  |
| Instructional Assistant                  | \$21,602  |
| Instructional Assistant                  | \$20,576  |
| Ed Spec Instructional Assistant          | \$13,331  |
| Instructional Assistant                  | \$17,637  |
| Instructional Assistant                  | \$21,602  |
| Transition Life Skills Coordinator       | \$21,666  |
| Ed Spec Instructional Assistant          | \$19,600  |
| Instructional Assistant                  | \$19,600  |
| Admin Assistant to Director of IT        | \$29,431  |
| District Nurse                           | \$77,199  |
| Chief Executive Officer                  | \$128,797 |
| Director of General Administration       | \$75,388  |
| Director of Human Resources              | \$93,725  |
| Financial Officer                        | \$105,426 |

4/18/07

**SALARIES****5/27/2014**

|                                   |          |
|-----------------------------------|----------|
| Counseling Tech                   | \$44,531 |
| Facilities Tech II                | \$33,627 |
| Custodian                         | \$16,327 |
| Custodian                         | \$17,151 |
| GA Generalist II                  | \$46,349 |
| Custodian                         | \$18,010 |
| Facilities Technician             | \$37,489 |
| Director of Facilities            | \$90,119 |
| Executive Assistant               | \$52,979 |
| Custodian                         | \$18,010 |
| HR Generalist II                  | \$41,550 |
| Payroll Administrator             | \$46,349 |
| Facilities Technician             | \$38,393 |
| Facilities Assistant              | \$21,828 |
| GA Generalist II                  | \$39,489 |
| Custodian                         | \$11,752 |
| Facilities Technician II          | \$38,466 |
| Teacher                           | \$50,054 |
| Director of Technology            | \$63,084 |
| Admin Assistant to Director of IT | \$12,613 |
| Computer Helpdesk Tech Super      | \$33,748 |
| Network Administrator             | \$61,649 |
| Automated Systems Analyst         | \$20,542 |
| System Analyst 1                  | \$62,383 |
| Job Title                         | \$25,589 |
| Computer Helpdesk Technician      | \$31,629 |
| Automated Systems Analyst         | \$36,147 |
| Director of Technology            | \$27,036 |

Total \$10,660,771

|                                |                 |          |  |                    |
|--------------------------------|-----------------|----------|--|--------------------|
| LCFF/REVENUE LIMIT SOURCES     |                 |          |  | 9236987            |
| LCFF                           | % of calculated | 8011     |  | \$ 9,236,987.00 \$ |
| EPA                            | 1               | 8012     |  |                    |
| IN LIEU PROPERTY TAXES         |                 | 8096     |  |                    |
| FEDERAL                        |                 | 8290     |  |                    |
| Title I                        |                 |          |  |                    |
| Title II                       |                 |          |  |                    |
| Title III                      |                 |          |  |                    |
| STATE                          |                 |          |  |                    |
| LOTTERY                        |                 | 8560     |  |                    |
| LOTTERY - PROP 20 - RESTRICTED |                 | 8560     |  |                    |
| Lottery - Base                 | 1,325.99        | \$124.00 |  | \$164,423          |
| - Prop 20                      | 1,325.99        | \$30.00  |  | \$39,780           |

OTHER STATE REVENUE 8590

LOCAL INTEREST 8660  
OTHER LOCAL REVENUES 8699

|   |           |
|---|-----------|
| BTSA                                    | \$14,580  |
| Common Core - 13/14                     | \$0       |
| Community Partners                      | \$0       |
| Kindercare and BSAP                     | \$40,000  |
| Lab fees - All Depts                    | \$0       |
| Library funds - State                   |           |
| Mandated Block Grant                    | \$0       |
| Title II - Imp Teacher Quality - 11/12  |           |
| Rensink insurance payment               | \$11,220  |
| ROTC                                    | \$80,000  |
| AAE - general                           |           |
| 2205 - 100 Mile, Science Brds yrbk, etc |           |
| 2210 - WDW, Drama, dance, etc           |           |
| 22101 - Disney, Warner, Film Fest       |           |
| 2211, 2212, 2220, 2240 - misc           |           |
| 2215, 22151, 22152                      |           |
| 2250 - Spirit Pks, tickets              |           |
| 2260 - Yearbook                         |           |
| 2270 - FT                               |           |
| 2290 - Sp Events                        |           |
| 2835 - DC, Tortoro, Nellis, San Diego   |           |
| 3255 - volunteer prints                 |           |
|   | \$145,800 |

Total 9,586,989.46  
Title II - Imp Teacher Quality - 11/12 \$0

AB602 LOCAL SPECIAL EDUC TRF 8792

|   |          |           |         |           |
|---|----------|-----------|---------|-----------|
| Special Needs (AB 602)                                      |          |           |         |           |
| Current year (SELPA fee)                                    | 1,327.15 | \$610.00  |         | \$809,562 |
| (Less XPOT contribution)                                    | 110      | -\$175.00 |         |           |
| (Less NPS/NPS student - includes SELPA indemnity -\$84,150) |          |           |         |           |
| Roller insurance  |          |           | \$0     |           |
| CAHSEE instruction  |          |           | \$4,392 |           |
| Love & Logic class fees                                     |          |           | \$0     |           |
|   |          |           | \$4,392 |           |
| Total Special Needs   |          |           |         | \$813,954 |

13,271.50

|                        |  |  |            |
|------------------------|--|--|------------|
| Common Core            |  |  |            |
| Carryover from 2013-14 |  |  | 145,024.91 |
| New funds 2014-15      |  |  | 0.00       |
|                        |  |  | 145,024.91 |
| Energy Savings Prop 39 |  |  |            |
| Carryover from 2013-14 |  |  | 0.00       |
| New funds 2014-15      |  |  | 0.00       |
|                        |  |  | 0.00       |

Funds for Capital Improvements - AAE \$2,176,034

|                      |           |
|----------------------|-----------|
| Cafeteria            |           |
| Cash, Federal, State | \$125,000 |
|                      | \$125,000 |

Total AAE \$12,847,002

|                            |                 |      |             |                 |
|----------------------------|-----------------|------|-------------|-----------------|
| LCFF/REVENUE LIMIT SOURCES |                 |      | Per Student | 5361256         |
| LCFF                       | % of calculated | 8011 | 7392        | \$ 5,361,256.00 |
| EPA                        | 1               | 8012 |             |                 |
| IN LIEU PROPERTY TAXES     |                 | 8096 |             |                 |
| FEDERAL                    |                 | 8290 |             |                 |
| Title I                    |                 |      | \$          | 159,537.00      |
| Title I                    |                 |      |             |                 |
| Title II                   |                 |      | \$          | 5,400.00        |
| Title III                  |                 |      | \$          | 11,000.00       |

|                                |        |          |  |          |
|--------------------------------|--------|----------|--|----------|
| STATE                          |        |          |  |          |
| LOTTERY                        |        | 8560     |  |          |
| LOTTERY - PROP 20 - RESTRICTED |        | 8560     |  |          |
| Lottery - Base                 | 726.75 | \$124.00 |  | \$90,117 |
| - Prop 20                      | 726.75 | \$30.00  |  | \$21,803 |

|                                   |      |  |  |     |
|-----------------------------------|------|--|--|-----|
| OTHER STATE REVENUE               | 8590 |  |  |     |
| sb740                             |      |  |  | \$0 |
| New Charter Supp Cat - prior year |      |  |  | \$0 |
| Testing funds for STAR, CELDT     |      |  |  | \$0 |

|                       |  |      |          |          |
|-----------------------|--|------|----------|----------|
| LOCAL                 |  |      |          |          |
| INTEREST              |  | 8660 |          |          |
| OTHER LOCAL REVENUES  |  | 8699 |          |          |
| BTSA                  |  |      | \$14,580 |          |
| Common Core - 13/14   |  |      | \$0      |          |
| Community Partners    |  |      | \$0      |          |
| Kindercare and BSAP   |  |      | \$5,800  |          |
| Lab fees - All Depts  |  |      | \$0      |          |
| Library funds - State |  |      |          |          |
| Mandated Block Grant  |  |      | \$0      |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          |          |
|                       |  |      |          | \$20,380 |

Total \$ 5,669,492.50

|   |        |           |     |           |
|---|--------|-----------|-----|-----------|
| AB602 LOCAL SPECIAL EDUC TRF                                |        | 8792      |     |           |
| Special Needs (AB 602)                                      |        |           |     |           |
| Current year (SELPA fee)                                    | 726.75 | \$610.00  |     | \$443,318 |
| (Less XPOT contribution)                                    | 110    | -\$175.00 |     |           |
| (Less NPS/NPS student - includes SELPA indemnity -\$84,150) |        |           |     |           |
| Roller insurance  |        |           | \$0 |           |
| CAHSEE instruction  |        |           |     |           |
| Love & Logic class fees                                     |        |           | \$0 |           |
|   |        |           |     | \$0       |
| Total Special Needs   |        |           |     | \$443,318 |

REVENUE TOTALS

|                        |  |  |  |           |
|------------------------|--|--|--|-----------|
| Common Core            |  |  |  |           |
| Carryover from 2013-14 |  |  |  | 52,937.76 |
| New funds 2014-15      |  |  |  | 0.00      |
|                        |  |  |  | 52,937.76 |
| Energy Savings Prop 39 |  |  |  |           |
| Carryover from 2013-14 |  |  |  | 0.00      |
| New funds 2014-15      |  |  |  | 0.00      |
|                        |  |  |  | 0.00      |

Funds for Capital Improvements - NSAA \$500,000

|                      |  |  |           |           |
|----------------------|--|--|-----------|-----------|
| Cafeteria            |  |  |           |           |
| Cash, Federal, State |  |  | \$202,000 |           |
|                      |  |  |           | \$202,000 |

Total NSAA \$6,867,747.76



**Ops-LCER (5000)**

|  |  |  |         |                 |
|--|--|--|---------|-----------------|
| Rent - community groups                                |  |  | \$4,000 |                 |
| Rent - Redlands MOU                                    |  |  | \$4,000 |                 |
| Craig insurance refund                                 |  |  | \$0     |                 |
| Misc refunds   |  |  | \$0     |                 |
| DROWN  |  |  |         |                 |
| AV Ranchos debt payments                               |  |  |         |                 |
| Hollywood Charity Horse Show                           |  |  |         |                 |
| Mitigation Bank  |  |  | \$0     |                 |
| Principal Stock  |  |  | \$0     |                 |
| Safety funds (carried over from 11/12)                 |  |  | \$0     |                 |
|  |  |  |         | \$8,000         |
| <b>Estimated Interest on accounts</b>                  |  |  |         | \$5,000         |
| <b>Carryover for Corwin leases and Tetra gym equip</b> |  |  |         | \$0             |
| <b>Total</b>   |  |  |         | <b>\$13,000</b> |

**IT-AAE (5100)**

|                                      |  |  |  |     |
|--------------------------------------|--|--|--|-----|
| Ryan - Salary & Benefits - \$104,799 |  |  |  |     |
|                                      |  |  |  | \$0 |

**IT-NSAA (5100-4000)**

**Bridge (1000)**

|                      |  |  |           |           |
|----------------------|--|--|-----------|-----------|
| New colleges         |  |  | \$142,000 |           |
| Renewals             |  |  | 84000     |           |
| New College - SBCCS  |  |  | \$0       |           |
| Eureka subscriptions |  |  |           |           |
|                      |  |  |           | \$226,000 |

**Edu Proj (3200)**

|   |  |           |          |                  |
|---|--|-----------|----------|------------------|
| GAVRT class fees  |  |           | \$10,000 |                  |
| JUNO  |  |           | \$42,600 |                  |
| Carryover   |  |           | \$59,908 | \$112,508        |
| Exp GAVRT Programs- OPS support ( <i>originally \$550,000</i> ) |  | -\$51,680 |          |                  |
| <b>Total</b>  |  |           |          | <b>\$112,508</b> |

**Outreach (3250)**

|                         |  |  |          |          |
|-------------------------|--|--|----------|----------|
| Our students (1000@\$6) |  |  | \$0      |          |
| Field Trips - sales     |  |  | \$15,000 |          |
| carryover               |  |  | \$9,638  | \$24,638 |

**Antenna**

|   |  |           |  |          |
|---|--|-----------|--|----------|
| DSS-28 Antenna Acquisition ( <i>Restricted - originally \$2,000,000</i> ) |  | \$297,718 |  | \$45,154 |
|---|--|-----------|--|----------|

Total

\$421,300

## Lewis Center for Educational Research

BP 3330: BUSINESS  
LONG TERM HIGHER EDUCATION USE OF LEWIS CENTER  
FACILITIES

Adopted: June 9, 2014

Revised:

As an educational benefit to the students and families of the High Desert and Southern California, the Lewis Center for Educational Research may enter into an agreement with accredited institutions of higher education to rent Lewis Center facilities to provide college classes to our community. These agreements would be considered long term and for educational purposes only.

Long term is considered one semester or more and includes the use of classrooms, restrooms, office space (if available), utilities, internet access and custodial. Classrooms and office space (if available) will be calculated at \$.50 per square foot per month. Any additional costs will be calculated on an actual cost basis.

Classes must be scheduled during hours when Lewis Center staff will be onsite.

### **Damage to Center Property**

Groups or persons using Lewis Center facilities under the provisions of this policy shall be liable for any property damages caused by the activity. The Lewis Center shall charge the amount necessary to repair the damages and may deny the group further use of facilities.

### **Use of Facilities Agreement**

- Any institution of higher education desiring to use Lewis Center facilities shall sign a license agreement.
- Institution shall provide proof of insurance in the amount of \$1,000,000 naming the High Desert "Partnership in Academic Excellence" Foundation, Inc. as additionally insured. The Center shall verify all insurance coverage.

### **General Conditions**

1. No alcoholic beverages in any form shall be brought onto property of the Lewis Center, and any person under the influence of intoxicating liquors shall be denied participation in any manner in the activity.
2. Smoking on Lewis Center property is strictly prohibited.
3. Changing of furniture from rooms or changes of any kind other than simple room furniture arrangements by the user is not permitted. Any furniture that is moved or rearranged with prior approval must be returned to original location.
4. There shall be a staff member onsite whose duties shall include opening and closing the buildings and grounds, and who shall have the powers of a peace officer as provided by law to enforce regulations and prevent unwarranted disturbances.
5. The staff member onsite shall make no other facility or equipment available other than that specifically set forth in the agreement.

2-25-14

Mr. Piercy,

I wanted to voice my interest in serving on the Board for NSAA. My wife, Nicole, and I have been involved with NSAA since our oldest son, Xander, started in Kindergarten. Now in 4<sup>th</sup> grade, he is flourishing at Norton. Our other son, Max, is having a great time in 2<sup>nd</sup> grade. In addition, our youngest, Ruby, is starting her adventure at Norton in Kindergarten. We believe in what Norton is about and love the journey that our kids have been on.

I will include my business card so you can follow up with me via email or cell phone if you desire. We have lived in Redlands since 2003 and have a wonderful community here in town.

Thanks for your consideration...

Sincerely,

A handwritten signature in cursive script that reads "Tom Rosenbaum".

Tom Rosenbaum

# Tom Rosenbaum

608 Monterey St., Redlands, CA 92373; 909.809.0273; [tom.rosenbaum@valic.com](mailto:tom.rosenbaum@valic.com)

## Interest in serving on the Board of NSAA

Currently, I am a CERTIFIED FINANCIAL PLANNER<sup>tm</sup> with VALIC, a member of American International Group. I have my series 7, 66, and life agent licenses. I am a registered Principle as well. I help businesses and individuals plan for retirement as well as take care of needs involving insurance, investing, and financial planning.

I am married to Nicole and have three children who all attend NSAA: Xander (10), Max (8), and Ruby (5). I have lived in Redlands since 2003. I enjoy working out, reading, sports, and travel.

|                      |                              |      |
|----------------------|------------------------------|------|
| VALIC                | 2002 – present               |      |
| Waddell & Reed, Inc. | 2000-2002                    |      |
| CSU San Bernardino   | M.S. Counseling and Guidance | 2001 |
| Westmont College     | B.A. Religious Studies       | 1993 |

# Academy for Academic Excellence School Board Committee

## Regular Meeting of the Board of Directors

Minutes

May 8, 2014

### 1.0 CALL TO ORDER:

The meeting was called to order by Kevin Porter at 7:44 a.m.

### 2.0 ROLL CALL:

Directors Present: Kevin Porter, Russell Stringham, David Bains, Rick Wolf

Directors Absent: Jose Palafox, Robert Lovingood

Staff Members Present: Lisa Lamb, Gordon Soholt, Wes Kanawyer, Rena Payne

Student Representatives: Absent

### 3.0 PUBLIC COMMENTS: None

### 4.0 SPECIAL PRESENTATIONS/ANNOUNCEMENTS: None

### 5.0 STUDENT REPRESENTATIVE COMMENTS: None

### 6.0 CORRESPONDENCE: None

### 7.0 DISCUSSION ITEMS: None

### 8.0 INFORMATION:

#### .01 Principals Report

- Mrs. Lamb stated that AAE has been having SBAC testing. Mrs. Lamb advised as we shift our curriculum and we are teaching more in the format of what they are seeing on the test the students will be well prepared. Mrs. Lamb states she has talked to other districts and feels we are a head of the curve, as far as administrating the SBAC. AAE's I.T. department was flawless and amazing. AAE didn't have any technology or network issues. AAE is in a great place as far as technology goes. The teachers felt supported and good about how the testing was going. AAE has AP testing going on all this week.
- Mrs. Lamb shared AAE's ROTC unit received distinguished unit with merit this morning. AAE is one of five schools in California to receive this honor including Victor High School, which makes two schools from the High Desert.
- Mr. Soholt shared one of the great advantages of receiving the distinguished unit with merit numerous times is now ROTC can make direct nominations to any of the military academies without a congressional letter.
- Mr. Porter asked is the SBAC the Common Core testing? Is this year the year that we will get no results from the tests that are given? Did this test have any impact on any of our graduating students?
- Mrs. Lamb advised yes, the SBAC is the Common Core testing. We tested the test and gave the students and teachers the abilities to see how to log in and test our systems to make sure we can administer the test.
- Mr. Soholt advised the graduating seniors do not take the SBAC test, they take the EAP, (early assessment placement) which is taken in 11<sup>th</sup> grade and those that qualify don't have to take "basic" Math or English in college. The State has not developed a new EAP test, therefore students have taken the old test until a new test is developed.

- Mr. Porter asked is there a test that is taken to ensure the student has reached a level of competence for graduation?
- Mr. Soholt advised yes, that is the CAHSEE test which students start taking in 10<sup>th</sup> grade.
- Mrs. Lamb shared that AAE hosted an Every 15 Minutes program. It showed students the effects of drinking and driving. ASB did an amazing job putting the program together working with the Sheriff Department, CHP, and Coroner's Office. Mr. Orsinelli did an amazing job filming the entire program and posted on Facebook.
- Mr. Soholt shared the next day AAE had a High School Assembly and a reenactment funeral for the student that was killed during the program. The mortuary provided a casket, which was carried in by staff and students. The student's mother spoke and cried as she read her letter to her son. It was a tough day for all students and staff to watch this reenactment.
- Mrs. Lamb advised AAE is busy hiring to replace our teachers that are retiring. We have found a lot of great candidates.
- Mrs. Lamb advised AAE is also hiring a History teacher for next year.
- Mr. Porter asked are we offering the Golden Handshake to teachers and is this a positive transition for AAE?
- Mrs. Lamb advised AAE is offering the Golden Handshake and some teachers are taking our offers and that's why we have several openings. Currently we have six teachers and two administrators taking the Golden Handshake. Mrs. Lamb advised this is a positive transition for AAE, there is a balance losing some of our veteran teachers because there is a sense of loss to the AAE family. However, there is a sense of excitement as we meet the new teachers wanting to work for AAE.
- Mr. Soholt shared; yesterday he, Lisa, two AAE students, Toni Preciado (Vice Principal for Norton), four Norton students, and two parents went to Sacramento to the Advocacy Day. They met with Assemblyman Donnelly and Senator Knight. There is a current bill with CCSA, AB 1531, which we are opposing. AB 1531 would give the chartering agency (for example in Norton's case, the County of San Bernardino) the responsibility of appointing the majority of the board members on any nonprofit board. Senator Knight took our students on the assembly and senate floor and they were able to have pictures taken.
- Mr. Bains asked was Assemblyman Donnelly and Senator Knight supportive of this bill? Are they supportive on our position?
- Mr. Soholt advised they are supportive on our position. The bill came out of the educational committee on a partisan vote and is currently in suspension.

**9.0 CONSENT AGENDA:**

- .01 Approve AAE Comparatives – March 2014
- .02 Approve AAE Board Minutes – April 10, 2014

On a motion by Russell Stringham and seconded by David Bains, vote 4-0 Consent Agenda items 9.01 to 9.02 were approved.

**10.0 ACTION ITEMS:**

- .01 Approve Subsequent Waiver permit Courtney Robinson

On a motion by Russell Stringham and seconded by David Bains, vote 4-0 Consent Agenda items 10.01 were approved.

11.0 **STAFF COMMENTS:** None

12.0 **BOARD MEMBER COMMENTS:** None

13.0 **CLOSED SESSION:**

The AAE School Board Committee convened into closed session at 7:46 am and reconvened into open session on 8:07 am to discuss items 13.01 – 13.02. Kevin Porter reported the following action was taken.

.01 Expulsion Case 041614-01 – On a motion by Russell Stringham, seconded by David Bains, vote 4-0, the AAE School Board Committee approved the Administrative Hearing Panel Recommendation of expulsion.

.02 Expulsion Case 041614-02 – On a motion by Russell Stringham, seconded by David Bains, vote 4-0, the AAE School Board Committee approved the Administrative Hearing Panel Recommendation of expulsion.

14.0 **ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned at 8:27 a.m.

Respectfully submitted,  
Rena Payne  
Administrative Assistant to AAE Principal

AAE - Budget Comparison 2012/13 to 2013/14

|   | 2012-2013                 |                                       |                              | 2013-2014                 |                                       |                              | Comparison      |                 |
|---|---------------------------|---------------------------------------|------------------------------|---------------------------|---------------------------------------|------------------------------|-----------------|-----------------|
|   | Total Budget \$ - Revised | Current Period Actual thru April 2013 | Percent Total Budget-to-date | Total Budget \$ - Revised | Current Period Actual thru April 2014 | Percent Total Budget-to-date | Percent to-date | Budg Comparison |
| <b>Revenue</b>                            |                           |                                       |                              |                           |                                       |                              |                 |                 |
| Revenue                                   | 9,443,648.00              | 8,399,294.08                          | 88.94%                       | 10,006,485.00             | 11,351,120.08                         | 113.44%                      |                 | 24.50%          |
| Budget Carryover                          |                           |                                       |                              | 169,000.00                | 140,833.33                            |                              |                 |                 |
| Capital Improvements                      |                           |                                       |                              | 350,000.00                | 291,666.67                            |                              |                 |                 |
| <b>Total Revenue</b>                      | <b>9,443,648.00</b>       | <b>8,399,294.08</b>                   | <b>88.94%</b>                | <b>10,525,485.00</b>      | <b>11,783,620.08</b>                  | <b>111.95%</b>               |                 | <b>24.50%</b>   |
| <b>Expense</b>                            |                           |                                       |                              |                           |                                       |                              |                 |                 |
| <b>Salaries</b>                           |                           |                                       |                              |                           |                                       |                              |                 |                 |
| <b>Certificated</b>                       |                           |                                       |                              |                           |                                       |                              |                 |                 |
| Certificated Salaries                     | 4,157,804.00              | 3,402,759.11                          | 81.84%                       | 4,583,583.00              | 3,924,199.16                          | 85.61%                       |                 | 3.77%           |
| Total Certificated                        | 4,157,804.00              | 3,402,759.11                          | 81.84%                       | 4,583,583.00              | 3,924,199.16                          | 85.61%                       |                 | 3.77%           |
| <b>Classified</b>                         |                           |                                       |                              |                           |                                       |                              |                 |                 |
| Classified Salaries                       | 1,082,030.00              | 877,106.47                            | 81.06%                       | 1,132,898.00              | 895,141.66                            | 79.01%                       |                 | -2.05%          |
| Referees                                  | 12,500.00                 | 7,805.00                              | 62.44%                       | 12,500.00                 | 10,234.00                             | 81.87%                       |                 | 19.43%          |
| Total Classified                          | 1,094,530.00              | 884,911.47                            | 80.85%                       | 1,145,398.00              | 905,375.66                            | 79.04%                       |                 | -1.80%          |
| <b>Total Salaries</b>                     | <b>5,252,334.00</b>       | <b>4,287,670.58</b>                   | <b>81.63%</b>                | <b>5,728,981.00</b>       | <b>4,829,574.82</b>                   | <b>84.30%</b>                |                 | <b>2.67%</b>    |
| <b>Benefits</b>                           |                           |                                       |                              |                           |                                       |                              |                 |                 |
| Health Benefits                           | 773,844.00                | 616,166.28                            | 79.62%                       | 828,564.00                | 662,192.27                            | 79.92%                       |                 | 0.30%           |
| STRS                                      | 329,521.00                | 265,985.17                            | 80.72%                       | 363,787.00                | 308,378.10                            | 84.77%                       |                 | 4.05%           |
| PERS                                      | 142,214.00                | 99,052.44                             | 69.65%                       | 149,712.00                | 101,315.81                            | 67.67%                       |                 | -1.98%          |
| Employer Costs                            | 267,436.00                | 212,791.44                            | 79.57%                       | 228,647.00                | 181,166.75                            | 79.23%                       |                 | -0.33%          |
| <b>Total Benefits</b>                     | <b>1,513,015.00</b>       | <b>1,193,995.33</b>                   | <b>78.91%</b>                | <b>1,570,710.00</b>       | <b>1,253,052.93</b>                   | <b>79.78%</b>                |                 | <b>0.86%</b>    |
| <b>Books and Supplies</b>                 |                           |                                       |                              |                           |                                       |                              |                 |                 |
| Approved Text Books                       | 78,000.00                 | 66,581.77                             | 85.36%                       | 128,083.00                | 33,269.32                             | 25.97%                       |                 | -59.39%         |
| Books                                     | 7,500.00                  | 78.27                                 | 1.04%                        | 7,250.00                  | 0.00                                  | 0.00%                        |                 | -1.04%          |
| Class Supplies                            | 111,500.00                | 213,844.22                            | 191.79%                      | 112,613.00                | 193,749.62                            | 172.05%                      |                 | -19.74%         |
| Equipment (under 5K)                      | 14,600.00                 | 5,154.00                              | 35.30%                       | 14,700.00                 | 1,497.25                              | 10.19%                       |                 | -25.12%         |
| Testing                                   | 12,200.00                 | 8,986.15                              | 73.66%                       | 12,000.00                 | 9,140.30                              | 76.17%                       |                 | 2.51%           |
| Field Trip                                | 2,000.00                  | 8,406.50                              | 420.33%                      | 2,000.00                  | 18,733.76                             | 936.69%                      |                 | 516.36%         |
| Food                                      | 120,000.00                | 90,894.12                             | 75.75%                       | 120,000.00                | 92,183.90                             | 76.82%                       |                 | 1.07%           |
| Office Supplies                           | 16,500.00                 | 7,218.04                              | 43.75%                       | 10,500.00                 | 12,205.38                             | 116.24%                      |                 | 72.50%          |
| Emergency-First Aid                       | 1,500.00                  | 385.17                                | 25.68%                       | 1,500.00                  | 0.00                                  | 0.00%                        |                 | -25.68%         |
| Bus                                       | 32,000.00                 | 17,921.69                             | 56.01%                       | 32,000.00                 | 42,447.85                             | 132.65%                      |                 | 76.64%          |
| Computers                                 |                           |                                       |                              | 128,600.00                | 124,105.61                            | 96.51%                       |                 |                 |
| Books, Media, Library                     | 12,000.00                 | 11,441.68                             | 95.35%                       | 12,000.00                 | 11,741.03                             | 97.84%                       |                 | 2.49%           |
| <b>Total Books and Supplies</b>           | <b>407,800.00</b>         | <b>430,911.61</b>                     | <b>105.67%</b>               | <b>581,246.00</b>         | <b>539,074.02</b>                     | <b>92.74%</b>                |                 | <b>-12.92%</b>  |
| <b>Services, Other Operating Expenses</b> |                           |                                       |                              |                           |                                       |                              |                 |                 |
| Employee Admin                            | 1,350.00                  | 1,643.04                              | 121.71%                      | 1,600.00                  | 1,625.67                              | 101.60%                      |                 | -20.10%         |
| Travel                                    | 7,000.00                  | 6,955.30                              | 99.36%                       | 12,000.00                 | 3,017.88                              | 25.15%                       |                 | -74.21%         |
| Training and Conferences                  | 13,000.00                 | 23,530.19                             | 181.00%                      | 51,275.00                 | 38,270.36                             | 74.64%                       |                 | -106.36%        |
| Dues and Memberships                      | 10,150.00                 | 7,831.77                              | 77.16%                       | 10,150.00                 | 9,620.00                              | 94.78%                       |                 | 17.62%          |
| AVUSD Fees                                | 7,905.00                  | 0.00                                  | 0.00%                        | 7,800.00                  | 0.00                                  | 0.00%                        |                 | 0.00%           |
| S B Co Fees                               |                           | 1,350.00                              |                              |                           | 1,500.00                              |                              |                 |                 |
| Legal Fees                                | 750.00                    | 870.00                                | 114.67%                      | 850.00                    | 1,139.97                              | 134.11%                      |                 | 0.00%           |
| Consulting                                | 72,000.00                 | 55,185.00                             | 76.65%                       | 79,250.00                 | 2,856.25                              | 3.60%                        |                 | -73.04%         |
| SELPA Services                            | 79,250.00                 | 24,742.00                             | 31.22%                       | 0.00                      | 0.00                                  | 0.00%                        |                 | 0.00%           |
| Postage                                   | 250.00                    | 602.10                                | 240.84%                      | 250.00                    | 2,347.35                              | 939.0%                       |                 |                 |
| Rental - Leases                           | 89,000.00                 | 75,333.40                             | 84.64%                       | 169,000.00                | 133,367.08                            | 78.92%                       |                 | -5.73%          |
| Special Events                            | 10,100.00                 | 3,444.54                              | 34.10%                       | 10,100.00                 | 5,350.50                              | 52.98%                       |                 | 18.87%          |
| Furniture                                 | 5,000.00                  | 5,000.00                              | 100.00%                      | 7,500.00                  | 2,826.52                              | 37.69%                       |                 | -69.82%         |
| <b>Total Services, Other Operating</b>    | <b>295,755.00</b>         | <b>206,487.34</b>                     | <b>69.82%</b>                | <b>349,775.00</b>         | <b>201,921.58</b>                     | <b>57.73%</b>                |                 | <b>-12.09%</b>  |
| <b>Capital Outlay</b>                     |                           |                                       |                              |                           |                                       |                              |                 |                 |
| Bldg Improvements                         |                           |                                       |                              | 350,000.00                | 211,689.62                            | 60.48%                       |                 |                 |
| <b>Total Capital Outlay</b>               |                           |                                       | <b>100.00%</b>               | <b>350,000.00</b>         | <b>211,689.62</b>                     | <b>60.48%</b>                |                 |                 |
| <b>Total Expense</b>                      | <b>7,468,904.00</b>       | <b>6,119,064.86</b>                   | <b>81.92%</b>                | <b>8,580,712.00</b>       | <b>7,035,312.97</b>                   | <b>81.99%</b>                |                 | <b>-21.48%</b>  |

Total active accts = 896, laptop accts with one current pymt late = 5, % that are up-to-date = 99.4%, Inactive accts (students/staff who have left with laptop) = 0+1 staff





CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Academy for Academic Excellence (36 75077 3631207)

[Program Information](#) [Data Entry Instructions](#)

## 2012-13 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. A report of year-to-date expenditures and encumbrances by activity from July 1, 2012 through June 30, 2014.

*Required fields are denoted with an asterisk (\*).*

Data saved successfully as a draft.

|                                       |         |
|---------------------------------------|---------|
| 2012-13 Title II, Part A entitlement: | \$9,643 |
|---------------------------------------|---------|

**Professional Development Expenditures**

|  |      |
|--|------|
| Professional development for teachers: | 9643 |
|--|------|

|  |       |
|--|-------|
| Professional development for administrators: | _____ |
|--|-------|

|                         |       |
|-------------------------|-------|
| Subject matter project: | _____ |
|-------------------------|-------|

|  |       |
|--|-------|
| Other professional development expenditures: | _____ |
|--|-------|

**Exams and Test Preparation Expenditures**

|                           |       |
|---------------------------|-------|
| Exam fees, reimbursement: | _____ |
|---------------------------|-------|

|   |       |
|---|-------|
| Test preparation training and or materials: | _____ |
|---|-------|

|   |       |
|---|-------|
| Other exam and test preparation expenditures: | _____ |
|---|-------|

**Recruitment, Training, and Retaining Expenditures**

|                         |       |
|-------------------------|-------|
| Recruitment activities: | _____ |
|-------------------------|-------|

|   |       |
|---|-------|
| Hiring incentive and or relocation allotment: | _____ |
|---|-------|

National Board Certification and or stipend:

Verification process for special settings (VPSS):

University course work:

Other recruitment training and retaining expenditures:

**Miscellaneous Expenditures**

Class size reduction:

Administrative and indirect costs:

Other allowable expenditures or encumbrances:

Total expenditures and encumbrances: **\$9,643**

General Comment:  
(Maximum 500 characters)

*Last Saved: James Quinn (jamesquinn), 6/1/2014 9:19 PM, Draft*

Jackie Rose, Title II Leadership | [jrose@cde.ca.gov](mailto:jrose@cde.ca.gov) | 916-322-9503  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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Sacramento, CA 95814

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Academy for Academic Excellence (36 75077 3631207)

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### 2013-14 Title II, Part A School Class Size Reduction Report

The ESEA Act of 2001, Title II, Part A, Section 2123(a)(2)(B) allows LEAs to use ESEA Title II, Part A funds to recruit and hire highly qualified teachers to reduce class size.

Required fields are denoted with an asterisk (\*).

Data saved successfully as a draft.

| School Name                     | School Code | * Total Class Size Reduction Teacher Count | * ESEA Title II Part A Funded Class Size Reduction Teacher Count | ESEA/Highly Qualified Teacher Count |
|---------------------------------|-------------|--|--|-------------------------------------|
| Academy for Academic Excellence | 3631207     | 15   | 0  | 0                                   |

[Download Schools Template](#)

[Choose File](#) No file chosen

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Jackie Rose, Title II Leadership | [jrose@cde.ca.gov](mailto:jrose@cde.ca.gov) | 916-322-9503  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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California Department of EDUCATION

CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Academy for Academic Excellence (36 75077 3631207)

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### 2013-14 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. A report of year-to-date expenditures and encumbrances by activity from July 1, 2013 through June 30, 2014.

*Required fields are denoted with an asterisk (\*).*

Data saved successfully as a draft.

2013-14 Title II, Part A entitlement: \$7,357

**Professional Development Expenditures**

Professional development for teachers: 7357

Professional development for administrators:

Subject matter project:

Other professional development expenditures:

**Exams and Test Preparation Expenditures**

Exam fees, reimbursement:

Test preparation training and or materials:

Other exam and test preparation expenditures:

**Recruitment, Training, and Retaining Expenditures**

Recruitment activities:

Hiring incentive and or relocation allotment:

National Board Certification and or stipend:

Verification process for special settings (VPSS):

University course work:

Other recruitment training and retaining expenditures:

**Miscellaneous Expenditures**

Class size reduction:

Administrative and indirect costs:

Other allowable expenditures or encumbrances:

Total expenditures and encumbrances: \$7,357

General Comment:  
(Maximum 500 characters)

*Last Saved: James Quinn (jamesquinn), 6/1/2014 9:23 PM, Draft*

Jackie Rose, Title II Leadership | [jrose@cde.ca.gov](mailto:jrose@cde.ca.gov) | 916-322-9503  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Academy for Academic Excellence (36 75077 3631207)

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### 2014-15 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

Required fields are denoted with an asterisk (\*).

Data saved successfully as a draft.

#### Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

\* The authorized representative agrees to the above statement:  No  Yes

Authorized Representative's Full Name:

Authorized Representative Title:

Authorized Representative Signature Date:  (ex. 04/30/2012)

Comment:  
If the LEA is not able to certify at this time an explanation must be provided in the Comment field.

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Franco Rozic, Title I Monitoring & Support | [frozi@cde.ca.gov](mailto:frozi@cde.ca.gov) | 916-319-0269  
Mary Payne, District Improvement Office | [MPayne@cde.ca.gov](mailto:MPayne@cde.ca.gov) | 916-319-0379  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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California Department of  
**EDUCATION**

## CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Academy for Academic Excellence (36 75077 3631207)

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# 2013-14 Homeless Education Policy, Requirements and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

*Required fields are denoted with an asterisk (\*).*

Data saved successfully as a draft.

## Homeless Education Certification

The LEA hereby assures and certifies to the California State Board of Education that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths
  
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
  - b) Includes a dispute resolution process
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison
  
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

## Homeless Liaison Contact Information

|                          |                                    |
|--------------------------|------------------------------------|
| * Contact first name:    | Cheryl                             |
| * Contact last name:     | Dale                               |
| Contact title:           | Director of General Administration |
| * Contact email address: | cdale@lcer.org                     |



(format: abc@xyz)

\* Contact telephone number: 760-946-5414 ext 200  
(format: 999-999-9999)

**Homeless Education Policy and Requirements**

\* Does the LEA have a written homeless education policy:  No  Yes

No policy comment:  
Provide an explanation why the LEA does not have a homeless education policy.  
(Maximum 500 characters)

Date LEA's board approved the homeless education policy: 06/13/2013 (ex. 04/30/2012)

\* Does the LEA meet the above federal requirements:  No  Yes

Compliance comment:  
Provide an explanation why the LEA does not comply with federal requirements.  
(Maximum 500 characters)

*Last Saved: James Quinn (jamesquinn), 6/1/2014 9:07 PM, Draft*

Leanne Wheeler, Improvement & Accountability Division | [lwheeler@cde.ca.gov](mailto:lwheeler@cde.ca.gov) | 916-319-0383  
Mary Donnelly-Ortega, Improvement & Accountability Division | [MDonnellyOrtega@cde.ca.gov](mailto:MDonnellyOrtega@cde.ca.gov) | 916-323-5113  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Academy for Academic Excellence (36 75077 3631207)

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## 2014-15 Application for Funding

Required fields are denoted with an asterisk (\*).

Data saved successfully as a draft.

[Hide Messages](#) | [Export Messages](#) | [Clear Messages](#)

| Severity | Description  |
|----------|--|
| Warning  | Protected Prayer Certification must be certified before this submission. |

### Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board:  (ex. 04/30/2012)

### District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name:

DELAC review date:

Meeting minutes web address:   
Please enter the Web address of DELAC review meeting minutes. If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.

DELAC comment:   
If an advisory committee refused to review

the application, or if DELAC review is not applicable, enter a comment.

We are not a District and have under the required number of English Learners.

### Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

\* **Title I Part A (Basic Grant):**                     No    Yes  
ESEA Sec. 1111 et seq.  
SACS 3010

\* **Title II Part A (Teacher Quality):**             No    Yes  
ESEA Sec. 2101  
SACS 4035

\* **Title III Part A Immigrant:**                     No    Yes  
ESEA Sec. 3102  
SACS 4201

\* **Title III Part A LEP:**                             No    Yes  
ESEA Sec. 3102  
SACS 4203

*Last Saved: James Quinn (jamesquinn), 6/1/2014 3:03 PM, Draft*

Anne Daniele, Education Data Office | [adaniele@cde.ca.gov](mailto:adaniele@cde.ca.gov) | 916-319-0640  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Academy for Academic Excellence (36 75077 3631207)

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### 2014-15 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

Required fields are denoted with an asterisk (\*).

Data saved successfully as a draft.

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

\* 2014-15 Request for authorization:  No  Yes

LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system:  
(Maximum 500 characters)

No known deficiencies.

Last Saved: James Quinn (jamesquinn), 6/1/2014 3:04 PM, Draft

Julie Brucklacher, Financial Accountability & Info Srv | [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov) | 916-327-0858  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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***High Desert “Partnership in Academic Excellence”  
Foundation, Inc.***

**17500 MANA ROAD, APPLE VALLEY, CA 92307 (760) 946-5414 X201 (760) 946-9193 FAX**

---

**RESOLUTION NO. 2014 – 01**

**RESOLUTION REGARDING THE AAE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012; and

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f); and

WHEREAS, before June 30<sup>th</sup> of each year, the Financial Officer shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year; and

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year; and

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts; and

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government; and

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction; and

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board; and

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost; and

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent; and

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the

funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution; and

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Academy for Academic Excellence;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Academy for Academic Excellence has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 9, 2014

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

---

AAE Chairperson

---

Chief Academic Officer

San Bernardino County, California

---

Attested Foundation Treasurer

2012-13 Education Protection Account  
 Program by Resource Report  
 Expenditures by Function - Detail

Academy for Academic Excellence

**Expenditures through: June 30, 2014**  
**For Fund 01, Resource 1400 Education Protection Account**

| Description  | Object Codes | Amount              |
|--|--------------|---------------------|
| <b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>                                       |              |                     |
| Adjusted Beginning Fund Balance  | 9791-9795    | 0.00                |
| Revenue Limit Sources  | 8010-8099    | 1,324,097.00        |
| Federal Revenue  | 8100-8299    | 0.00                |
| Other State Revenue  | 8300-8599    | 0.00                |
| Other Local Revenue  | 8600-8799    | 0.00                |
| All Other Financing Sources and Contributions                                      | 8900-8999    | 0.00                |
| Deferred Revenue   | 9650         | 0.00                |
| <b>TOTAL AVAILABLE</b>   |              | <b>1,324,097.00</b> |
| <b>EXPENDITURES AND OTHER FINANCING USES</b>                                       |              |                     |
| <b>(Objects 1000-7999)</b>   |              |                     |
| Instruction  | 1000-1999    | 1,324,097.00        |
| Instruction-Related Services   |              |                     |
| Instructional Supervision and Administration                                       | 2100-2150    | 0.00                |
| AU of a Multidistrict SELPA  | 2200         | 0.00                |
| Instructional Library, Media, and Technology                                       | 2420         | 0.00                |
| Other Instructional Resources  | 2490-2495    | 0.00                |
| School Administration  | 2700         | 0.00                |
| Pupil Services   |              |                     |
| Guidance and Counseling Services   | 3110         | 0.00                |
| Psychological Services   | 3120         | 0.00                |
| Attendance and Social Work Services  | 3130         | 0.00                |
| Health Services  | 3140         | 0.00                |
| Speech Pathology and Audiology Services  | 3150         | 0.00                |
| Pupil Testing Services   | 3160         | 0.00                |
| Pupil Transportation   | 3600         | 0.00                |
| Food Services  | 3700         | 0.00                |
| Other Pupil Services   | 3900         | 0.00                |
| Ancillary Services   | 4000-4999    | 0.00                |
| Community Services   | 5000-5999    | 0.00                |
| Enterprise   | 6000-6999    | 0.00                |
| General Administration   | 7000-7999    | 0.00                |
| Plant Services   | 8000-8999    | 0.00                |
| Other Outgo  | 9000-9999    | 0.00                |
| <b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>                                 |              | <b>1,324,097.00</b> |
| <b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b> |              | <b>0.00</b>         |



A.A.E. Field Trip Request Form

|                     |
|---------------------|
| Office use only     |
| Date/Time submitted |
| Initials            |
| Calendared          |
| Initials            |

Today's Date 2 May 2014

Requested by Colonel George Armstrong

Phone/ext: 122

Destination: MRC Gym (over night stay)

Phone: 760 646-8822

Desired date for trip 18 July 2014

Alternate date 19 July 2014

School departure time: 8:45 AM - Friday

School return time: 2:45 PM - Saturday

Destination arrival time

Destination departure:

Overnight stay: YES

Water activities involved: NO

Grade level: 9-12

cost students: \$12 adults: \$0

Group size: students: 30 adults: 3

AAE Bus requested? NO

AAE van requested? NO  
(Van seats = eight including driver)

AAE Bus available? NO

Charter Bus requested? NO

Bus company name: NA

Bus company contact name: NA

PTC sponsored? (paid by PTC) NO

Trip description: AFJROTC Cadet Officer Candidate Training School

Learning objectives (standards supported) Supports Science of Leadership Goals

I have followed the checklist prior to submitting this form

Principal Signature:



Date: 5/5/14

Teacher Signature



Notes:

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE – ITINERARY INCLUDED FOR EACH FIELD TRIP**  
**BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES**  
**THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**

A.A.E. Field Trip Request Form

|                     |
|---------------------|
| Office use only     |
| Date/Time submitted |
| Initials            |
| Calendared          |
| Initials            |

Today's Date 2 May 2014

Requested by Colonel George Armstrong

Phone/ext: 122

Destination: MRC Gym (over night stay)

Phone: 760-646-8822

Desired date for trip 8 August 2014

Alternate date: 9 August 2014

School departure time 3:45 PM - Friday

School return time: 2:45 PM - Saturday

Destination arrival time

Destination departure.

Overnight stay YES

Water activities involved: NO

Grade level: 10-12

cost: students: \$12 adults \$0

Group size students: 30 adults: 3

AAE Bus requested? NO

AAE van requested? NO  
(Van seats = eight including driver)

AAE Bus available? NO

Charter Bus requested? NO

Bus company name: NA

Bus company contact name: NA

PTC sponsored? (paid by PTC) NO

Trip description: AFJROTC Cadet Advanced Leadership Training School

Learning objectives (standards supported) Supports Science of Leadership Goals

I have followed the checklist prior to submitting this form

Principal Signature: Lisa Parris

Date: 5/15/14

Teacher Signature: George Armstrong

Notes

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE – ITINERARY INCLUDED FOR EACH FIELD TRIP  
BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES  
THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**

A.A.E. Field Trip Request Form

|                      |  |
|----------------------|--|
| Office use only      |  |
| Date/Time submitted: |  |
| Initials:            |  |
| Calendared:          |  |
| Initials:            |  |

Today's Date 05/12/14

Requested by: Christian Ruiz

Destination: Big Bear

Desired date for trip: 09/15 - 17, 2014

School departure time: 12:00 pm

Destination arrival time: 1:30 pm

Overnight/Out-of-State stay: YES NO

Grade level: 9-12

Group size: 20 students: 3 adults:

AAE Bus requested? YES NO

AAE Bus available? YES NO

Charter Bus requested? YES NO

PTC sponsored? (paid by PTC) YES NO

Phone/ext.: 760 981 5390

Phone: 760 945 5414 ext 30

Alternate date: N/A

School return time: Sept 17, 2014

Destination departure: Sept 17 (12:30 (11:00am))

Water activities involved: YES NO

cost: students: 120 adults: 120

AAE van requested? YES NO  
(Van seats = eight including driver)

Bus company name:  
Bus company contact name:

Trip description AAE ASB will be going to a camp to help build leadership skills.

Learning objectives (standards supported)  
- Social skills, Leadership Building

I have followed the checklist prior to submitting this form

Principal Signature: *[Signature]*

Date: 5/15/14  
Teacher Signature: *[Signature]*

Notes:

BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE - ITINERARY INCLUDED FOR EACH FIELD TRIP  
BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES  
THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS

A.A.E. Field Trip Request Form

|                      |  |
|----------------------|--|
| Office use only      |  |
| Date/Time submitted: |  |
| Initials:            |  |
| Calendared:          |  |
| Initials:            |  |

Today's Date 05/12/14  
 Requested by: Christian Poiz  
 Destination: Big Bear Pike Summit  
 Desired date for trip: 09/12-9/14  
 School departure time: 12:00 pm  
 Destination arrival time: 1:30 pm

Phone/ext.: 760 946 5414 ext  
 Phone:  
 Alternate date: N/A  
 School return time: Sept 14 (12:30p)  
 Destination departure: 11:00 am (Sept 14)  
 Water activities involved: YES NO  
 cost: students: 100 adults: 100

Overnight/Out-of-State stay: YES NO

Grade level: 7-8

Group size: students: 15 adults: 3

AAE Bus requested? YES NO

AAE van requested? YES NO  
(Van seats = eight including driver)

AAE Bus available? YES NO

Charter Bus requested? YES NO

Bus company name:  
Bus company contact name:

PTC sponsored? (paid by PTC) YES NO

|                  |  |
|------------------|--|
| Trip description | ASIB will be going to build leadership skills and teambuild. |
|------------------|--|

|   |   |
|---|---|
| Learning objectives (standards supported) | - Leadership building<br>- teambuilding |
|---|---|

I have followed the checklist prior to submitting this form

Principal Signature: [Signature]

Teacher Signature: [Signature]  
Date: 5/15/14

Notes:

BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE -- ITINERARY INCLUDED FOR EACH FIELD TRIP  
 BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES  
 THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS

A.A.E. Field Trip Request Form

|                      |  |
|----------------------|--|
| Office use only      |  |
| Date/Time submitted: |  |
| Initials:            |  |
| Calendar:            |  |
| Initials:            |  |

Today's Date: 2 May 2014

Requested by: Colonel George Armstrong

Phone/ext.: 122

Destination: USS Midway, San Diego, CA

Phone: 760-646-8822

Desired date for trip: 13 September 2014

Alternate date: 14 September 2014

School departure time: 7:30 AM - Saturday

School return time: 4:45 PM - Sunday

Destination arrival time: 10:00 AM

Destination departure: 1:00 PM

Overnight/Out of State stay: YES

Water activities involved: NO

Grade level: 9-12

cost: students: \$150 adults: \$100

Group size: students: 50 adults: 5

AAE Bus requested? NO

AAE van requested? NO

(Van seats = eight including driver)

AAF Bus available? NO

Charter Bus requested? YES

Bus company name: First Student

Bus company contact name: Mary Williams

PTC sponsored? (paid by PTC) NO

Trip description: USS Midway overnight program – dates could shift due to USS Midway availability

Learning objectives (standards supported): Supports Aerospace Science Curriculum

I have followed the checklist prior to submitting this form

*George A. Armstrong III*  
Teacher Signature

Principal Signature:

*S. Williams*

Date: 5/5/14

Notes: 4th annual trip to USS Midway

BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE – ITINERARY INCLUDED FOR EACH FIELD TRIP

BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES

THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS

AAE Field Trip Request Form

|                        |  |
|------------------------|--|
| <u>Office use only</u> |  |
| Date/Time submitted:   |  |
| Initials:              |  |
| Calendar:              |  |
| Initials:              |  |

Today's Date: 2 May 2014

Requested by: Colonel George Armstrong

Phone/ext.: 122

Destination: Honolulu, Hawaii

Phone: 760-646-8822

Desired date for trip: 29 September - 3 October 2014

Alternate date: None

School departure time: 5:00 AM, 28 September

School return time: 11:00 PM, 3 October

Destination arrival time: 5:00 PM, 28 September

Destination departure: 1:00 PM, 3 October

Overnight/Out-of-State stay: YES

Water activities involved: NO

Grade level: 12

cost: students: \$600 adults: \$450

Group size: students: 25 adults: 4

AAE Bus requested? NO

AAE van requested? NO

(Van seats = eight including driver)

AAE Bus available? NO

Charter Bus requested? YES

Bus company name: First Student

Bus company contact name: Mary Williams

PTC sponsored? (paid by PTC) NO

Trip description: First AFJROTC Senior Cadet Trip to Hawaii

Learning objectives (standards supported): Supports AFJROTC AS-400 curriculum

I have followed the checklist prior to submitting this form

*George A. Armstrong*  
Teacher Signature

Principal Signature: *Lisa Pamb*

Date: 5/5/14

Notes: In lieu of Washington D.C. trip

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE - ITINERARY INCLUDED FOR EACH FIELD TRIP**  
**BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES**  
**THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**

A.A.E. Field Trip Request Form

|                      |  |
|----------------------|--|
| Office use only      |  |
| Date/Time submitted: |  |
| Initials:            |  |
| Calendar:            |  |
| Initials:            |  |

Today's Date 2 May 2014

Requested by: Colonel George Armstrong

Phone/ext: 122

Destination: Nellis AFB, Las Vegas NV

Phone: 760-646-8822

Desired date for trip: 8 November 2014

Alternate date: 9 November 2014

School departure time: 5:00 AM, 9 November

School return time: 11:00 PM, 9 November

Destination arrival time: 9:00 AM, 9 November

Destination departure: 4:00 PM, 9 November

Out-of-State stay: YES

Water activities involved: NO

Grade level: 9-12

cost: students: \$40 adults: \$20

Group size: students: 50 adults: 5

AAE Bus requested? NO

AAE van requested? NO  
(Van seats = eight including driver)

AAE Bus available? NO

Charter Bus requested? YES

Bus company name: Ebmeyer

Bus company contact name: Terry Bryant

PTC sponsored? (paid by PTC) NO

Trip description: AFJROTC Field Trip to Nellis AFB Airshow (USAF Thunderbirds will perform)

Learning objectives (standards supported) Supports Aerospace Science goals

I have followed the checklist prior to submitting this form

*George A. Armstrong*  
Teacher Signature

Principal Signature:

*Lisa Parris*

Date:

*5/5/14*

Notes

*Have not attended this airshow since 2012.*

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE -- ITINERARY INCLUDED FOR EACH FIELD TRIP**  
**BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES**  
**THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**

A.A.E. Field Trip Request Form

|                     |  |
|---------------------|--|
| Office use only     |  |
| Date/Time submitted |  |
| Initials            |  |
| Calendar date       |  |
| Initials            |  |

Today's Date 2 May 2014

Requested by: Colonel George Armstrong

Phone/ext: 122

Destination: AFJROTC Cadet Advanced Leadership Training School

Phone: 760-646-8822

Desired date for trip: 6 January 2015

Alternate date: 7 January 2015

School departure time: 8:45 AM - Tuesday

School return time: 2:45 PM - Wednesday

Destination arrival time:

Destination departure:

Overnight stay: YES

Water activities involved: NO

Grade level: 9-12

cost: students \$12 adults \$0

Group size: students 30 adults 3

AAE Bus requested? NO

AAE van requested? NO  
(Van seats = eight including driver)

AAE Bus available? NO

Charter Bus requested? NO

Bus company name: NA  
Bus company contact name: NA

PTC sponsored? (paid by PTC) NO

Trip description: AFJROTC Cadet Advanced Leadership Training School

Learning objectives (standards supported): Supports Science of Leadership Goals

I have followed the checklist prior to submitting this form

Principal Signature: *Lisa Lamb*

Date: *5/5/14*

*George A. Armstrong*  
Teacher Signature

Notes

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE -- ITINERARY INCLUDED FOR EACH FIELD TRIP**  
**BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES**  
**THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**



A.A.E. Field Trip Request Form

|                     |
|---------------------|
| Office use only     |
| Date/Time submitted |
| Initials            |
| Calendar            |
| Initials            |

Today's Date: 2 May 2014

Requested by: Colonel George Armstrong/MSgt Raymonte Britt

Phone/ext: 122

Destination: El Segundo, CA

Phone: 713 240-2670

Desired date for trip: 6 March 2015

Alternate date: 7 March 2015

School departure time: 8:00 AM Approx

School return time: 7 March, 6:30 PM Approx

Destination arrival time: 10:00 AM Approx

Destination departure: 7 March, 4:00 PM Approx

Overnight/Out-of-State stay: Overnight

Water activities involved: NO

Grade level: 9-12 cost: students \$0 adults \$0

Group size: students: 25 adults: 3

AAE Bus requested? NO

AAE van requested? NO  
(Van seats = eight including driver)

AAE Bus available? NO

Charter Bus requested? YES

Bus company name: First Student  
Bus company contact name: Mary Williams

PTC sponsored? (paid by PTC) NO

Trip description: AAE AFJROTC Drill Team Competition

Learning objectives (standards supported): Supports Aerospace Science learning objectives

I have followed the checklist prior to submitting this form

Principal Signature: *L. Lamb*

*George A. Armstrong*  
Teacher Signature

Date: 5/5/14

Notes:

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE - ITINERARY INCLUDED FOR EACH FIELD TRIP**  
**BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES**  
**THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**

A.A.E. Field Trip Request Form

Office use only

Date/Time submitted:  
Initials:  
Calendared:  
Initials:

Today's Date 6/2/14

Requested by: Charlotte Wilmeth-Street

Phone/ext.: 211

Destination: European Trip

Phone: EF Tours 1-800-637-8222

Desired date for trip: Spring Break 3/21/14 – 4/3/15

Alternate date:

School departure time: TBA

School return time: TBA

Destination arrival time: TBA

Destination departure: TBA

Overnight/Out-of-State stay: YES NO

Water activities involved: YES NO

Grade level: 11<sup>th</sup> & 12<sup>th</sup>

cost: approx. \$3,000. students: adults:

Group size: varies 12-35 students: adults:

AAE Bus requested? YES NO

AAE van requested? YES NO  
(Van seats = eight including driver)

AAE Bus available? YES NO

Charter Bus requested? YES NO

Bus company name:  
Bus company contact name:

PTC sponsored? (paid by PTC) YES NO

~~Trip description: Class of 2015 European Trip. Students will be traveling with a tour company, EF Tours, and a guide. The itinerary is set by the company, as are the travel plans. Flights, ferries, trains, buses, hotels, 2 meals a day, & various excursions are all included in the price. Transportation to & from the airport will be provided by parents of individual students or a bus if the group is large. Final itinerary and travel accommodations confirmed by EF Tours during the month of February 2015~~

Learning objectives (standards supported) ELA 12<sup>th</sup> Grade Content Standard – Literary Analysis 3.0 – Historical, cultural, & literary relevance; evaluation of philosophical, political, religious, kethical, & social influences of various historical periods that shaped certain characters, plots, & settings in literature.

I have followed the checklist prior to submitting this form

Charlotte Wilmeth-Street

Teacher Signature

Principal Signature:

*Lisa Lamb*

Date: 5/2/14

Notes:

BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE – ITINERARY INCLUDED FOR EACH FIELD TRIP  
BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES  
THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS

**A.A.E. Field Trip Request Form**

|                     |
|---------------------|
| Office use only     |
| Date/Time submitted |
| Initials            |
| Calendared          |
| Initials            |

Today's Date 2 May 2014

Requested by Colonel George Armstrong

Phone/ext: 122

Destination: YMCA Camp, Faunskin, CA

Phone: 760-646-8822

Desired date for trip March 23 - ~~27~~ 2015

Alternate date March 30 - April 3 2015

School departure time 7:00 AM, March 23

School return time 12:00 PM, March 28

Destination arrival time 8:00 AM

Destination departure: 11:00 AM

Overnight/Out-of-State stay YES

Water activities involved: NO

Grade level 9-12 cost: students: \$250.00 adults: \$200.00

Group size: students: 90 adults: 5 from AAE YMCA Camp staff is on duty 24/7 and are contracted to act as supplemental adult supervision. Gender specific chaperones will be addressed once camp registration is complete and we know the male/female ratios)

AAE Bus requested? NO

AAE van requested? NO  
(Van seats = eight including driver.)

AAE Bus available? NO  
(AAE bus should be priority if available)

Chartered Bus requested? YES

Bus Company Name: Ebmeyer  
Bus Company contact name: Mr. Bryant

PTC sponsored (paid by PTC) NO

**Trip description: 8<sup>th</sup> Annual AFJROTC Leadership Camp (2nd at this location)**

**Learning objectives (standards supported) AFJROTC Leadership Education goals and standards**

I have followed the checklist prior to submitting this form

Principal Signature: *J. Lamb*

*George A. Armstrong*  
Teacher Signature  
Date: 5/5/14

Note:

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE -- ITINERARY INCLUDED FOR EACH FIELD TRIP**  
**BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES**  
**THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**

**A.A.E. Field Trip Request Form**

|                        |
|------------------------|
| <u>Office use only</u> |
| Date/Time submitted:   |
| Initials:              |
| Calendared:            |
| Initials:              |

**Today's Date** April 30, 2014

Requested by: Linda Locke

Phone/ext.: x120 or cell 760-953-4993

Destination: Palm Springs Convention Center

Phone:

Desired date for trip: May 1-3, 2015

Alternate date: None

School departure time: 1:30 p.m. May 1

School return time: 7:00 p.m. May 3

Destination arrival time: 3:30 p.m. May 1

Destination departure: 4:30 p.m. May 3

Overnight/Out-of-State stay: **YES** NO

Water activities involved: YES **NO**

Grade level: 9 - 12

cost: students: \$170 adults: \$129

Group size: students: 2 adults: 3

AAE Bus requested? NO

AAE van requested? YES **NO**  
(Van seats = eight including driver)

AAE Bus available? NO

Charter Bus requested? YES **NO**

Bus company name: Shopping for best price & availability:  
AVUSD and / or Ebmeyer

Bus company contact name:

PTC sponsored? (paid by PTC) YES **NO**

**Trip description CAHPERD Southwest Dance Workshop—2 days of dance workshops in various genres**

**Learning objectives (standards supported) Students will build upon skills learned at school while being introduced to different styles and other dance communities in Southern California**

I have followed the checklist prior to submitting this form

Linda Locke

Teacher Signature

Principal Signature:



Date: 4/30/14

Notes:

**BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE – ITINERARY INCLUDED FOR EACH FIELD TRIP**  
**BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES**  
**THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS**

**A.A.E. Field Trip Request Form**

Office use only  
Date/Time submitted:  
Initials:  
Calendared:  
Initials:

Today's Date 7/3/2014

Requested by: STEVEN BAILEY

Phone/text: 279

Destination: WESTON HOTEL PLACE SIKKONS

Phone:

Desired date for trip: JULY 21-23

Alternate date: —

School departure time: 7:00 a.m.

School return time: 5:00 p.m.

Destination arrival time: 9:00 a.m.

Destination departure: 3:00 p.m.

Overnight/Out-of-State stay: YES NO

Water activities involved: YES NO

Grade level: 12

cost: students: adults: ✓

Group size: students: 2 adults: 1

\$435  
\$870

AAE Bus requested? YES NO

AAE van requested? YES NO  
(Van seats = eight including driver)

AAE Bus available? YES NO

Charter Bus requested? YES NO

Bus company name: —

Bus company contact name: —

PTC sponsored? (paid by PTC) YES NO

Trip description YEARBOOK CAMP

Learning objectives (standards supported) PHOTO JOURNALISM / YEARBOOK

I have followed the checklist prior to submitting this form

Steven Bailey  
Teacher Signature

Principal Signature: Ron Lamb

Date: 6/2/14

Notes:

BOARD APPROVAL REQUIRED BEFORE TICKET PURCHASE -- ITINERARY INCLUDED FOR EACH FIELD TRIP  
BOARD APPROVAL REQUIRED FOR OVERNIGHT/OUT-OF-STATE STAYS and WATER ACTIVITIES  
THREE MONTHS PRIOR BOARD APPROVAL FOR OUT OF THE COUNTRY TRIPS

# Minutes

## Regular Meeting of the School Committee Board of Directors for Norton Space and Aeronautics Academy

April 23, 2014  
Public Meeting – 9:00 a.m.

- 1.0 **CALL TO ORDER:** The meeting was called to order by Chairman, Scott Johnson, at 9:00am.
- 2.0 **ROLL CALL:** Chairman, Scott Johnson  
Board Members Present: Duberly Beck, Marcia Vargas, Andrew Jaramillo, Vacant  
Partners and Staff Present: Guadalupe Girard, Gordon Soholt, Linda Fabre
- 3.0 **CORRESPONDENCE:**  
None
- 4.0 **SPECIAL PRESENTATION/ ANNOUNCEMENTS:**  
None
- 5.0 **DISCUSSION ITEMS:**  
None
- 6.0 **INFORMATION:**
  - .01 Principal's Report  
*Ms. Girard* noted that there was an error on the enrollment numbers and that it should read 643 not 574. Principal Girard also briefed the Board on the upcoming Field Trips for 6<sup>th</sup> and 7<sup>th</sup> grades and commented on how well the students of NSAA performed at the RIMS Science Fair. She stated that the winners would be recognized at the next Board meeting. Ms. Girard also spoke briefly about CABE and upcoming calendar events.  
*Chairman Scott Johnson* asked for an update on Confucius Institute and asked what was being done to expand/continue the program.  
*Mr. Gordon Soholt* mentioned UCLA is establishing a BCLAD credentialing program and looked forward to what that could do for our teacher "pool".  
*Member Marcia Vargas* suggested that Ms. Girard pay a visit to "La Isla" Dual Immersion School as a resource to establish a pipeline for some teachers with BCLAD's.  
*Member Jaramillo* spoke about "The Robin Hood" Program and encouraged Principal Girard to look into this program which offers financial support to schools such as NSAA.
  - .02 NSAA School Calendar 2014
  - .03 6<sup>th</sup> & 7<sup>th</sup> Grade Field Trips  
Member Andrew Jaramillo moved to motion/Marcia Vargas seconded the motion. All consent, no one opposed.
- 7.0 **PUBLIC COMMENTS:** Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak must fill out a Request to Speak form and give it to the Recording Secretary. NOTE: Public comments pertaining to Action Items appearing on the Agenda will be taken as the item is considered.  
None
- 8.0 **CONSENT AGENDA:**
  - .01 Approval of December Financial Report  
Member Andrew Jaramillo moved to motion/Marcia Vargas seconded the motion. All consent, no one opposed.
- 9.0 **ACTION ITEMS:**
- 10.0 **STAFF COMMENTS:**  
None
- 11.0 **BOARD MEMBER COMMENTS:**  
None
- 12.0 **ADJOURNMENT:**  
There being no further business to come before the Board, Member Marcia Vargas motioned to end meeting/Duberly Beck seconded the motion. All consent, no one opposed. Meeting was adjourned at 9:55am.

# Minutes

## Regular Meeting of the School Committee Board of Directors for Norton Space and Aeronautics Academy

May 21, 2014

Public Meeting – 9:00 a.m.

**1.0** CALL TO ORDER: The meeting was called to order by Scott Johnson, Chairman, at 9:08 am.

**2.0** ROLL CALL:

Board Members Present: Duberly Beck, Andrew Jaramillo, Scott Johnson, Marcia Vargas  
Partners and Staff Present: Guadalupe Girard, Toni Preciado, Gordon Soholt

**3.0** CORRESPONDENCE:

None

**4.0** SPECIAL PRESENTATION/ ANNOUNCEMENTS:

Principal Girard and the Board presented certificates to the following RIMS Science Fair Winners: Chessa DeWeese, Jamin Garbutt, Ana Celina Girard, Christian Jaycox, Elva Lu, Ernie Lu, Yoselin Mayoral and Alexander Rosenbaum

**5.0** DISCUSSION ITEMS:

None

**6.0** INFORMATION:

.01 Toni Preciado reported that she and Mr. Dade attended a local athletic director meeting for an after school sports league for private and charter schools. We have been approved to participate on a 1 year probationary period as long as we can field the teams. It is mostly co-ed and for grades 6 – 8. Games will be in the Redlands/Loma Linda area. Classrooms will be designated for students to change in.

Principal Girard reported that a health fair is scheduled tomorrow. ELAC parents organized the event to promote healthy habits. There will be 10 booths and students from the Ballet Folklorico Club will be performing.

Principal Girard reported on her trip to China. They followed principals around and learned that they invest a lot in their schools and teachers. They do a lot of professional development and teachers get paid more based on student scores and they have master teachers. They use 2 way mirrors and videotaping to observe and provide feedback. The students seemed very innocent, sheltered, and interested in what we do here. They implement ideas that they have learned here. Teachers teach for 3 hours and spend the rest of day in the office for planning, grading and feedback. Boarding school teachers spend 1 night per week with their students. Compulsory education is 1st - 8<sup>th</sup> and then students have to pass exam to get into higher education. If they do not pass they are placed into vocational school. They have 1 year to retake the exam. Students don't have access to technology except 1 school had a 3rd grade computer lab. Teachers had smart boards and power points.

Andrew Jaramillo asked about the Bridge program for elementary students. Mr. Soholt reported that it includes Eureka Jr. which is a true colors personality test, as well as career oriented lessons.

NSAA is planning on sending out 2000 post cards to residential areas in San Bernardino, Rialto, Highland, and Redlands. We are waiting on non profit bulk mail rates. We will also be doing ads in the Sun and Familia Latina. Scott asked how we are identifying who to send the cards to. The Board doesn't think we will get the response we're looking for. Andy has a contact, Joe Brady that specializes in mailers and focus groups. We should target families with children.

**7.0** PUBLIC COMMENTS: Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak must fill out a Request to Speak form and give it to the Recording Secretary. NOTE: Public comments pertaining to Action Items appearing on the Agenda will be taken as the item is considered.

None

**8.0** CONSENT AGENDA:

.01 On a motion by Andrew Jaramillo, seconded by Marcia Vargas, vote 4-0, the NSAA School Board Committee approved Consent Agenda Item 8.01 – April Financial Report.

**9.0**     **ACTION ITEMS:** None

**10.0**     **STAFF COMMENTS:**

Rick, Gordon and Toni visited a San Bernardino High School Dual Immersion program last week with Dr. Marsden, the Principal, and a couple parents. It is a large, comprehensive high school with 80 students in the cohort. They can take up to 1/2 their schedule in Spanish. In the math class teachers and students converse in Spanish but materials are in English due to State testing purposes. It is kind of a small school within a larger school and the students are very close. It is a great program and could be a good option for NSAA students going into high school. They're going to visit NSAA and maybe will have their students come talk to our middle school students. They shared that there is a need to be flexible when creating this type of program due to staffing.

**11.0**     **BOARD MEMBER COMMENTS:**

Marcia Vargas contacted Ventura Unified and will schedule a visit in September. They have a similar type of Dual Immersion program as San Bernardino. She also shared information about a new program, iPoly, at Cal Poly Pomona information. It is a collaboration between LA County and the school. It is a project based learning and concurrent college enrollment program. It could be good a good model to collaborate with CSUSB. The website is [www.ipolyhighschool.org](http://www.ipolyhighschool.org). We would like to follow up with a visit there as well.

**12.0**     **ADJOURNMENT:**

There being no further business to come before the Board, on a vote by Andrew Jaramillo, seconded by Marcia Vargas, vote 4-0, the NSAA School Board Committee adjourned the meeting at 10:06 am.



Lewis Center for Educational Research  
Statement of Revenues and Expenditures  
**4000 - NSAA**  
From 7/2/2013 Through 6/1/2014

|                           | Actuals for 13/14 | Total Budget for<br>13/14 | Percent of Budget<br>Remaining |
|---------------------------|-------------------|---------------------------|--------------------------------|
| <b>Revenue</b>            |                   |                           |                                |
| Revenue                   |                   |                           |                                |
| Revenue                   | 5,231,313.99      | 5,416,582.00              | (3.42)%                        |
| Total Revenue             | 5,231,313.99      | 5,416,582.00              | (3.42)%                        |
| <b>Interest</b>           |                   |                           |                                |
| Capital Improvements      | 0.00              | 500,000.00                | (100.00)%                      |
| Total Interest            | 0.00              | 500,000.00                | (100.00)%                      |
| Total Revenue             | 5,231,313.99      | 5,916,582.00              | (11.58)%                       |
| <b>Expense</b>            |                   |                           |                                |
| <b>Salaries</b>           |                   |                           |                                |
| <b>Certificated</b>       |                   |                           |                                |
| Certificated Salaries     | 1,595,434.69      | 1,884,116.00              | 15.32%                         |
| Cert - Hourly             | 25,616.65         | 16,092.00                 | (59.18)%                       |
| Cert - Subs               | 87,889.93         | 49,971.00                 | (75.88)%                       |
| Cert - Supplemental       | 37,045.97         | 18,055.00                 | (105.18)%                      |
| Cert - Stipend            | 24,098.88         | 31,027.00                 | 22.32%                         |
| Total Certificated        | 1,770,086.12      | 1,999,261.00              | 11.46%                         |
| <b>Classified</b>         |                   |                           |                                |
| Classified Salaries       | 367,030.90        | 461,664.00                | 20.49%                         |
| Class - Hourly            | 41,296.97         | 53,820.00                 | 23.26%                         |
| Class - Subs              | 28,685.92         | 2,500.00                  | (1,047.43)%                    |
| Class - Supplemental      | 30,713.97         | 3,100.00                  | (890.77)%                      |
| Class - OT                | 522.11            | 0.00                      | 0.00%                          |
| Total Classified          | 468,249.87        | 521,084.00                | 10.14%                         |
| Total Salaries            | 2,238,335.99      | 2,520,345.00              | 11.19%                         |
| <b>Benefits</b>           |                   |                           |                                |
| Employee Benefits         | 303,842.52        | 340,787.00                | 10.84%                         |
| STRS                      | 122,676.42        | 142,757.00                | 14.06%                         |
| PERS                      | 72,673.81         | 88,442.00                 | 17.82%                         |
| SS Classified             | 42,430.84         | 47,924.00                 | 11.46%                         |
| Medicare                  | 30,925.86         | 36,297.00                 | 14.79%                         |
| SUI Classified            | 1,950.43          | 1,245.00                  | (56.66)%                       |
| Workers Comp              | 22,582.07         | 26,908.00                 | 16.07%                         |
| Total Benefits            | 597,081.95        | 684,360.00                | 12.75%                         |
| <b>Books and Supplies</b> |                   |                           |                                |
| Approved Text Books       | 55,454.81         | 103,999.00                | 46.67%                         |
| Books                     | 2,128.50          | 3,500.00                  | 39.18%                         |
| Class Supplies            | 40,754.61         | 63,503.00                 | 35.82%                         |
| Equipment (under 5K)      | 6,302.50          | 12,500.00                 | 49.58%                         |
| Testing                   | 3,372.71          | 8,200.00                  | 58.86%                         |
| Food                      | 172,993.78        | 224,000.00                | 22.77%                         |
| Janitorial                | 10,684.72         | 15,000.00                 | 28.76%                         |
| Security                  | 29,135.33         | 15,000.00                 | (94.23)%                       |
| Office Supplies           | 17,050.97         | 16,000.00                 | (6.56)%                        |
| Copier                    | 18,824.87         | 20,000.00                 | 5.87%                          |
| Emergency-First Aid       | 90.31             | 500.00                    | 81.93%                         |
| Facilities - Maintenance  | 11,269.54         | 15,000.00                 | 24.86%                         |
| Computers                 | 36,139.17         | 35,000.00                 | (3.25)%                        |
| Equipment for Resale      | (29.30)           | 0.00                      | 0.00%                          |
| Books, Media, Library     | 7,258.10          | 10,000.00                 | 27.41%                         |
| Total Books and Supplies  | 411,430.62        | 542,202.00                | 24.12%                         |

Lewis Center for Educational Research  
Statement of Revenues and Expenditures  
**4000 - NSAA**  
From 7/2/2013 Through 6/1/2014

|  | Actuals for 13/14 | Total Budget for<br>13/14 | Percent of Budget<br>Remaining |
|--|-------------------|---------------------------|--------------------------------|
| Services, Other Operating Expenses       |                   |                           |                                |
| Employee Admin                           | 1,074.90          | 1,100.00                  | 2.28%                          |
| Travel                                   | 12,561.91         | 9,200.00                  | (36.54)%                       |
| Training and Conferences                 | 34,358.80         | 31,700.00                 | (8.38)%                        |
| Dues and Memberships                     | 4,422.19          | 3,500.00                  | (26.34)%                       |
| S B Co Fees                              | 4,869.29          | 17,891.00                 | 72.78%                         |
| Legal Fees                               | 1,204.59          | 500.00                    | (140.91)%                      |
| Consulting                               | 16,943.60         | 40,600.00                 | 58.26%                         |
| SELPA Services                           | 0.00              | 3,000.00                  | 100.00%                        |
| Trash-Sewer                              | 7,927.66          | 8,500.00                  | 6.73%                          |
| Gardening                                | 11,631.81         | 6,500.00                  | (78.95)%                       |
| Telephone                                | 1,027.46          | 0.00                      | 0.00%                          |
| Utilities                                | 55,453.01         | 55,000.00                 | (0.82)%                        |
| Postage                                  | 2,043.54          | 2,000.00                  | (2.17)%                        |
| Rental - Leases                          | 127,663.44        | 170,000.00                | 24.90%                         |
| Advertising - Marketing                  | 162.00            | 1,500.00                  | 89.20%                         |
| Public Relations                         | 1,300.00          | 2,780.00                  | 53.23%                         |
| Special Events                           | 4,138.66          | 8,500.00                  | 51.30%                         |
| Software                                 | 5.30              | 0.00                      | 0.00%                          |
| Furniture                                | 49,918.03         | 45,383.00                 | (9.99)%                        |
| Total Services, Other Operating Expenses | 336,706.19        | 407,654.00                | 17.40%                         |
| Capital Outlay                           |                   |                           |                                |
| Sites - Improvements of Site             | 747,993.48        | 500,000.00                | (49.59)%                       |
| Capital Equipment (over 5 K)             | 15,740.00         | 0.00                      | 0.00%                          |
| Total Capital Outlay                     | 763,733.48        | 500,000.00                | (52.75)%                       |
| Other Outgo                              |                   |                           |                                |
| Interest Expense                         | 2,302.00          | 1,000.00                  | (130.20)%                      |
| DCB - Loan principal                     | 48,333.00         | 50,000.00                 | 3.33%                          |
| Total Other Outgo                        | 50,635.00         | 51,000.00                 | 0.72%                          |
| Total Expense                            | 4,397,923.23      | 4,705,561.00              | 6.54%                          |



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

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### 2012-13 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. A report of year-to-date expenditures and encumbrances by activity from July 1, 2012 through June 30, 2014.

*Required fields are denoted with an asterisk (\*).*

2012-13 Title II, Part A entitlement: \$3,873

**Professional Development Expenditures**

Professional development for teachers: 3873

Professional development for administrators:

Subject matter project:

Other professional development expenditures:

**Exams and Test Preparation Expenditures**

Exam fees, reimbursement:

Test preparation training and or materials:

Other exam and test preparation expenditures:

**Recruitment, Training, and Retaining Expenditures**

Recruitment activities:

Hiring incentive and or relocation allotment:

National Board Certification and or stipend:

Verification process for special settings (VPSS):

University course work:

Other recruitment training and retaining expenditures:

**Miscellaneous Expenditures**

Class size reduction:

Administrative and indirect costs:

Other allowable expenditures or encumbrances:

Total expenditures and encumbrances: \$3,873

General Comment:  
(Maximum 500 characters)

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Jackie Rose, Title II Leadership | [jrose@cde.ca.gov](mailto:jrose@cde.ca.gov) | 916-322-9503  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

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2012-13 Title III, Part A LEP YTD Obligations Report, 24 Months

A report of year-to-date obligations by activity. Activity period covered is July 1, 2012 through June 30, 2014.

Required fields are denoted with an asterisk (\*).

**Required and Authorized LEP Sub-grantee Activities**

**Required**

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

**Authorized**

(1) Upgrading program objectives and effective instruction strategies. (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures. (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction. (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services. (5) Improving the English proficiency and academic achievement of limited English proficient children. (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2012-13 Title III, Part A LEP Entitlement: \$17,756

**Object Code - Activity**

|  |       |
|--|-------|
| * 1000-1999 Certificated Personnel Salaries: | 10039 |
| * 2000-2999 Classified Personnel Salaries:   | 0     |
| * 3000-3999 Employee Benefits:               | 2872  |
| * 4000-4999 Books And Supplies:              | 22    |

|   |          |
|---|----------|
| * 5000-5999 Services and Other Operating Expenditures:                                | 2702     |
| * Administrative and indirect costs:<br>(Amount cannot exceed 2% of the entitlement.) | 355      |
| Total year-to-date obligations:   | \$15,990 |

General comment:  
(Maximum 500 characters)

2012-13 Unspent funds: \$1,766

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Geoffrey Ndirangu, Language Policy & Leadership Office | [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov) | 916-323-5831  
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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

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### 2013-14 Title I, Part A School Funded Staff Report

To collect school level data, as required by ESEA, about teachers and instructional paraprofessionals in Title I, Part A programs.

Required fields are denoted with an asterisk (\*).

| School Name                          | School Code | Public | Authorized SWP | New Title I, Part A Funded Teachers Hired Count | Non-ESEA Qualified Hired Count | Title I, Part A Funded Teachers Count (0.00) | Title I, Part A Funded FTE Paraprofessionals Count (0.00) | ESEA Qualified FTE Paraprofessionals Count (0.00) | ESEA Qualified FTE Paraprofessionals % | Title I, Part A Funded Administrators Count (0.00) |
|--------------------------------------|-------------|--------|----------------|---|--------------------------------|--|---|---|--|--|
| Norton Space and Aeronautics Academy | 0115808     | Y      | Y              |   |                                |  | 3   | 3   | 100.00%                                |  |

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

Program Information Data Entry Instructions

2013-14 Title I, Part A Parental Involvement Policies

To meet federal requirements specified in ESEA Title I, Part A Section 1118(h) to review the LEAs parental involvement policies and practices to determine if the policies and practices meet the requirements of Section 1118.

Required fields are denoted with an asterisk (\*).

District Parental Involvement Certification

Each LEA shall develop jointly with, agree on with, and distribute to parents of Title I children, a written Title I parental involvement policy (ESEA Section 1118(a)). The policy describes how the LEA will:

- a) Involve parents in the joint development of the LEA Plan and the processes of school review and improvement for program improvement schools under ESEA Section 1116;
b) Help schools to plan and implement effective parental involvement activities to improve student academic achievement and school performance;
c) Build the schools' and parents' capacity for strong parental involvement;
d) Coordinate and integrate parental involvement strategies under Part A and under other programs as specified;
e) Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy and use the findings of the evaluation to design more effective parental involvement; and
f) Involve parents in the activities of the Title I schools.

\* Does the district have a written parental involvement policy: [radio] No [radio] Yes

No policy comment: Provide an explanation why the district level parental involvement policy does not exist. (Maximum 500 characters)

We are not a district. The school involves parents through regular meetings, surveys and other sources of input.

District Parental Involvement Contact Information

Parental Involvement contact name: Guadelupe Girard
Contact title: Principal
Contact email address: ggirard@lcer.org



(format abc@xyz.zyx)

Contact telephone number: 909-386-2300  
(format 999-999-9999)

### School Parental Involvement Policy Compliance Requirements

The Title I, Part A school-level parental involvement policy describes the means to carry out:

- a) Involvement of parents in the development of the policy
- b) School-parent compacts
- c) Building of capacity for involvement of parents
- d) Accessibility and opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students

| School Name                          | School Code | * Parental Involvement Policy Exists                          | No Policy Comment (Max 250 char) | Meets Policy Requirements?                                    | Not Compliant Comment (Max 250 char) | Parental Involvement Contact Name | Parental Involvement Contact Title | Parental Involvement Contact Email Address (format abc@xyz) | Parental Involvement Contact Telephone Number 999-999-XXXX |
|--------------------------------------|-------------|---|----------------------------------|---|--------------------------------------|-----------------------------------|------------------------------------|---|--|
| Norton Space and Aeronautics Academy | 0115808     | <input type="radio"/> No <input checked="" type="radio"/> Yes |                                  | <input type="radio"/> No <input checked="" type="radio"/> Yes |                                      | Guadalupe Girard                  | Principal                          | ggirard@lcer.org  | 909-386-2300   |

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Norton Space and Aeronautics Academy (36 10363 0115808)

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### 2013-14 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

Required fields are denoted with an asterisk (\*).

| School Name                          | School Code    | PI Year | Has Data | Edit                 |
|--------------------------------------|----------------|---------|----------|----------------------|
| Norton Space and Aeronautics Academy | 36103630115808 | 3       | Y        | <a href="#">Edit</a> |

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Judi Brown, District Innovation and Improvement Office | [JBrown@cde.ca.gov](mailto:JBrown@cde.ca.gov) | 916-319-0942  
Stephanie Smith, Title I Policy & Program Guidance | [SSmith@cde.ca.gov](mailto:SSmith@cde.ca.gov) | 916-319-0948  
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## 2013-14 Title I, Part A Program Improvement Expenditures and Reallocation Criteria

Report of end-of-year expenditures for Title I, Part A Program Improvement funds and LEA reallocation criteria.

*Required fields are denoted with an asterisk (\*).*

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| Severity | Description  |
|----------|--|
| Warning  | The LEA did not expend or encumber 50% of the PI set aside or an amount equivalent to 10% of the LEA's entitlement plus transfers-in this will be reviewed by CDE program staff to determine reasonableness. |

Entitlement after transfers: \$129,737  
 (Per certified 2013-14 Title I Part A LEA  
 Allocations and entitlements as of  
 05/15/14)

Program Improvement set aside: \$25,947  
 (Amount equivalent to 20% of 2013-14 Title  
 I, Part A entitlement plus transfers in.)

Maximum allowable Parent Outreach: \$259  
 (Amount equivalent to .2% of 2013-14 Title  
 I, Part A entitlement plus transfers in or 1%  
 of the 20% Program Improvement set  
 aside.)

### Expenditures and Encumbrances

Choice transportation using Title I Part A funds:

Choice transportation using non-Title I Part A funds:

SES using Title I Part A funds:

SES using non-Title I Part A funds:

Parent Outreach using Title I Part A funds:

Parent Outreach using non-Title I Part A funds:

Total expenditures and encumbrances using Title I Part A funds: \$9,814

Total expenditures and encumbrances using non-Title I Part A funds: \$0

Amount of Program Improvement set aside unspent: \$16,133

Expenditure comment:  
An explanation is required if no program improvement expenditures or encumbrances have occurred. (Maximum 500 characters)

General comments:  
(Maximum 500 characters)

### Reallocation Exemption

The exemptions below are only applicable if the LEA did not meet it's 20% Program Improvement obligation (the amount of Program Improvement set aside unspent is greater than zero).

Provided Choice and or SES to all eligible students using less than the 20% obligation:  No  Yes \*

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Lana Zhou, Title I Policy & Program Guidance | [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov) | 916-319-0956  
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Norton Space and Aeronautics Academy (36 10363 0115808)

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### 2013-14 Title II, Part A School Class Size Reduction Report

The ESEA Act of 2001, Title II, Part A, Section 2123(a)(2)(B) allows LEAs to use ESEA Title II, Part A funds to recruit and hire highly qualified teachers to reduce class size.

*Required fields are denoted with an asterisk (\*).*

| School Name                          | School Code | * Total Class Size Reduction Teacher Count | * ESEA Title II Part A Funded Class Size Reduction Teacher Count | ESEA/Highly Qualified Teacher Count |
|--------------------------------------|-------------|--|--|-------------------------------------|
| Norton Space and Aeronautics Academy | 0115808     | 19   | 0  | 0                                   |

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Norton Space and Aeronautics Academy (36 10363 0115808)

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### 2013-14 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. A report of year-to-date expenditures and encumbrances by activity from July 1, 2013 through June 30, 2014.

Required fields are denoted with an asterisk (\*).

Data saved successfully as a draft.

2013-14 Title II, Part A entitlement: \$2,422

**Professional Development Expenditures**

Professional development for teachers: 2422

Professional development for administrators:

Subject matter project:

Other professional development expenditures:

**Exams and Test Preparation Expenditures**

Exam fees, reimbursement:

Test preparation training and or materials:

Other exam and test preparation expenditures:

**Recruitment, Training, and Retaining Expenditures**

Recruitment activities:

Hiring incentive and or relocation allotment:

National Board Certification and or stipend:

Verification process for special settings (VPSS):

University course work:

Other recruitment training and retaining expenditures:

**Miscellaneous Expenditures**

Class size reduction:

Administrative and indirect costs:

Other allowable expenditures or encumbrances:

Total expenditures and encumbrances: **\$2,422**

General Comment:  
(Maximum 500 characters)

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Jackie Rose, Title II Leadership | [jrose@cde.ca.gov](mailto:jrose@cde.ca.gov) | 916-322-9503  
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## CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

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### 2013-14 Title III, Part A LEP YTD Obligations Report, 12 Months

A report of year-to-date obligations by activity. Activity period covered is July 1, 2013 through June 30, 2014.

Required fields are denoted with an asterisk (\*).

Data saved successfully as a draft.

#### Required and Authorized LEP Sub-grantee Activities

##### Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

##### Authorized

(1) Upgrading program objectives and effective instruction strategies. (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures. (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction. (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services. (5) Improving the English proficiency and academic achievement of limited English proficient children. (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2013-14 Title III, Part A LEP entitlement: \$13,625

##### Object Code - Activity

|  |      |
|--|------|
| * 1000-1999 Certificated personnel salaries: | 7174 |
| * 2000-2999 Classified personnel salaries:   | 0    |
| * 3000-3999 Employee benefits:               | 2069 |

|   |          |
|---|----------|
| * 4000-4999 Books and supplies:   | 0        |
| * 5000-5999 Services and other operating expenditures:                                | 2587     |
| * Administrative and indirect costs:<br>(Amount cannot exceed 2% of the entitlement.) | 272      |
| Total year-to-date obligations:   | \$12,102 |

General comment:  
(Maximum 500 characters)

2013-14 Unspent funds: \$1,523

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 Geoffrey Ndirangu, Language Policy & Leadership Office | [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov) | 916-323-5831  
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## CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

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### 2013-14 Homeless Education Policy, Requirements and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

*Required fields are denoted with an asterisk (\*).*

#### Homeless Education Certification

The LEA hereby assures and certifies to the California State Board of Education that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths
  
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
  - b) Includes a dispute resolution process
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison
  
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

#### Homeless Liaison Contact Information

\* Contact first name: Cheryl

\* Contact last name: Dale

Contact title: Director of General Administration

\* Contact email address: cdale@lcer.org  
(format: abc@xyz)

\* Contact telephone number:

(format: 999-999-9999)

760-946-5414 ext 200

**Homeless Education Policy and Requirements**

\* Does the LEA have a written homeless education policy:  No  Yes

No policy comment:  
Provide an explanation why the LEA does not have a homeless education policy.  
(Maximum 500 characters)

Date LEA's board approved the homeless education policy: 06/13/2013 (ex. 04/30/2012)

\* Does the LEA meet the above federal requirements:  No  Yes

Compliance comment:  
Provide an explanation why the LEA does not comply with federal requirements.  
(Maximum 500 characters)

**Title I, Part A Homeless Expenditures**

2013-14 Title I, Part A Entitlement: \$129,737

2013-14 Title I, Part A direct or indirect services to homeless children reservation: \$1

Amount of 2013-14 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children: 1

No expenditures or encumbrances comment:  
Provide an explanation why there is no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)

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Mary Donnelly-Ortega, Improvement & Accountability Division | [MDonnellyortega@cde.ca.gov](mailto:MDonnellyortega@cde.ca.gov) | 916-323-5113  
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### 2014-15 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

*Required fields are denoted with an asterisk (\*).*

#### Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

\* The authorized representative agrees to the above statement:  No  Yes

Authorized Representative's Full Name: James Quinn

Authorized Representative Title: Financial Officer

Authorized Representative Signature Date: 06/01/2014 (ex. 04/30/2012)

Comment:  
If the LEA is not able to certify at this time an explanation must be provided in the Comment field.

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Franco Rozic, Title I Monitoring & Support | [frzic@cde.ca.gov](mailto:frzic@cde.ca.gov) | 916-319-0269  
Mary Payne, District Improvement Office | [MPayne@cde.ca.gov](mailto:MPayne@cde.ca.gov) | 916-319-0379  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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California Department of Education  
1430 N Street  
Sacramento, CA 95814

Web Policy



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

[Program Information](#) [Data Entry Instructions](#)

### 2014-15 Application for Funding

*Required fields are denoted with an asterisk (\*).*

#### Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board:  (ex. 04/30/2012)

#### District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name:

DELAC review date:

Meeting minutes web address:  
Please enter the Web address of DELAC review meeting minutes. If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.

DELAC comment:  
If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment.

#### Application for Categorical Programs



To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

- \* **Title I Part A (Basic Grant):**             No  Yes  
ESEA Sec. 1111 et seq.  
SACS 3010
- \* **Title II Part A (Teacher Quality):**     No  Yes  
ESEA Sec. 2101  
SACS 4035
- \* **Title III Part A Immigrant:**            No  Yes  
ESEA Sec. 3102  
SACS 4201
- \* **Title III Part A LEP:**                     No  Yes  
ESEA Sec. 3102  
SACS 4203

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Anne Daniels, Education Data Office | [adaniels@cde.ca.gov](mailto:adaniels@cde.ca.gov) | 916-319-0640  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

[Data Entry Instructions](#)

### 2014-15 School Student Counts, Projected

The purpose of this data collection is to allow the LEA to select allowable ranking and funding options and to enter school level student data. The information entered will be used to calculate eligibility and ranking for Economic Impact Aid and or Title I Part A school allocations.

Required fields are denoted with an asterisk (\*).

\* Group By Grade Span:  No  Yes

\* Select a Low Income Measure:

Note: The columns and student count options displayed below are based on the selections made above. They are also displayed based on the school type and whether or not the school qualifies for Economic Impact Aid funding via the ConApp.

| School Name                          | School Code | Low Grade Offered | High Grade Offered | Grade Span Group | * Projected Student Enrollment | Projected Low Income |
|--------------------------------------|-------------|-------------------|--------------------|------------------|--------------------------------|----------------------|
| Norton Space and Aeronautics Academy | 0115808     | K                 | 12                 | 1                | 699                            | 510                  |

No file chosen

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Mark Klinesteker, EIA / SCE | [mklinesteker@cde.ca.gov](mailto:mklinesteker@cde.ca.gov) | 916-319-0256  
 Gustavo Gonzalez, EIA / LEP | [ggonzalez@cde.ca.gov](mailto:ggonzalez@cde.ca.gov) | 916-319-0420

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## CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

[Program Information](#) | [Data Entry Instructions](#)

### 2014-15 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA should indicate which schools it intends to allocate Title I Part A funds to by entering a check in the Fund column.

Required fields are denoted with an asterisk (\*).

Data saved successfully as a draft.

LEA meets small district criteria, submission of this data collection is optional.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Projected, the LEA meets one or more of the following:

- Is a single school district
- Has a single school per grade span
- Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

**Allowable Exception Reasons**

- a - Meets 35% Low Income Requirement
- c - Funded by Other Allowable Sources
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opt In

|                              |      |        |
|------------------------------|------|--------|
| Low Income measure:          | FRPM |        |
| Group Schools by Grade Span: | Y    |        |
| District-wide Low Income %:  |      | 72.96% |
| Grade Span 1 Low Income %:   |      | 72.96% |
| Grade Span 2 Low Income %:   |      |        |

0.00%

Grade Span 3 Low Income %:

0.00%

| School Name                          | School Code | Grade Span Group | Projected Enrollment | Projected Low Income Students | Low Income % | Eligible | Funding Required | Ranking | Fund Flag                | Exception Reason | Comment |
|--------------------------------------|-------------|------------------|----------------------|-------------------------------|--------------|----------|------------------|---------|--------------------------|------------------|---------|
| Norton Space and Aeronautics Academy | 0115808     | 1                | 699                  | 510                           | 72.96        | Y        | N                | 1       | <input type="checkbox"/> |                  |         |

[Download Schools Template](#)

[Choose File](#) No file chosen

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[Save](#)

[Return to List](#)

Nancy Bodenhausen, Title I Policy & Program Guidance | [NBodenhausen@cde.ca.gov](mailto:NBodenhausen@cde.ca.gov) | 916-445-4904  
 Lana Zhou, Title I Policy & Program Guidance | [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov) | 916-319-0956  
 General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Norton Space and Aeronautics Academy (36 10363 0115808)

[Program Information](#) [Data Entry Instructions](#)

### 2014-15 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

*Required fields are denoted with an asterisk (\*).*

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

\* 2014-15 Request for authorization:  No  Yes

LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system:  
(Maximum 500 characters)

No known deficiencies

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Save

Return to List

Julie Brucklacher, Financial Accountability & Info Srv | [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov) | 916-327-0858  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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***High Desert “Partnership in Academic Excellence”  
Foundation, Inc.***

**17500 MANA ROAD, APPLE VALLEY, CA 92307 (760) 946-5414 X201 (760) 946-9193 FAX**

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**RESOLUTION NO. 2014 – 02**

**RESOLUTION REGARDING THE NSAA EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012; and

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f); and

WHEREAS, before June 30<sup>th</sup> of each year, the Financial Officer shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year; and

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year; and

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts; and

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government; and

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction; and

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board; and

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost; and

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent; and

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the



funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution; and

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Norton Space and Aeronautics Academy;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Norton Space and Aeronautics Academy has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 9, 2014

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

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NSAA Chairperson

---

Chief Academic Officer

San Bernardino County, California

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Attested Foundation Treasurer

2012-13 Education Protection Account  
Program by Resource Report  
Expenditures by Function - Detail

Norton Space and Aeronautics Academy

**Expenditures through: June 30, 2014**  
**For Fund 01, Resource 1400 Education Protection Account**

| Description  | Object Codes | Amount            |
|--|--------------|-------------------|
| <b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>                                       |              |                   |
| Adjusted Beginning Fund Balance  | 9791-9795    | 0.00              |
| Revenue Limit Sources  | 8010-8099    | 667,905.00        |
| Federal Revenue  | 8100-8299    | 0.00              |
| Other State Revenue  | 8300-8599    | 0.00              |
| Other Local Revenue  | 8600-8799    | 0.00              |
| All Other Financing Sources and Contributions                                      | 8900-8999    | 0.00              |
| Deferred Revenue   | 9650         | 0.00              |
| <b>TOTAL AVAILABLE</b>   |              | <b>667,905.00</b> |
| <b>EXPENDITURES AND OTHER FINANCING USES</b>                                       |              |                   |
| <b>(Objects 1000-7999)</b>   |              |                   |
| Instruction  | 1000-1999    | 667,905.00        |
| Instruction-Related Services   |              |                   |
| Instructional Supervision and Administration                                       | 2100-2150    | 0.00              |
| AU of a Multidistrict SELPA  | 2200         | 0.00              |
| Instructional Library, Media, and Technology                                       | 2420         | 0.00              |
| Other Instructional Resources  | 2490-2495    | 0.00              |
| School Administration  | 2700         | 0.00              |
| Pupil Services   |              |                   |
| Guidance and Counseling Services   | 3110         | 0.00              |
| Psychological Services   | 3120         | 0.00              |
| Attendance and Social Work Services  | 3130         | 0.00              |
| Health Services  | 3140         | 0.00              |
| Speech Pathology and Audiology Services  | 3150         | 0.00              |
| Pupil Testing Services   | 3160         | 0.00              |
| Pupil Transportation   | 3600         | 0.00              |
| Food Services  | 3700         | 0.00              |
| Other Pupil Services   | 3900         | 0.00              |
| Ancillary Services   | 4000-4999    | 0.00              |
| Community Services   | 5000-5999    | 0.00              |
| Enterprise   | 6000-6999    | 0.00              |
| General Administration   | 7000-7999    | 0.00              |
| Plant Services   | 8000-8999    | 0.00              |
| Other Outgo  | 9000-9999    | 0.00              |
| <b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>                                 |              | <b>667,905.00</b> |
| <b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b> |              | <b>0.00</b>       |

**STUDENT TEACHER AGREEMENT**  
Teacher Education Program  
University of California, Riverside (UCR)

THIS AGREEMENT is made and entered into as of this first day of July, 2014, by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, a California corporation, on behalf of the University of California, Riverside, Graduate School of Education, hereinafter called the "UNIVERSITY," and the Norton Space and Aeronautics Academy Charter School, hereinafter called "DISTRICT."

WITNESSETH

WHEREAS, pursuant to the provisions of Section 44320(b) of the Education Code, the governing board of any school district is authorized to enter into an agreement with a state university, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through STUDENT TEACHING to students enrolled in teacher training curricula of such institutions; and,

WHEREAS, UNIVERSITY provides California Commission on Teacher Credentialing approved teacher training programs in teaching, education and/or a related field which require practice teaching or field experience for STUDENTS enrolled in these programs;

WHEREAS, any such agreement may provide for a stipend that is paid by the UNIVERSITY directly to the DISTRICT cooperating teachers of student teachers, with the amount determined by the state allotment and the DISTRICT teacher's hours of supervision,

NOW, THEREFORE, it is mutually agreed between the UNIVERSITY and the DISTRICT hereto, as follows:

I. GENERAL TERMS

The DISTRICT shall provide teaching experience through STUDENT TEACHING in schools and classes of the DISTRICT in terms of "quarter units" for students who possess a valid Certificate of Clearance and are assigned by the UNIVERSITY to STUDENT TEACHING in schools or classes of the DISTRICT. It is the intent of the UNIVERSITY to collaborate with the DISTRICT in making the STUDENT TEACHING assignments. Ultimately, the STUDENT TEACHING placements will be made at the discretion of the UNIVERSITY. Such STUDENT TEACHING shall be under the direct supervision and instruction of such employees of the DISTRICT, as the DISTRICT and the UNIVERSITY through their duly authorized representative may agree upon.

The District shall further provide pre-professional teaching experience through observation of classroom instruction and tutoring experiences in schools and classes of the DISTRICT in terms of "quarter units" for students of the UNIVERSITY not possessing valid Certificates of Clearance who are assigned to observe or tutor in schools or classes of the DISTRICT. Such observation and tutoring shall be in such schools or classes of the DISTRICT, and under the direct supervision of such employees of the DISTRICT, as the DISTRICT and the UNIVERSITY, through their duly authorized representatives may agree upon.

The DISTRICT shall provide each APPRENTICE and STUDENT TEACHER trainee with a set of DISTRICT rules, guidelines and expectations.

The DISTRICT may, for good cause, refuse to accept for pre-professional APPRENTICE teaching experience or STUDENT TEACHING, any student of the UNIVERSITY assigned to observation, tutoring, APPRENTICE or STUDENT TEACHING in the DISTRICT, and upon request of the DISTRICT made for a good cause, the UNIVERSITY shall terminate the assignment of any student of the UNIVERSITY to observation or STUDENT TEACHING in the DISTRICT.

“Pre-professional APPRENTICE TEACHING experience” and “STUDENT TEACHING” as used herein and elsewhere in the Agreement, means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the DISTRICT holding valid credentials issued by the Commission on Teacher Credentialing, other than emergency, pre-intern, or intern credentials, authorizing them to serve as classroom teachers in the schools in which the pre-professional teaching experience or STUDENT TEACHING is provided, and who meet the criteria established by the UNIVERSITY.

The number of quarter units of pre-professional APPRENTICE TEACHING experience or STUDENT TEACHING to be provided for each student of the UNIVERSITY assigned to pre-professional APPRENTICE TEACHING experience or STUDENT TEACHING under this Agreement shall be determined by the UNIVERSITY.

Supervision provided by the UNIVERSITY includes regular visits to the assigned classrooms by UNIVERSITY Supervisors of Teacher Education (STE); the frequency of these visits is determined by the UNIVERSITY and will include a minimum of three (3) visits a quarter per assigned student. These observations may include the STE making a video recording of the student teacher for the purposes of professional coaching and advisement. The videotapes will be ten (10) to twenty (20) minutes in length and are used for internal advising purposes only. They will not be stored beyond the advising cycle (approximately one (1) week), nor archived in any manner without previous written explicit consent from the DISTRICT and the student teacher. The video-recording will be focused on the student teacher, not the classroom students. All DISTRICT students whose likeness or voice is to be recorded, must have a DISTRICT Media Release on file at the school site. In the event that a student does not have a DISTRICT Media Release on file, the video-recording will be set-up to ensure that the non-participating student is not visible; if this is not possible then the classroom will not be video-taped.

## II. INSURANCE

- A. District, at its sole cost and expense, shall insure its activities in connection with this Agreement by maintaining programs of insurance or self-insurance as follows:
1. Commercial General Liability Program including contractual liability with a limit of not less than \$1,000,000 per occurrence.
  2. Business Automobile Liability Program for Owned, Scheduled, Non-Owned or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
  3. Workers' Compensation as required under California State law.

4. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of DISTRICT and UNIVERSITY against other insurable risks relating to performance of this Agreement.

It should be expressly understood, however, that the coverages and limits required under this Section II (A) shall not in any way limit the liability of DISTRICT.

The coverages referred to under (1) and (2) of this Section II (A) shall include THE REGENTS OF THE UNIVERSITY OF CALIFORNIA as an additional insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of DISTRICT, its officers, agents, or employees. DISTRICT, upon the execution of this Agreement, shall furnish University with Certificates of Insurance evidencing compliance with all requirements. Certificates shall provide for thirty (30) days advance written notice to University of any material modifications, change or cancellation of the above insurance coverages.

B. UNIVERSITY, at its sole cost and expense, shall insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

1. Commercial General Liability Self-Insurance Program with a limit of not less than \$1,000,000 per occurrence.
2. Business Automobile Liability Self-Insurance Program for Owned, Scheduled, Non-Owned or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
3. Workers' Compensation as required under California State law.
4. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of UNIVERSITY and DISTRICT against other insurable risks relating to performance of this Agreement.

It should be expressly understood, however, that the coverages and limits required under this Section II (B) shall not in any way limit the liability of UNIVERSITY.

The coverages referred to under (1) and (2) of this Section II (B) shall include DISTRICT as an additional insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of UNIVERSITY, its officers, agents, or employees. UNIVERSITY, upon the execution of this Agreement, shall furnish DISTRICT with Certificates of Insurance evidencing compliance with all requirements. Certificates shall provide for thirty (30) days advance written notice to DISTRICT of any material modifications, change or cancellation of the above insurance coverages.

### III.

The assignment of a student of the UNIVERSITY for STUDENT TEACHING in the DISTRICT shall be deemed to be effective for the purposes of this Agreement as of the date supplied by the Teacher Education Program to the proper authorities of the DISTRICT. Upon request, a Certificate of Clearance

for teaching issued by the Commission on Teacher Credentialing, or equivalent, will be provided to the DISTRICT by each STUDENT TEACHER prior to the effective date of the assignment.

#### IV. INDEMNIFICATION

DISTRICT shall defend, indemnify and hold UNIVERSITY, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees.

UNIVERSITY shall defend, indemnify and hold DISTRICT, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY, its officers, agents, or employees.

#### V.

The term of this Agreement shall be from July 1, 2014 through June 30, 2019 unless terminated by either party upon a minimum of thirty (30) days advance written notice to the other party.

#### VI.

The parties to this Agreement shall be and remain at all times Independent Contractors, neither being the employee, agent, representative, or sponsor of the other in their relationship under this Agreement.

#### VII.

This Agreement states the entire contract between the parties in respect to the subject matter of this Agreement. This Agreement supersedes any written or oral agreements, negotiations, discussions, or promises. This Agreement cannot be modified except by a written instrument executed by both parties.

#### VIII.

Any notice required hereunder shall be in writing and shall be addressed as follows:

UNIVERSITY: University of California, Riverside  
Attn: Dean, Graduate School of Education  
900 University Avenue, Sproul Hall  
Riverside, CA 95221

With a Copy to:

University of California, Riverside  
Attn: Vickie Johnson  
Materiel Management-Business Contracts  
3401 Watkins Drive  
Riverside, CA 92521

DISTRICT:

Norton Space and Aeronautics Academy Charter School  
Attn: Manager, Human Resources  
17500 Mana Road  
Apple Valley, CA 92307

This Agreement shall be governed by the laws of the State of California.

The person whose signature appears below warrants that he/she is duly authorized to execute this Agreement on behalf of the UNIVERSITY and DISTRICT.

NORTON SPACE AND AERONAUTICS ACADEMY  
CHARTER SCHOOL

THE REGENTS OF THE  
UNIVERSITY OF CALIFORNIA,

By:

By:

\_\_\_\_\_  
Gordon Soholt, CEO

\_\_\_\_\_  
Russell A. Lewis, Director  
Materiel Management

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Jim Quinn, Director  
Chief Financial Officer

\_\_\_\_\_  
Date